



**MINUTES OF THE
CITY OF VALLEY PARK
BOARD OF ALDERMEN MEETING
7:00 PM – AUGUST 21, 2023**

**CITY HALL
320 BENTON STREET
VALLEY PARK, MISSOURI 63088**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Chandra Webster called the regular meeting of the Valley Park Board of Aldermen to order at 7:00 pm. The Pledge of Allegiance was recited.

ROLL CALL

Roll call was taken:

Mayor:	Chandra Webster	Present		
Aldermen:	Stephanie Reynolds	Present	Jon Young	Present
	Dave Rose	Present	Eddie Walker	Present
	Betty Halker	Present	Mike White	Present
	Randy Bowen	Present	Elijah Braswell	Present
Others present:	Tim Engelmeyer, City Attorney			
	Nathan Schauf, City Administrator			
	Gerald Martin, Public Works Director			
	Matt Roskowske, Community Development Director			
	Gil DeNormandie, Parks/Communication Coordinator			
	Lt. Gregg Flinn, St. Louis County Police Department			

APPROVAL OF AGENDA

Alderman Walker made a motion to approve the agenda. The motion was seconded by Alderman Halker. The motion passed on a voice vote.

APPROVAL OF MINUTES

Alderman Halker made a motion to approve the minutes from the July 17, 2023 Regular Board of Aldermen meeting. The motion was seconded by Alderman White. The motion passed on a voice vote.

CITIZEN COMMENTS

None.

NEW BUSINESS

New City Hall Update – Roy Mangan, Archimages

Roy Mangan with Archimages was absent. No report provided.

Composition of the Finance, Ways, and Means Committee

City Administrator Nathan Schauf described the memo he provided in the packet. There was discussion about the current and desired future composition of the Finance, Ways, and Means Committee. Alderman Walker made a motion to expand the membership of the Finance, Ways, and Means Committee from four aldermen to eight. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

Mr. Schauf stated he would draft an ordinance to amend the section of the Municipal Code pertaining to committee membership and would present it for approval at the next Regular Board of Aldermen meeting.

Rescinding the Five-Day Meeting Notice Requirement for the Finance, Ways, and Means Committee

City Administrator Nathan Schauf described the memo he provided in the packet. There was discussion about State statute requirements for meeting notice. Alderman Braswell stated he thinks five days' notice is important and that the state statutes are not enough.

Alderman Walker made a motion to rescind the five-day meeting notice requirement for the Finance, Ways, and Means Committee. The motion was seconded by Alderman Halker. The motion passed on a roll call vote:

Yes:	Bowen, Halker, Rose, Walker, White, Young
No:	Braswell, Reynolds
Absent:	None

Ratification of Poll of the Board Vote Pertaining to Approving the Employee Performance Evaluation Form

City Administrator Nathan Schauf described the memo he provided in the packet. He informed the Mayor and Board of Aldermen that the vote for using the provided employee performance evaluation form was seven in favor and zero opposed.

Alderman Walker made a motion to ratify the poll of the board vote approving the Employee Performance Evaluation Form as presented and instructing and authorizing the City Administrator to begin the employee evaluation process. The motion was seconded by Alderman White. The motion passed on a roll call vote:

Yes:	Bowen, Braswell, Halker, Reynolds, Rose, Walker, White, Young
No:	None
Absent:	None

Bill No. 2023-15 – An Ordinance of the City of Valley Park, Missouri Amending Chapter 120 of the Municipal Code of the City of Valley Park Pertaining to Conflicts of Interest

City Administrator Nathan Schauf explained the bill and the few non-substantive changes being made to the existing language already included in the Municipal Code. There was discussion on the language and how this section mirrors State statute.

Alderman Halker made a motion to put Bill No. 2023-15 on its first reading by title only. The motion was seconded by Alderman Walker. The motion passed on a voice vote. Mayor Webster read aloud the title of the bill.

