## Highland Village 3A and 3B

## Homeowner's Association



Declaration of Covenants,

Conditions and Restrictions

#### **ARTICLE I**

#### **DEFINITIONS**

Section 1. "Board of Managers" or "Managers" shall mean the Board of Highland Village 3A and 3B Homeowners Association, an incorporated Association.

Section 2. "Common Area" shall mean all property including the improvements thereto presently owned or hereafter owned by the Association for the common use and enjoyment of the Owners, subject, however, to the uses, limitations, conditions and restrictions hereinafter, provided in this Declaration and the Subdivision Plat. The Common Area set forth on the Subdivision Plat is to be owned by the Association at the time of the conveyance of the first Lot to an Owner. The Common Area shall be designated as such on the Subdivision Plat.

Section 3. "Lot" shall mean the separately designated and numbered lots shown upon the Subdivision Plat.

Section 4. "Owner" shall mean the record owner, whether one or more persons or entities, of the fee simple title to any Lot which is a part of the Property, except that, where a Lot is being sold on a contract for deed and the contract vendee is in possession of the Lot, then the vendee and not the vendor shall be deemed the "Owner."

Section 5. "Residence" or "Residences" shall mean the single-family homes constructed upon the Lots located within the Properties.

Section 6. "Subdivision Plat" shall mean the plat of Highland Village 3A and 3B subdivision, the original of which has been filled of record with this Declaration in Plat Book 306, Page 64 and 65 of the Office of the recorder of Deeds for the County of St. Louis, Missouri.

#### **ARTICLE II**

#### PROPERTY RIGHTS AND EASEMENTS

Section 1. Owners' Easements of Enjoyment. Subject to the following provisions, every Owner shall have a right and easement of use and enjoyment in and to the Common Area, which shall be appurtenant to and shall pass with the title to every Lot provided that:

- (a) The Board of Managers of the Association shall have the right to charge reasonable admission and other fees (in addition to any assessments as hereinafter described) for the use of the recreational area and facility, if any situated upon the Common Area;
- (b) The Board of Managers of the Association shall have the right to suspend the voting rights and right to use the recreational facilities, if any, by an Owner for any period during which any assessment against his Lot remains unpaid; and for a period not to exceed sixty (60) days for any infraction of its published rules and regulations;
- (c) The Board of Managers of the Association shall have the right to dedicate or transfer all or any part of the Common Area to any public agency, authority, or utility for such purposes and subject to such conditions as may be agreed to by the members of the Association. No such dedication or transfer shall be effective unless an instrument agreeing to such dedication or transfer signed by 2/3rds of the members has been recorded;
- (d) The Owner's rights shall be subject to the uses, limitations, conditions, and restrictions hereinafter provided in this Declaration.

Section 2. Delegation of Use. Any Owner may delegate, in accordance with the By-Laws, his right of enjoyment to the Common Area, including recreational facilities, if any, to the members of his family, his tenants, or contract purchasers who reside on his Lot.

Section 3. Utility Easements. Easements for installation and maintenance of utilities and drainage facilities are reserved as shown on the Plat. Such easements may be used or accessed to remote areas for the location of underground electrical communication cables, storm drainage, or sanitary sewage, pipelines for supplying gas, water or heat, including mains, service pipes, and equipment, electric or telephone poles and lines. Wires may be strung between such poles into any building from the nearest pole thereto. Where necessary, anchors for such poles may be placed not more than 10 feet inside of the Lot lines.

Within these easements, no structure, planting or other material shall be placed or permitted to remain which may damage or interfere with the installation and maintenance of utilities, or which may change the direction of flow of drainage channels in the easements, or which may obstruct or retard the flow of water through drainage channels in the easements. The easement area of each Lot and all improvements in it shall be maintained continuously by the Owner of the Lot, except for those improvements for which the Association, a public authority or utility company is responsible.

The Declarant, its successors or assigns, or any utility company with facilities located within said easements shall have the right to enter upon and over the easements for any of the purposes for which said easements are reserved.

#### ARTICLE III

#### MEMBERSHIP AND VOTING RIGHTS IN THE ASSOCIATION

Section 1. Membership. Every Owner shall be a member of the Association.

Membership in the Association shall be appurtenant to and may not be separated from ownership of any Lot.

Section 2. Votes. All Owners, including Declarant with respect to unsold Lots, shall be entitled to one vote in the Association for each Lot owned by such Owner and in no event shall more than one vote in the Association be cast with respect to any Lot. If any Owner consists of more than one person, the voting rights of such Owner shall be exercised as if the Owner consisted of only one person.

Section 3. Association Meetings. Meetings of Owners shall be held at a location within the Subdivision or at such other place in St. Louis County, Missouri, as may be specified in the written notice of the meeting. The first annual meeting of the Owners shall be called by the Board of Managers at such time as the Board deems appropriate, but in any event no later than sixty (60) days after Declarant closes on the sale of the last Lot available in the Subdivision to an Owner, and thereafter the annual meeting of the Owners shall be held on the same day of each year on the anniversary date of the first annual meeting called by the Board at the same hour and at such other date or hour specified in the written notice of such meeting. Special meetings of the Owners may be called by a majority of the Board or by at least one-third of the Owners. Written notice of the place, day and time of the annual meeting and all special meetings shall be personally delivered or mailed by first class mail not less then 5 days before such meetings to all Owners and Managers, if such Managers are not Owners. Any Owner shall have

the right to designate a representative to attend all annual and special meetings. If sent by mail, notice shall be deemed delivered when deposited in the United States mail, with postage thereon prepaid, addressed to the person or entity entitled to notice at his or her last known address.

Section 4. Quorum. A quorum of Owners for any meeting shall consist of Owners representing fifteen percent (15%) of the votes in the Association, whether present in person or by written proxy submitted to the Board at or before the meeting. Subject to Article IX, Section 5, and unless otherwise provided herein, the decision of a majority of a quorum is not present at any meeting, another; meeting shall be called as provided above, and business may be conducted at said second meeting if at least Owners representing 10% of the votes in the Association attend in person or by proxy.

#### **ARTICLE IV**

#### **BOARD OF MANAGERS**

Section 1. Number and Term. The Board of Managers of the Association shall consist of three (3) persons elected, except as otherwise provided herein, by a majority of the Owners. Except as otherwise provided herein, each Manager shall hold office for the term of one year and until his successor shall be elected and qualified. The first Board of Managers shall be selected by the Declarant and until the Declarant closes upon the sale to Owners of all of the Lots in the Subdivision, the Declarant shall have sole authority to appoint and replace each of the Managers, provided, however, that Declarant shall have the option of transferring this authority to the Owners at such earlier time as the Declarant may elect. Within sixty (60) day after the closing of the sale of the last Lot in the Subdivision to be sold by Declarant, or at such earlier

time as the Declarant may elect, the Declarant shall cause the Managers to call a meeting of the Owners for the purpose of allowing the Owners to elect all of the Managers.

