



**MINUTES OF THE
CITY OF VALLEY PARK
BOARD OF ALDERMEN MEETING
7:00 PM – JUNE 19, 2023**

**CITY HALL
320 BENTON STREET
VALLEY PARK, MISSOURI 63088**

Mayor Chandra Webster call the meeting of the Valley Park Board of Aldermen to order at 7:00 pm. The Pledge of Allegiance was recited. Roll call was taken:

Mayor:	Chandra Webster	Present		
Aldermen:	Stephanie Reynolds	Present	Jon Young	Present
	Dave Rose	Present	Eddie Walker	Absent
	Betty Halker	Present	Mike White	Absent
	Randy Bowen	Present	Elijah Braswell	Present
Others present:	Tim Engelmeyer, City Attorney Nathan Schauf, City Administrator Gerald Martin, Public Works Director Matt Roskowske, Community Development Director Gil DeNormandie, Parks/Communication Coordinator Lt. Gregg Flinn, St. Louis County Police Department			

Alderman Bowen made a motion to excuse Alderman Walker and Alderman White. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

APPROVAL OF AGENDA

Alderman Young made a motion to amend the agenda by adding the minutes from the April 4, 2023 Special Board of Aldermen meeting for approval. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

APPROVAL OF MINUTES

Alderman Reynolds made a motion to approve the minutes from the May 15, 2023 Board of Aldermen meeting. The motion was seconded by Alderman Rose. The motion passed on a voice vote.

Alderman Reynolds made a motion to approve the minutes from the May 4, 2023 Special Board of Aldermen meeting. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

CITIZEN COMMENTS

None.

NEW BUSINESS

New City Hall Update – Roy Mangan, Archimages

Roy Mangan with Archimages gave an update regarding the progress of construction at the new City Hall. He stated that the issues with the trusses has essentially been taken care of, the ceiling is being installed in the apparatus bay, and stud walls and mechanical equipment are being installed.

Mr. Mangan indicated he thought the project is still pretty close to the original timeline despite the truss issues. He stated he would get more information about the timeline and will provide an update at the next Board of Aldermen meeting.

Front Parking at New City Hall

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that a drawing of a proposed new front parking lot was included in the packet for review and consideration. He stated this topic first came up because there were discussions about the possibility of adding an additional handicapped parking spot to the front of the building.

Mr. Schauf informed the Mayor and Board of Aldermen that the draft rough order of magnitude for this is about \$75,000 added to the total cost of the project.

Alderman Braswell inquired about how much time this addition would add to the total scope of the project.

Alderman Rose inquired about employee parking.

Alderman Young made a motion to instruct Archimages to proceed with making formal plans and drawings for this change, and to proceed with getting prices for construction. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

Furniture at New City Hall

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that a list and photos of proposed furniture items and finishes were included in the packet for review and consideration. There was discussion on this matter.

Alderman Young made a motion to approve the furniture items and finishes as presented, including the additional items for Office 115, for a total cost of \$135,553.35. The motion was seconded by Alderman Braswell. The motion passed on a voice vote.

Employee Health Insurance for FY23/24

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that two employee health insurance renewal options were included in the packet for review and consideration. He recommended that the Board select option CV-7K Rx K35Y because this option keeps the existing copays for physician office visits, hospital and emergency services, and therapy whereas the other option increased the costs for these copays.

Alderman Young stated that the Finance, Ways, and Means Committee unanimously recommended the recommendation from Mr. Schauf.

Alderman Young made a motion to continue all existing coverages for Dental, Long Term Disability, Short Term Disability, and Basic Life/AD&D and to select the medical benefit renewal option CV-7K Rx K35Y. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

Ratification of Poll of the Board Vote Regarding a Grade Crossing Construction and Maintenance Agreement with BNSF Railway Company

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that a memo regarding this Poll of the Board was included in the packet for review and consideration. The votes received were seven in favor and zero opposed.