Alderman Walker made a motion to put Bill No. 2023-15 on its second reading by title only. The motion was seconded by Alderman White. The motion passed on a voice vote. Mayor Webster read aloud the title of the bill.

Alderman Halker made a motion to approve Bill No. 2023-15. The motion was seconded by Alderman Walker. The motion passed on a roll call vote:

Yes:	Bowen, Braswell, Halker, Reynolds, Rose, Walker, White, Young
No:	None
Absent:	None

Bill No. 2023-15 is now Ordinance No. 2135.

Bill No. 2023-16 – An Ordinance Adopting and Enacting a New Code of Ordinances of the City of Valley Park, County of St. Louis, State of Missouri, Establishing the Same; Providing for the Repeal of Certain Ordinances Not Included Therein, Except as Herein Expressly Provided; Providing for the Manner of Amending Such Code of Ordinances; Providing Penalty for the Violation Hereof; and Providing When this Ordinance Shall Become Effective

City Administrator Nathan Schauf explained the contents of the bill and how this would align our Municipal Code with statute changes made by the Missouri Legislature.

Alderman Halker made a motion to put Bill No. 2023-16 on its first reading by title only. The motion was seconded by Alderman Walker. The motion passed on a voice vote. Mayor Webster read aloud the title of the bill.

Alderman Walker made a motion to put Bill No. 2023-16 on its second reading by title only. The motion was seconded by Alderman White. The motion passed on a voice vote. Mayor Webster read aloud the title of the bill.

Alderman Halker made a motion to approve Bill No. 2023-16. The motion was seconded by Alderman Reynolds. The motion passed on a roll call vote:

Yes:	Bowen, Braswell, Halker, Reynolds, Rose, Walker, White, Young
No:	None
Absent:	None

Bill No. 2023-16 is now Ordinance No. 2136.

JULY FINANCIAL REPORT

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that he would begin including a cover page with the financial report in an attempt to highlight a few lines of interest and to make the information easier to consume.

AUGUST BILLS

Alderman Walker made a motion to approve payment of the August bills as presented. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

REPORTS

Mayor's Report – Chandra Webster

Planning & Zoning Commission Appointment

Mayor Webster informed the Board of Alderman that Dave Fowler has resigned from the Planning & Zoning Commission and that she is appointing Sue Linebrink-Nemish to replace him on the Commission.

Alderman White made a motion to approve Mayor Webster's appointment. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

Update on Valley Days

Mayor Webster informed the Board of Alderman that Kim Berry sent out an email to the Board about working at Valley Days. She asked the Board to send an email to Kim about their availability to work at the event.

City Attorney's Report – Tim Engelmeyer

Brignole Park Theft

City Attorney Tim Engelmeyer informed the Mayor and Board of Aldermen that reimbursement was received from the City's insurance company and that the restitution amount has been forwarded to the prosecutor's office.

Peerless Park TIF Update

City Attorney Tim Engelmeyer informed the Mayor and Board of Aldermen that he needs some direction pertaining to the strategy for handling the situation involving the Peerless Park TIF money. He stated the City was contacted by UMB Bank several months ago because they are holding the money and asked if the City would enter an interpleader agreement.

Alderman Reynolds asked about when Peerless Park was annexed and if they were a Point of Sale or Pool city as it relates to St. Louis County sales tax collection.

New City Hall Update

City Attorney Tim Engelmeyer said Roy Mangan with Archimages had sent him a text message saying there have not been any major issues at the new City Hall. Mr. Mangan indicated he had received approval from the Metropolitan St. Louis Sewer District for the parking lots and that our contractor is hoping to have something to the City by next week.