Section 2. Authority. The Board of Managers shall have the authority set forth in this Declaration and in the By-Laws of the Association.

#### ARTICLE V

#### **COVENANTS AND RESTRICTIONS**

Section 1. General Covenants and Restrictions. The Declarant, for each Lot owned and presently or hereafter within the Properties, hereby covenants, and each Owner of any such Lot by acceptance of a deed therefore, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to the following terms, provision, covenants and restrictions:

- (a) Residential Use. No Lot shall be used except for residential purposes. No residence, accessory building or any portion of any Lot shall be used as a boarding house, rooming house, club house, or road house, nor shall any residence, accessory building or any Lot be used or devoted to any manufacturing, industrial, commercial business (including, without limitation, saloons, taverns or filling stations) or professional activity whatsoever.
- (b) Animals. No pigeons or poultry, cattle, hogs, rabbits, or other animals may be raised, bred or kept on any Lot, except that dogs, cats and other household pets may be kept, provided they are not kept, bred or raised for any commercial purpose.
- (c) <u>Nuisance</u>. No noxious or offensive trade or activity shall be conducted on any Lot, nor shall anything be done thereof prohibited by law or ordinance or which may be or

become an annoyance or nuisance, in the judgment of the Board of Managers, to other Owners or inhabitants of Lots.

- (d) <u>Dwelling Specifications</u>. No residence shall be erected, placed, altered or permitted to remain on any Lot other than one single family dwelling not to exceed two stories in height, as measured from grade. No awning, canopy, radio or television antenna shall be affixed to or placed upon any Lot or upon the exterior of any building on any Lot, including without limitation, the wall or roof, without the prior written consent of a majority of the Board of Managers.
- (e) <u>Further Subdivision</u>. No Lot shall be re-subdivided nor shall a fractional part of any Lot be sold without the prior written consent of the Board of Managers; provided, this restriction shall not apply to any Lots owned by Declarant. In no event shall this provision require the consent of the Managers for the sale of an entire lot as now shown on the Subdivision Plat.
- (f) <u>Rubbish</u>. No trash, rubbish, garbage, trash can or other receptacle therefore, shall be placed on the Lots outside of the Residences thereon, except upon the day of the week or month upon which regularly scheduled collections are to take place.
- (g) <u>Fences</u>. No fence other than those fences built by the Declarant, its contractors and agents, if any, may be erected without the consent in writing of a majority of the Board of Managers. In any event, chain link fences of any type or size are prohibited.
- (h) <u>Sight Lines</u>. No fence, wall, hedge or shrub planting which obstructs the sight lines between elevations of two and six feet above the streets or roadways shall be placed or permitted to remain on any corner Lot within the triangular area formed by street property lines and a line connecting them at points ten (10) feet from the intersection

of the street lines, or, in the case of a rounded property corner, the point at which the street property lines would intersect if extended. The same limitations shall apply on any Lot within ten (10) feet from the intersection of a property line with the edge of any driveway pavement. No trees shall be permitted to remain within such distances of such intersections unless foliage is maintained at sufficient height to prevent obstruction of the sight lines described above.

- (i) Grading. No grading, paving, change of terrain, wall, ditch, conduit or other structure or device which would or might have the effect of changing or altering the flow of storm water onto or off of a Lot shall be constructed, erected, performed, done, dug or installed unless prior written permission therefore shall be had from the Board of Managers, except for such grading, paving and changing as Declarant may undertake in connection with the initial construction of improvements upon the Properties.
- (j) <u>Utility Lines.</u> Each Owner shall repair, maintain/replace, or clear at such Owner's sole expense each gas, electric, sanitary sewage, and water lateral line servicing only such Owner's Lot or any improvements thereon.
- (k) <u>Prohibited Structures.</u> No structure of a temporary character, trailer, tent, shack, garage, barn or other outbuilding shall be used on any Lot at any time as a temporary or permanent Residence. No garage shall be constructed except those that are attached to the Residence on the Lot.
- (l) <u>Signs</u>. Signs will be permitted to be displayed on any Lot. The sign should measure no more than three (3) square feet. The only signs permitted will be real estate, For Sale, open house, political, garage and estate sales.

- (m) <u>Personal Property.</u> Personal property, including but not limited to, boats and trailers, shall not be stored in open or unenclosed carports on any Lot or anywhere else in the front yard of any Lot unless in an enclosed garage, nor, in the case of corner Lots, in the side yard. This shall not prohibit the parking of passenger automobiles, licensed and in operating condition.
- (n) <u>Laundry Lines</u>. No permanent poles for attaching wires or lines for the purpose of handling laundry therein shall be erected, installed or constructed on a Lot, but temporary, foldable or removable devices may be used, so long as they are not in place for greater than a 24-hour period.
- (o) <u>Sewage.</u> All water and sewage from residential uses shall be disposed of through the public sanitary sewer system.
- (p) <u>Telephone and Service Connection Lines</u>. No telephone or service connection lines may be erected or maintained above ground level, except as provided in Article II, Section 1.

#### Section 2. Covenant for Maintenance Assessments.

(a) Creation of the Lien and Personal Obligation of Assessments. The Declarant, for each Lot owned and presently or hereafter within the Properties, hereby covenants, and each Owner of such Lot by acceptance of a deed therefore, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to pay to the Association: (1) annual assessments or charges for the purposes hereinafter set forth in subsection (b) of this Section, and (2) special assessments for capital improvements, such assessments to be established and collected as hereinafter provided. The annual and special assessments, together with interest, costs, and

reasonable attorney's fees, shall be a charge on such Lot and improvements thereon and shall be a continuing lien upon the property against which each such assessment is made. Each such assessment, together with interest, costs, and reasonable attorney's fees, shall also be the personal obligation of the person who was the Owner of such property at the time when the assessment fell due. The personal obligation for delinquent assessments shall not pass to his successors in title unless expressly assumed by them.

- (b) Purpose of Assessments. The assessments levied by the Association shall be used exclusively for the following purposes: (1) to promote the health, safety, and welfare of the residents in the Properties, including without limitation providing for snow and ice removal from the streets in the Subdivision, and for the improvement, maintenance and re-construction of the Common Area, including without limitation the street lights and recreational areas, if any within the Subdivision, and (2) for otherwise fulfilling and performing the Association's duties, obligations and functions pursuant to this Declaration and the Articles of Incorporation and By-Laws of the Association.
- (c) <u>Maximum Annual Assessment</u>. Until September 1 of the year immediately following the conveyance of the first Lot to the Owner, the maximum annual assessment shall be One Hundred Dollars (\$100.00) per Lot.
  - i. From and after September 1 of the year immediately following the conveyance of the first Lot to an Owner, the maximum annual assessment may be increased each year not more than five percent (5%) above the maximum assessment for the previous year without a vote of the membership.