Alderman Reynolds made a motion to ratify the poll of the board vote authorizing the Mayor to execute, on behalf of the City of Valley Park, a Grade Crossing Construction and Maintenance Agreement with BNSF Railway Company. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

2023 – 24 Liquor Licenses

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that a list of businesses who submitted a liquor license was included in the packet for review and consideration. He stated that it is his understanding that the Board of Aldermen typically reviews and approves each submitted liquor license application every year.

Alderman Reynolds made a motion to approve the liquor license applications as submitted. The motion was seconded by Alderman Rose. The motion passed on a voice vote.

MAY BILLS

Alderman Halker made a motion to approve payment of the May bills as presented. The motion was seconded by Alderman Young. The motion passed on a voice vote.

MAY FINANCIAL STATEMENT

No report.

REPORTS

Mayor's Report – Chandra Webster

No report.

City Attorney's Report – Tim Engelmeyer

City Attorney Tim Engelmeyer informed the Mayor and Board of Aldermen that he circulated a legal decision about ongoing litigation and that he would send a memo via email soon regarding his issue that can be read at the Mayor and Board's convenience.

City Administrator's Report – Nathan Schauf

No report.

Public Works Report – Gerald Martin

Public Works Director Gerald Martin informed the Mayor and Board of Aldermen that he and his employees have been sealing cracks in Ward 1 using the new crack sealing machine, and have been repairing concrete slabs throughout the City.

Mr. Martin also informed the Mayor and Board of Aldermen that the new platform for the elevated lights has been delivered at the Meramec Levee Recreation Park, but we are still waiting for the lights. Installation of the new asphalt has begun.

Mr. Martin also informed the Mayor and Board of Aldermen that the first order of trash carts has been placed and that the shipping time is now three to four weeks.

Alderman Bowen inquired about installing a pedestrian crosswalk at the intersection of Forest Avenue and Wynstay Avenue.

Alderman Young inquired about installing poles at the baseball fields in the Meramec Levee Recreation Park. Public Works Director Gerald Martin stated that he is in discussions with Musco about adding pole bases to the scope of work.

Community Development Report – Matt Roskowske

May 15 thru June 15 Report

Community Development Director Matt Roskowske informed the Mayor and Board of Aldermen that a monthly activity report was included in the packet for their information.

Mr. Roskowske also stated that the developer was working through a final punch-list on one of the buildings at the 44 West development.

Alderman Young inquired about the development and process at the property located at 803 Meramec Station Road.

Alderman Young inquired about a business potentially illegally dumping dirt. Alderman Braswell commented about existing ordinances regarding overnight dumping.

Alderman Bowen inquired about the process for citing tenants and landlords at properties with code violations.

Parks Report – Gil DeNormandie

Parks/Communication Coordinator Gil DeNormandie informed the Mayor and Board of Aldermen that a Music in the Park event is scheduled for July 21st. He also stated that he would be contacting the club lacrosse team tomorrow to discuss field rental and that he would develop and distribute additional information regarding residential trash cans.

Municipal Park Grant Commission of St. Louis County – Round 24 Grant

Mr. DeNormandie informed the Mayor and the Board of Aldermen that Round 24 is open. He stated that he is working on a list of items we could get for the potential grant we may receive.

He also stated that the Board would need to pass a resolution next meeting approving the submission of the grant application.

Police Report – Lt. Flinn

May Monthly Report

Lieutenant Flinn informed the Mayor and Board of Aldermen that his monthly report from May is in the packet and asked if there were any questions.

Alderman Bowen inquired about issues at a property on Leonard Avenue.

Alderman Rose inquired about the process of handling cars operating without license plates.

Alderman Braswell inquired about right-of-way rules in crosswalks.

ADJOURNMENT

With no other business to consider, Alderman Reynolds made a motion to adjourn. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

The meeting was adjourned at 7:46 pm.

Minutes approved July 17, 2023.


Nathan Schauf
City Administrator