Alderman Walker made a motion to direct the City Administrator to direct Archimages to provide the City with the electrical plans for the parking lots at the new City Hall by the end of the week. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

City Administrator's Report – Nathan Schauf

LAGERS Annual Meeting Employer Delegate

City Administrator Nathan Schauf described the memo he provided in the packet regarding delegates for the Missouri Local Government Employees Retirement System's Annual Meeting. Alderman White made a motion to appoint Nathan Schauf as the employer delegate. The motion was seconded by Alderman Halker. The motion passed on a voice vote.

Public Works Report – Gerald Martin

Public Works Director Gerald Martin informed the Mayor and Board of Aldermen that his crews are continue to pour concrete in Dougherty Ferry Estates, that the plan documents have been submitted to the Missouri Department of Transportation for Phase 3 of the St. Louis Avenue Project, and that his crews have abated close to a dozen nuisance properties as requested by the Code Enforcement Officers.

Mr. Martin requested direction pertaining to major street repair projects considering the construction being done in Valley Park by Missouri American Water. There was discussion on this matter.

Mr. Martin informed the Mayor and Board of Aldermen that there is a broken part in the irrigation system at the Meramec Levee Recreation Park and that the replacement parts for the Brignole Park playground should arrive at the end of September. There was discussion about the timeline for the installation of the lights on the fields at the Meramec Levee Recreation Park.

Alderman Young inquired about when administrative search warrants were previously discussed and if they were tabled then. There was discussion about administrative search warrants, their scope, and how administrative search warrants would be served considering how the St. Louis County Police Department currently provides law enforcement services to the City of Valley Park. There was discussion about limiting employees' liability for entering private property.

Community Development Report – Matt Roskowske

July 14 thru August 18 Report

Community Development Director Matt Roskowske informed the Mayor and Board of Aldermen that the activity stats were included in the packet and that there was an increased quantity of code reports issued this month due to tall grass. He provided an update about the 44 West development, a potential development on the opposite side of Route 141, and about a local hotel that has been listed for sale.

Alderman Braswell stated that he had been contacted by a resident asking if the brush and grass along the railway lines through the City can be cut or trimmed.

Alderman Reynolds stated that she would like increased code enforcement activities focused on industrial and commercial buildings and properties. She discussed a recent lime spill and MSDS reports.

Parks Report – Gil DeNormandie

Parks/Communication Coordinator Gil DeNormandie informed the Mayor and Board of Aldermen that the application deadline for Round 24 grant funding from the Municipal Park Grant Commission of St. Louis County is closing soon. He stated that we would get notification within two weeks if we are accepted for it, but will not hear until late October if we are awarded grant funding.

Alderman Walker stated he thinks we should develop a plan for the future of Brignole Park if baseball, softball, and tee-ball teams continue to decrease in quantity.

Alderman Reynolds made a motion to not allow the Valley Park School District to use the soccer fields at the Meramec Levee Recreation Park until moneys are exchanged for the field use. The motion was seconded by Alderman White.

After discussion, Alderman Reynolds amended her motion to instead not allow the Valley Park School District to use the soccer fields at the Meramec Levee Recreation Park until an agreement is reached between the two parties. The amended motion was seconded by Alderman White. There was discussion about the history between the two parties and past settlement agreements. There was discussion about Robert's Rules of Order pertaining to ending discussion and debate on an issue. The motion passed on a roll call vote:

Yes:	Bowen, Braswell, Reynolds, Rose, White
No:	Halker, Walker, Young
Absent:	None

Police Report – Lt. Flinn

July Monthly Report

Lieutenant Gregg Flinn stated his monthly activity report was included in the packet and asked that the Mayor and Board of Aldermen let him know if there is specific information they want to see in the report. Lt. Flinn stated there are several St. Louis County Police officers who want to work on the Valley Park detail.

There was discussion about recent thefts in the area and commercial vehicles using streets that they are not allowed to use.

ADJOURNMENT

With no other business to consider, Alderman Halker made a motion to adjourn. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

The meeting adjourned at 8:32 pm.

Minutes approved September 18, 2023.



Nathan Schauf
City Administrator