- ii. From and after September 1 of the year immediately following the conveyance of the first Lot to an Owner, the maximum annual assessment may be increased above five percent (5%) by a vote of two-thirds (2/3) of the members who are voting in person or by proxy, at a meeting duly called for this purpose.
- iii. The Board of Managers may fix the annual assessment at an amount not in excess of the maximum assessment as set forth above.
- (d) Special Assessment for Capital Improvements. In addition to the annual assessments authorized above, the Association may levy, in any assessment year, a special assessment applicable to that year only for the purpose of defraying, in whole or in part, the cost of any construction, reconstruction, repair or replacement of a capital improvement upon the Common Area, including, without limitation, the street lighting and recreational area, if any provided that any such assessment shall have the assent of two-thirds (2/3) of the votes of the members who are voting in person or by proxy at a meeting duly called for this purpose pursuant to subsection (e) below.
- (e) Notice and Quorum for Any Action Authorized Under Subsections (c) or (d).

  Written notice of any meeting called for the purpose of taking any action authorized under subsection (c) or (d) shall be sent to all members not less than thirty (30) days nor more than sixty (60) days in advance of the meeting. At the first such meeting called, the presence of members or of proxies entitled to cast sixty percent (60%) of all votes of the membership shall constitute a quorum. If the required quorum is not present, another meeting may be called subject to the same notice requirement, and the required quorum at the subsequent meeting shall be one-half (1/2) of the required

quorum at the preceding meeting. No such subsequent meeting shall be held more than sixty (60) days following the preceding meeting.

- (f) <u>Uniform Rate of Assessment.</u> Both annual and special assessments must be fixed at a uniform rate for all Lots which are subject to assessment and may be collected on a monthly basis or such other convenient basis as may be decided by the Board of Managers, but at least annually.
- (g) Date of Commencement of Annual Assessments: Due Dates. The annual assessments provided for herein shall commence as to all Lots which are subject to assessment on the first day of the month following the conveyance of the Common Area. The first annual assessment shall be adjusted according to the number of months remaining in the calendar year. The Board of Managers shall fix the amount of the annual assessment against each Lot at least thirty (30) days in advance of each annual assessment period. Written notice of the annual assessment shall be sent to every Owner subject thereto. The due dates shall be established by the Board of Managers. The Association shall, upon demand, and for a reasonable charge, furnish a certificate signed by an officer of the Association setting forth whether the assessments on a specified Lot have been paid. A properly executed certificate of the Association as to the status of assessments on a lot is binding upon the Association as of the date of its issuance.
- (h) Effect of Non-payment of Assessments: Remedies of the Association. Any assessment not paid within thirty (30) days after the due date shall bear interest from the due date at the rate of ten percent (10%) per annum. The Association may bring an action at law against the Owner personally obligated to pay the same, or foreclose

the lien against the Lot. No Owner may waive or otherwise escape liability for the assessments provided for herein by non-use of the Common area or abandonment of his Lot.

(i) Subordination of the Lien to Mortgages. The lien of the assessments provided for herein shall be subordinate to the lien of any first mortgage (deed of trust). Sale or transfer of any Lot shall not affect the assessment lien. However, the sale or transfer of any Lot pursuant to mortgage foreclosure or any proceeding in lieu thereof, shall extinguish the lien of such assessments as to payments which became due prior to such sale or transfer. No sale or transfer shall relieve such Lot from liability for any assessments thereafter becoming due or from the lien thereof.

#### **ARTICLE VI**

#### ARCHITECTURAL CONTROL

Section 1. New Improvements. No Residence, garage, shed or other building, fence, wall, mailbox, newspaper box, light post, entrance monument, pavement, or other improvement (excluding landscaping) shall be erected or placed upon any Lot without the prior written approval of a majority of the Board of Managers of the contractor who will actually perform the proposed work and of the plans and specifications for the work. For purposes of this Section, the Declarant, its agents and contractors are approved contractors and Plans and Specifications for any work to be performed by Declarant, it agents and contractors, are deemed approved.

Section 2. Change Improvements. The exterior style and materials of any improvement on a Lot shall not be changed without the prior written approval of a

majority of the Board of Managers of the contractor who will actually perform the proposed work and of the plans and specifications for the work. For purposes of this Section, Declarant, its agents and contractors, are approved contractors and the Plans and Specifications for any work to be performed by Declarant, it agents and contractors, are deemed approved.

Section 3. Submission of Plans and Specifications. At least fourteen (14) days before any of the foregoing work is commenced, the Owner shall submit to the Board of Managers one complete set of plans and specifications (including, without limitation, full site plans, exterior colors and materials), along with the name of the contractor who will actually perform the proposed work.

Section 4. Review of Plans and Specifications. Within twenty (20) business days after receipt of complete plans and specifications and the name of the contractor, the Board of Managers shall approve or disapprove them in writing. The Board of Managers may disapprove a contractor if the Managers determine, in their sole discretion, that such contractor does not meet the Managers' standards of credit worthiness and/or does not build homes or improvements, as the case may be, of the same quality and in the same price range as in the Subdivision. The Managers may disapprove plans and specifications only for one or more of the following reasons:

- (1) Non-compliance with this Declaration;
- (2) Failure of the exterior of a residence or other improvement to be of a style compatible with, or failure of a residence or other improvement to be of the same general size, quality of construction and price range as the dwellings and

improvements built or to be built by Declarant, its agents and contractors, in the Subdivision.

- (3) Failure of a dwelling or other improvement to be placed and oriented on its Lot in a manner compatible to the residences and other improvements built or to be built upon adjoining Lots and in a manner compatible with the terrain of the Lot;
- (4) Failure of a fence to be compatible with improvements on adjoining Lots, and with the character of the Subdivision as a whole, in terms of height, location, design, materials and/or obstruction of views; and
- (5) Failure of the plans and specifications to show all information necessary to evaluate the foregoing characteristics.

Residence or other improvement are commenced without approval of the contractor and/or approval of the plans and specifications, or if construction of or exterior changes to a Residence or other improvement are completed not in accordance with approved plans and specifications, any Owner of a Lot in the Properties may bring an action to enjoin further construction and to compel the Owner to conform the Residence or fence with plans and specifications approved by the Board of Managers, provided that such action shall be commenced and a notice of lis pendens shall be filed no later than ninety (90) days after the date on which the certificate of occupancy is issued by the appropriate municipal or county authority, in the case of a residence, or the date of completion, in the case of any other improvement or also in the case of a residence if the municipal or county authority does not issue occupancy permits for residences.

Section 6. Retention of Records. The Board of Managers shall retain for a period of three (3) years all plans and specifications submitted to it and a record of all actions taken with regard to them.

Section 7. Managers' Failure to Act. In the event the Board of Managers fails to approve or disapprove plans or specifications submitted to the Managers within 60 days after submission, and if no suit to enjoin construction in accordance with the plans and specifications submitted to the Managers has been commenced prior to the completion of construction, approval of the Managers will not be required and the related covenants shall be deemed to have been fully complied with.

#### ARTICLE VII

#### **EXTERIOR MAINTENANCE**

Each Owner shall be responsible at such Owner's expense for the care and maintenance of such Owner's Lot and the improvements thereon. In the event an Owner of any Lot shall fail to maintain the exterior of the improvements situated thereon in a manner satisfactory to two-thirds of the Board of Managers, the Managers shall have the right, but not the obligation, through its agents and employees, to enter upon such Lot to repair, maintain and restore the Lot and the exterior improvements erected thereon and each Owner, by acceptance of a deed to any such Lot hereby grants an irrevocable license to the Managers, their employees and agents, to enter upon such Lot and improvements thereon to perform such repair, maintenance and restoration. The cost of such maintenance shall be charged against the Lot Owner. Such costs and expenses incurred

shall be paid to the Managers upon demand, and if not paid within ten days thereof, shall become a lien on the Lot affected.

#### **ARTICLE VIII**

#### **ADDING AND RELEASING PROPERTY**

Section 1. Additional Property. Additional property situated outside of the Proposed Development Area may be annexed and included in the Properties by the Declarant by executing and recording an amendment to the Declaration.

Section 2. Release. All or any one or more of the Lots owned by the Declarant in the Proposed Development Area may be released from the covenants, conditions and restrictions of this Declaration at any time by the Declarant executing and recording an amendment to the Declaration.

Section 3. Amendments Adding or Releasing Property. Notwithstanding any provision of this Declaration to the contrary, including without limitation, Article IX, Section 5, no Owner's consent shall be required for: (a) the Declarant to amend the Declaration to subject additional property to the Declaration or to release all or any one or more of the Lots from the Declaration as provided in this Article; or (b) the Board of Managers of the Association to subject additional property to this Declaration.

#### ARTICLE IX

#### **GENERAL PROVISIONS**

Section 1. Enforcement. The Managers, or any Owner, shall have the right to enforce, by any proceeding at law or in equity, all restrictions, conditions, covenants and

reservations now or hereafter imposed by the provisions of this Declaration. Subject to the provisions of the Article VI, Section 7, failure by the Manager or by any Owner to enforce any covenant or restriction herein contained shall not be deemed a waiver of the right to do so thereafter.

Section 2. Owners' Right to Compel Action. In the event that the Board of Managers and/or any member thereof shall fail to discharge their respective obligations under this Declaration, then any Owner may bring an action to compel the discharge of said obligation. Such an action shall be the exclusive remedy of any Owner for failure of the Managers and/or its members to discharge such obligations. Under no circumstances shall the Board and/or its members be liable to any person for damages (direct, consequential or otherwise).

Section 3. Severability. Invalidation of any one of these covenants or restrictions by judgment or court order shall in no way affect any other provisions of this Declaration, all of which shall remain in full force and effect.

Section 4. **Duration**. The covenants and restrictions of this Declaration shall run with and bind the Properties, and shall inure to the benefit of and be enforceable by the Managers and the Owner of any Lot subject to this Declaration.

Highland Village Contact information

Kelly Cobelens, Community Manager DNI Properties, Inc. 662 Office Parkway Creve Coeur, MO 63141

Phone: 314-576-0700 ext. 210

Fax: 314-576-0718

BY-LAWS

OF

## HIGHLAND VILLAGE TOWNHOME

#### ASSOCIATION

#### ARTICLE I

NAME AND LOCATION. The name of the corporation is Highland Village Townhome Association, hereinafter referred to as the "Association". The principal office of the corporation shall be located at 5730 Wise Avenue, St. Louis, Missouri 63110, but meetings of members and directors may be held at such places within the State of Missouri, City or County of St. Louis, as may be designated by the Board of Directors.

#### ARTICLE II

### DEFINITIONS

Section 1. "Association" shall mean and refer to Highland Village Townhome Association, its successors and assigns.

Section 2. "Properties" shall mean and refer to that certain real property hereinbefore described as Plat One on Exhibit A to the Declaration, and such additions thereto as may hereafter be brought within the jurisdiction of the Association, specifically including any and all portions of the Parcel described and set forth in the Declaration by the conveyance to the Association of the Common Areas located within such subsequently platted phases of the Parcel.

Section 3. "Common Area" shall mean all real property (including the improvements thereto) presently owned or hereafter owned by the Association for the common use and enjoyment of the Owners, subject, however, to the uses, limitations, conditions, and restrictions set forth in the Declaration. The Common Area may be expanded to include the areas designated as such within the subsequently platted phases of the Parcel by the conveyance of such designated Common Area to the Association as hereinafter provided in Section 4 of Article IX of the Declaration.

Section 4. "Lot" shall mean and refer to the separately designated and numbered lots shown upon the Subdivision Plat of Highland Village - Plat One, recorded in Plat Book 14 Pages 48 and of the Office of Recorder of Deeds for St. Louis County, and together with the lots shown on any successive plats of portions of the Parcel, which plats shall have the words "Highland village" preceding the plat number designation of each such plat and the designated Common Areas of which plats have been conveyed to the Association.

Section 5. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of a fee simple title to any Lot which is a part of the Properties, including contract sellers, but excluding those having such interest merely as security for the performance of an obligation and excluding Declarant.

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- Section 6. "Declarant" shall mean and refer to Highland Village Development Corp. and to its successors, and assigns, if successors and assigns should acquire more than one undeveloped Lot or other portions of the Parcel, which could be subdivided into Lots, from Declarant for the purpose of development.
- Section 7. "Declaration" shall mean and refer to the Declaration of Covenants, Conditions and Restrictions applicable to the Properties recorded in Book \_\_\_\_\_, Page \_\_\_\_\_ of the Office of the Recorder of Deeds for the County of St. Louis, Missouri.
- Section 8. "Member" shall mean and refer to those persons entitled to membership as provided in the Declaration.

#### ARTICLE III

#### MEETING OF MEMBERS

- Section 1. Annual Meetings. The first annual meeting of the members shall be held within one year from the date of incorporation of the Association, and each subsequent regular annual meeting of the members shall be held on the same day of the same month of each year thereafter, at the hour of 7:00 o'clock, P.M. If the day for the annual meeting of the members is a legal holiday, the meeting will be held at the same hour on the first day following which is not a legal holiday.
  - Section 2. Special Meetings. Special meetings of the members may be called at any time by the president or by the Board of Directors, or upon written request of the members who are entitled to vote one-fourth (1/4) of all of the votes of the Class A membership.
  - Section 3. Notice of Meetings. Written notice of each meeting of the members shall be given by, or at the direction of, the secretary or person authorized to call the meeting, by mailing a copy of such notice, postage prepaid, at least 15 days before such meeting to each member entitled to vote thereat, addressed to the member's address last appearing on the books of the Association, or supplied by such member to the Association for the purpose of notice. Such notice shall specify the place, day and hour of the meeting, and, in the case of a special meeting, the purpose of the meeting.
  - section 4. Quorum. The presence at the meeting of members entitled to cast, or of proxies entitled to cast, one-tenth (1/10) of the votes of each class of membership shall constitute a quorum for any action except as otherwise provided in the Articles of Incorporation, the Declaration, or these By-Laws. If, however, such quorum shall not

be present or represented at any meeting, the members entitled to vote thereat shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum as aforesaid shall be present or be represented.

Section 5. Proxies. At all meetings of members, each member may vote in person or by proxy. All proxies shall be in writing and filed with the secretary. Every proxy shall be revocable and shall automatically cease upon conveyance by the member of his Lot.

#### ARTICLE IV

## BOARD OF DIRECTORS: SELECTION: TERM OF OFFICE

- Section 1. Number. The affairs of this Association shall be managed by a Board of three (3) directors, who need not be members of the Association.
- Section 2. Term of Office. At the first annual meeting the members shall elect one (1) director for a term of one (1) year, one (1) director for a term of two (2) years and one (1) director for a term of three (3) years; and at each annual meeting thereafter the members shall elect one (1) director for a term of three (3) years.
- Section 3. Removal. Any director may be removed from the Board, with or without cause, by a majority vote of the members of the Association. In the event of death, resignation or removal of a director, his successor shall be selected by the remaining members of the Board and shall serve for the unexpired term of his predecessor.
  - Section 4. Compensation. No director shall receive compensation for any service he may render to the Association. However, any director may be reimbursed for his actual expenses incurred in the performance of his duties.
  - Section 5. Action Taken Without a Meeting. The directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect as though taken at a meeting of the directors.

#### ARTICLE V

## NOMINATION AND ELECTION OF DIRECTORS

Section 1. Nomination. Nomination for election to the Board of Directors shall be made by a Nominating Committee. Nominations may also be made from the floor at the annual meeting. The Nominating Committee shall consist of a Chairman, who shall be a member of the Board of Directors, and two or more members of the Association. The Nominating Committee shall be appointed by the Board of Directors prior to each annual meeting of the members, to serve from the close of such annual meeting until the close of the next annual meeting and such appointment shall be announced at each andual meeting. The Nominating Committee shall make as many nominations for election to the Board of Directors as it shall in its discretion determine, but not less than the number of vacancies that are to be filled. Such nominations may be made from among members or non-members.

by secret written ballot. At such election the members or their proxies may cast, in respect to each vacancy, as many votes as they are entitled to exercise under the provisions of the Declaration. The person receiving the largest number of votes shall be elected. Cumulative voting is not permitted.

#### ARTICLE VI

## MEETINGS OF DIRECTORS

- Section 1. Regular Meetings. Regular meetings of the Board of Directors shall be held monthly without notice, at such place and hour as may be fixed from time to time by resolution of the Board. Should said meeting fall upon a legal holiday, then that meeting shall be held at the same time on the next day which is not a legal holiday.
- Section 2. Special Meetings. Special meetings of the Board of Directors shall be held when called by the president of the Association, or by any two directors, after not less than three (3) days notice to each director.
- Section 3. Quorum. A majority of the number of directors shall constitute a quorum for the transaction of business. Every act or decision done or made by a majority of the directors present at a duly held meeting at which a quorum is present shall be regarded as the act of the Board.

### ARTICLE VII

## POWERS AND DUTIES OF THE BOARD OF DIRECTORS

- Section 1. Powers. The Board of Directors shall have power to:
- (a) adopt and publish rules and regulations governing the use of the Common Area, including recreational facilities, if any, and governing the personal conduct of the members and their guests thereon, and to establish penalties for the infraction thereof;
- (b) suspend the voting rights and right to use of the recreational facilities, if any, of a member during any period in which such member shall be in default in the payment of any assessment levied by the Association. Such rights may also be suspended after notice and hearing, for a period not to exceed sixty (60) days for infraction of published rules and regulations;

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- (c) exercise for the Association all powers, duties and authority vested in or delegated to this Association pursuant to the By-Laws, the Articles of Incorporation and the Declaration and not reserved to the membership by other provisions of these By-Laws, the Articles of Incorporation, or the Declaration;
- (d) declare the office of a member of the Board of Directors to be vacant in the event such member shall be absent from three (3) consecutive regular meetings of the Board of Directors; and
- (e) employ as a manager, an independent contractor, or such other employees as they deem necessary, and to prescribe their duties.
- Section 2. Duties. It shall be the duty of the Board of Directors to:
  - (a) cause to be kept a complete record of all its acts and corporate affairs and to present a statement thereof to the members at the annual meeting of the members, or at any special meeting when such statement is requested in writing by one-fourth (1/4) of the Class A members who are entitled to vote;
  - (b) supervise all officers, agents and employees of this Association, and to see that their duties are properly performed;
    - (c) as more fully provided in the Declaration, to:
    - fix the amount of the annual assessment against each Lot at least thirty (30) days in advance of each annual assessment period;
    - (2) send written notice of each assessment to every Owner subject thereto at least thirty (30) days in advance of each annual assessment period; and
    - (3) foreclose the lien against any property for which assessments are not paid within thirty (30) days after due date or to bring an action at law against the owner personally obligated to pay the same.
  - (d) issue, or to cause an appropriate officer to issue, upon demand by any person, a certificate setting forth whether or not any assessment has been paid. A reasonable charge may be made by the Board for the issuance of these certificates. If a certificate states an assessment has been paid, such certificate shall be conclusive evidence of such payment;

- (e) procure and maintain adequate liability and hazard insurance on property owned and/or controlled by the Association;
- (f) cause all officers or employees having fiscal responsibilities to be bonded, as it may deem appropriate;
- (g) cause the Common Area, including without limitation the recreational areas and facilities, if any, to be maintained, repaired and re-constructed;
- (h) cause the exterior of the dwellings to be maintained.
- (i) exercise control over the Common Area, including without limitation the recreational areas, if any, and the streets within the Subdivision;
- (j) pay real estate taxes and assessments on said Common Area out of the assessments provided for in the Declaration;
- (k) prevent any infringement upon and to compel the performance of any restriction or covenant set out in the Declaration or any rules and regulations issued by the Association covering the use of the Common Area including the Common Walkway Area or any matters relating thereto, provided, however, this provision is intended to be cumulative and not to restrict the right of any Owner to proceed in his own behalf, but the power and authority herein granted to the Directors are intended to be discretionary and not mandatory;
- dedicate easement rights, if any, on any portion or portions of the Common Area whenever the majority of the Owners in the Subdivision consent thereto in writing and whenever such dedications would be accepted by a proper public agency;
- (m) clean up rubbish and debris and remove grass and weeds from, and to trim, cut back, remove, replace and maintain trees, shrubbery and flowers upon any vacant or neglected Lots or property, and the Owners thereof shall be charged with the reasonable expense therefor so incurred, and the Board or its officers, agents or employees shall not be deemed guilty or liable for any manner of trespass for any such injury, abatement, removal or planting;
- (n) consider, approve, or reject any and all plans and specifications for any and all buildings or structures, fences, detached buildings, outbuildings, or any other improvement or structure proposed for construction and

erection on the Lots, proposed additions to such building or alterations in the external appearance of buildings already constructed; and consider, approve, or reject any or all plans, designs, specifications, or uses, whether present or proposed, of Owners or residents for doors, storm doors, windows, storm windows, exterior lamps and lighting fixtures, exterior hardware and ornamentation of all kinds, exterior paint colors, or landscaping;

- (o) require, if deemed reasonably necessary, a reasonable deposit, bond, or escrow agreement (in form satisfactory to the Board) in connection with the proposed erection of any building or structure, fence, detached building, outbuilding or other structure on any Lot in order to provide that upon completion of the project, all debris shall be removed from the site and from adjacent Lots and any and all damages to Subdivision improvements shall be repaired;
- (p) provide for the public health, safety, welfare and morals of the Owners and residents of the Subdivision;
- (q) borrow money and make and execute promissory notes or incur liabilities and obligations secured by deed of trust, mortgage, lien, security interest, or encumbrance on property, real, personal or mixed, owned by the Association; provided the written consent of all Owners and holders of first deeds of trust on the Lots is first had and obtained;
- (r) enter into contracts, employ agents, servants and labor as they may deem necessary in exercising the rights, powers and privileges granted to the Board and in discharging the duties imposed upon the Board by the provisions of the Declaration, Articles of Incorporation and these By-Laws, and employ counsel to institute and prosecute such suits as the Board may deem necessary or advisable, and defend suits brought against them individually or collectively in their capacity as members of the Board of Directors.

#### ARTICLE VIII

## OFFICERS AND THEIR DUTIES

- Association shall be a president and vice-president, who shall at all times be members of the Board of Directors, a secretary, and a treasurer, and such other officers as the Board may from time to time by resolution create.
- Section 2. Election of Officers. The election of officers shall take place at the first meeting of the Board of Directors following each annual meeting of the members.
- Section 3. Term. The officers of this Association shall be elected annually by the Board and each shall hold office for one (1)

year unless he shall sommer resign, or shall be removed, or otherwise disqualified to serve.

- Section 4. Special Appointments. The Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority, and perform such duties as the Board may, from time to time, determine.
- Section 5. Resignation and Removal. Any officer may be removed from office with or without cause by the Board. Any officer may resign at any time giving written notice to the Board, the president or the secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.
- Section 6. Vacancies. A vacancy in any office may be filled by appointment by the Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces.
- Section 7. Multiple Offices. The offices of secretary and treasurer may be held by the same person. No person shall simultaneously hold more than one of any of the other offices except in the case of special offices created pursuant to Section 4 of this Article.
  - Section 8. Duties. The duties of the officers are as follows:

#### President

(a) The president shall preside at all meetings of the Board of Directors; shall see that orders and resolutions of the Board are carried out; shall sign all leases, mortgages, deeds and other written instruments and shall co-sign all checks and promissory notes.

#### Vice-President

(b) The vice-president shall act in the place and stead of the president in the event of his absence, inability or refusal to act, and shall exercise and discharge such other duties as may be required of him by the Board.

#### Secretary

(c) The secretary shall record the votes and keep the minutes of all meetings and proceedings of the Board and of the members; keep the corporate seal of the Association and affix it on all papers requiring said seal; serve notice of meetings of the Board and of the members; keep appropriate current records showing the members of the Association together with their addresses, and shall perform such other duties as required by the Board.

#### Treasurer

(d) The treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall disburse such funds as directed by resolution of the Board of Directors; shall sign all checks and promissory notes of the Association; keep proper books of account; cause an annual audit of the Association books to be made by public accountant at the completion of each fiscal year; and shall prepare an annual budget and a statement of income and expenditures to be presented to the membership at its regular annual meeting, and deliver a copy of each to the members.

#### ARTICLE IX

#### COMMITTEES

The Association shall appoint an Architectural Control Committee, as provided in the Declaration, and a Nominating Committee, as provided in these By-Laws. In addition, the Board of Directors shall appoint other committees as deemed appropriate in carrying out its purposes.

#### ARTICLE X

#### BOOKS AND RECORDS

The books, records and papers of the Association shall at all times, during reasonable business hours, be subject to inspection by any member. The Declaration, the Articles of Incorporation and the By-Laws of the Association shall be available for inspection by any member at the principal office of the Association, where copies may be purchased at reasonable cost.

#### ARTICLE XI

#### ASSESSMENTS

As more fully provided in the Declaration, each member is obligated to pay to the Association annual and special assessments which are secured by a continuing lien upon the property against which the assessment is made. Any assessments which are not paid when due shall be delinquent. If the assessment is not paid within thirty (30) days after the due date, the assessment shall bear interest from the date of delinquency at the rate of ten percent (10%) per annum, and the Association may bring an action at law against the Owner personally obligated to pay the same or foreclose the lien against the property, and interest, costs, and reasonable attorney's fees of any such action shall be added to the amount of such assessment. No Owner may waiver or otherwise escape liability for the assessments provided for herein by nonuse of the Common Area or abandonment of his Lot.

#### ARTICLE XII

#### CORPORATE SEAL

The Association shall have a seal in circular form having within its circumference the words: Highland Village Townhome Association.

#### ARTICLE XIII

#### AMENDMENTS

Section 1. These By-Laws may be amended, at a regular or special meeting of the members, by a vote of a majority of a quorum of members present in person or by proxy, except that the Federal Housing Administration or the Veterans Administration shall have the right to veto amendments while there is Class B membership.

Section 2. In the case of any conflict between the Articles of Incorporation and these By-Laws, the Articles shall control; and in the case of any conflict between the Declaration and these By-Laws, the Declaration shall control.

#### ARTICLE XIV

#### MISCELLANEOUS

The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of incorporation.

IN WITNESS WHEREOF, we, being all of the directors of the Highland Village Townhome Association, have hereunto set our hands this 2 day of Ofril , 1986.

CERTIFICATION

I, the undersigned, do hereby certify:

THAT I am the duly elected and acting secretary of the Highland Village Townhome Association, a Missouri not-for-profit corporation, and,

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	THAT the Eoregoing By-Laws constitute the original By-Laws of said Association, as duly adopted at a meeting of the Board of Directors thereof, held on the $2^{\mu\nu}$ day of $\beta\rho\rho$ .
1	IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said Association this 200 day of APRIL , 1986.
	Secretary JOEL L. LA ROSE
1	

# FIRST AMENDMENT TO DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR HIGHLAND VILLAGE

THIS AMENDMENT ("Amendment") effective the 1st day of July, 1991 entered into by and between the Highland Village Townhome Association ("Association") and the undersigned owners of Lots comprising Highland Village Plat One, Highland Village Plat Two and Highland Village Plat Four ("Lot Owners"). 9735 Landmark Parkway Dr. St. Louis Mo. 65127

- A. The Declaration of Covenants, Conditions and
  Restrictions for Highland Village dated March 25, 1986 was
  recorded at Book 7935, Page 2065-2084 in the Office of
  Recorder of Deeds, St. Louis County, Missouri
  ("Declaration");
- B. Only the lots as identified by the lot numbers and/or addresses in exhibit A are subject to the Declarations.
- C. The Declarant named in said Declaration did not complete construction of townhouses on Lots in Phase One and Phase Two and the Association and Lot Owners recognize that developing the undeveloped Lots as shown on Phase One and Phase Two in the same manner is not feasible and desire that Lindbergh Properties, Inc. or its assigns ("Lindbergh") complete the development of Phase One and Phase Two to enhance the value of their property;

- D. In order for Lindbergh to undertake any development of Phase One and Phase Two, Lindbergh requires that the Association and the Lot Owners enter into this Amendment; and
- E. In order to induce Lindbergh to undertake such development, the Association and the Lot Owners have agreed to enter into this Amendment.

NOW THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency is hereby acknowledged, the Association and the Lot Owners hereby agree to amend the Declaration as follows:

- 1." Portion of Parcel subject to Declaration. No portion of the Parcel, as defined in the Declaration, except that portion shown as Plat One, Plat Two and Plat Four is subject to the Declaration or has been annexed and included within the Properties, as defined in the Declaration.
- 2. Amendments to Declaration. The Declaration is hereby amended as follows:
- a. Clause (2) of Article IV, Section 2 is deleted in its entirety and the following is substituted in lieu and instead thereof:
  - (2) for paying for expenses of grass cutting and lawn care of only those individual Lots which have been improved by attached townhouses which share a Common Roof or Common Driveway, (all of which bills shall be deemed to be a common expense of the Subdivision, payable by the Association from the annual assessments), and . . .

b. The last sentence of Article IV, Section 6 is deleted in its entirety and the following is substituted in lieu and instead thereof:

The uniform rate for all Lots on which detached townhouses without a Common Roof or Common Driveway are or may be built shall be equal to fivetenths (.5) times the uniform rate for all Lots on which attached townhouses are or may be built. This rate shall be effective for all assessments made after the effective date of this Amendment.

c. The last sentence of Article V, Section 1(r) is deleted in its entirety and the following is substituted in lieu and instead thereof:

No Owner of an attached townhouse shall undertake the landscaping, shrubbing and/or planting of the front end of his Lot without the prior written approval the Directors regarding such intended landscaping, shrubbing and/or planting.

- Effect of Amendment. Except as amended by this Amendment, the Declaration shall continue in full force and effect according to its terms.
- 5. <u>Counterparts</u>. This Amendment may be executed in multiple, original counterparts, each of which shall constitute a part of this Amendment and all of which shall constitute the entire Amendment.

IN WITNESS WHEREOF, the undersigned have executed this Amendment on the date set forth below, effective the date firstabove written. HIGHLAND VILLAGE TOWNHOME ASSOCIATION ("Association")

By: Je Second . Director

By Stron C. Ruitel

steven c. Raithe

By: Jim Boland

Jim Boland

STATE OF MISSOURI

SS

COUNTY OF ST. LOUIS )

On this 27thday of November , 1991, before me a Notary Public in and for said State appeared Robert L. Seigel Steven C. Raithel and Jim Boland to me personally known, who, being by me duly sworn did say that they are all of the directors of Highland Village Townhome Association and that the seal affixed to the foregoing instrument is the corporate seal of said Association, and that said instrument was signed and sealed on behalf of said Association by authority of its board of directors and said directors acknowledged said instrument to be the free act and deed of said Association.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal on the day and year last above written in the County and State aforesaid.

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Notary Public

Mygramission Expires:

County of St. Louis, State of Missouri My Commission Engires May 28, 1994

# EXHIBIT A

		CAULDII		
13	3 Inverness	. 1	00	Clen Barr Ct.
	4 Bracadale	1	00	Inverness
13	4 Inverness	1	01	Carnegie Ct.
13	4 Rutherglen	1	01	Inverness
13	5 Carnegie Ct.	1	02	Inverness
13	5 Inverness	1	03	Carnegie Ct.
13	5 Rutherglen	1	03	Inverness
13	6 Bracadale	1	05	Carnegie Ct.
73	6 Inverness	1	05	Inverness
13	7 Carnegie Ct. 7 Inverness	10	06	Carnegie Ct.
13	8 Bracadale			Inverness
13	8 Inverness	1	0 /	Carnegie Ct.
13	9 Carnegie Ct.	11	00	Carnegie Ct.
13	Inverness	1	00	Glen Barr Ct. Inverness
13	9 Inverness 9 Rutherglen	17	na	Carnegie Ct.
14	0 Bracadale	10	09	Inverness
14	0 Inverness	î	10	Carnegie Ct.
14:	l Carnegie Ct.	ī	10	Inverness
14:	l Inverness	13	11	Inverness
142	Bracadale	11	11	Rutherglen
143	Inverness	11	12	Carnegie Ct.
14:	Carnegie Ct.	11	12	Inverness
14.	Inverness	11	13	Inverness
14.	Rutherglen	11	14	Inverness
144	Bracadale,	11	14	Rutherglen
144	Glen Barr Ct.	11	15	Carnegie Ct.
	Inverness	11	15	Inverness
145	Carnegie Ct. Inverness	11	15	Rutherglen
146	Inverness	11	16	Carnegie Ct.
146	Rutherglen	11	16	Glen Barr Ct.
147	Carnegie Ct.	11	2	Inverness
147	Carnegie Ct. Inverness	11	7	Carnegie Ct. Glen Barr Ct.
.147	Rutherglen	11	7	Inverness
148	Inverness	11	B	Carnegie Ct.
149	Carnegie Ct.	11	8	Inverness
149	Glen Barr Ct.	11	8	Rutherglen
149	Inverness	11	.9	Carnegie Ct.
150	Inverness	11	.9	Inverness
	Inverness	11	9	Rutherglen
151	Rutherglen	12	0	Carnegie Ct.
153	Inverness	12	0	Inverness
124	Inverness			Inverness
155	Inverness	12	2	Inverness
155	Rutherglen Inverness	12	3	Carnegie Ct.
157	Inverness	12	3	Rutherglen
158	Inverness	12	4	Inverness
160	Inverness	12	5	Carnegie Ct. Inverness
	Inverness	12	5	Inverness
162	Inverness	12	6	Rutherglen
163	Inverness	12	7	Carnegie Ct.
164	Glen Barr Ct.	12	7	Inverness
164	Inverness	12	7	Rutherglen
166	Inverness	12	8	Bracadale
168	Inverness	12	8	Inverness
169	Rutherglen	12	9	Carnegie Ct.
170	Inverness	12	9	Inverness
171	Rutherglen	13	0	Bracadale
172	Inverness	13	0	Inverness
173	Rutherglen	13	1	Carnegie Ct.
175	Inverness	13	1	Inverness
175	Rutherglen			Bracadale
177	Inverness	13	3	Carnegie Ct.
111	Rutherglen	13	3	Glen Barr Ct.

# EXHIBIT A (continued)

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100	178	Inverne	SS					*			
	179	Rutherg	len					Lot	500	Glenbarr	
	180	Inverne	55								
	181	Rutherg	len					Lot	501	Glenbarr	
	182	Inverne	SS					Lot	502	Glenbarr	
	102	Rutherg	ren								
	103	Rutherg	ren			12212	923 8 8	Lot	503	Glenbarr	
	186	Inverne: Rutherg:	107		Lot	400	Rutherglen	Lat	504	Glenbarr	
	188	Inverne	ren		Lot	401	Rutherglen				
	189	Rutherg.	len					Lot	505	Glenbarr	
	191	Rutherg	len		Lot	402	Rutherglen				
	193	Rutherg)	len				Rutherglen	LOU	506	61enbarr	
	195	Ruthergl	len				20 <b>7</b> 00000	Lot	507	Glenbarr	
	197	Rutherg]	len		Lot	404	Rutherglen				
	199	Ruthergl	en					rot	508	Glenbarr	
	228	Highland	Village	Dr.	Lot	405	Rutherglen	Lot	509	Glenbarr	
	230	Highland	Village	Dr.	Lot	406	Rutherglen				
	232	Highland	Village	Dr.				Lot	510	Glenbarr	
	234	Highland	Village	Dr.	Lot	407	Rutherglen	Lot	511	Glenbarr	
	246	Highland	Village	Dr.	Lot	408	Rutherglen				
	248	Rightand	Village	Dr.				Lot	512	Glenbarr	
	249	Highland	Village	Dr.	Lot	409	Rutherglen	1 of	513	Glenbarr	
	250	Highland	Village	Dr.	l of	410	Rutherglen				
	252	nighland	Village Village	Dr.				Lot	514	Glenbarr	
	254	Highland	Village	Dr.	Lot	411	Rutherglen				
	256	Highland	Village	Ct.				LOT	515	Glenbarr	
	257	Highland	Village	Dr.	Lot	412	Rutherglen	lot	516	Glenbarr	
	258	Highland	Village	Dr.	Lot	413	Rutherglen				
	259	Highland	Village	Dr.			민들이를 하면서 얼룩하게 집사를 다시 하다면	Lot	517	Glenbarr	
	260	Highland	Village	Dr.	Lot	414	Rutherglen	Lot	518	Glenbarr	
	261 1	Highland	Village	Dr.	Lot	415	Rutherglen				
	262 1	Highland	Village	Dr.				Lot	519	Glenbarr	
	263 1	Highland	Village	Dr.	Lot	416	Rutherglen	Lot	520	Glenbarr	
	264 1	Highland	Village	Dr.	1.01	117	Rutherglen	COL	320	orenbarr	
	266 I	Highland	Village	Dr.				Lot	521	Glenbarr	
	268 I	lighland	Village	Ct.	Lot	418	Rutherglen				
	270 E	Highland	Village	Dr.				LOT	522	Glenbarr	
	271 H	Highland	Village	Dr.	LOT	419	Rutherglen	Lat	523	Glenbarr	
	273 H	Highland	Village	Dr.	Lot	420	Rutherglen				
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	270 1	igniand	Village	Dr.	Lot	421	Rutherglen	lot	525	Glenbarr	
	202 1	lighland	Village	Dr.	Lot	422	Rutherglen				
	202 1	lighland	Village	Dr.				Lot	526	Glenbarr	
	284 F	lighland	Village Village	Dr.	Lot	423	Rutherglen	100	E27	Clash	
	285 F	lighland	Village	Dr.	Lat	424	Rutherglen			Glenbarr	
	286 F	lighland	Village	Dr.	LOC	464	Ruchel gren	Lot	528	Glenbarr	
			Village		Lot	425	Rutherglen	1.0+	E20	C1	
	288 H	lighland	Village	Dr.		426	Duck based to	COC	229	Glenbarr	
	289 H	lighland	Village	Dr.	LOC	420	Rutherglen	Lot	530	Glenbarr	
	290 H	ighland	Village	Dr.	Lot	427	Rutherglen				
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	295 H	ighland	Village	Dr.							
	297 H	ighland	Village	Dr.							

## ST. LOUIS COUNTY MISSOURI 41 SOUTH CENTRAL • CLAYTON, MO 63105



# RECORDER OF DEEDS DOCUMENT IDENTIFICATION & CERTIFICATION SHEET

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RECORDER OF DEEDS ST. LOUIS COUNTY, MO.

STATE OF MISSOURI

SS.

COUNTY OF ST. LOUIS)

I, the undersigned Recorder of Deeds for said county and State, do hereby certify that the foregoing and annexed instrument of writing was filed for record in my office at the time and on the day, month and year, all as same appears hereon, and is truly recorded in the book and at the pages indicated on said instrument.

In witness whereof I have hereunto set my hand and official seal on the same day, month and year stamped and shown above.

Recorder of Deeds

St. Louis County, Missouri

Recorder

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Notation

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#### 1037

# DECLARATION OF COVENANTS, CONDITIONS AND RESTRICTIONS FOR HIGHLAND VILLAGE

THIS DECLARATION, made on the data hereinafter set forth by HIGHLAND VILLAGE DEVELOPMENT CORP., a Missouri corporational hereinafter referred to as "Declarant".

#### WITNESSETH:

1986 JUL 30 Ph 4:31

WHEREAS, Declarant is the owner of certain parcels of real testace. located in the City of Valley Park, County of St. Louis, State of Missouri, hereinafter collectively referred to as the "Parcel", which is more particularly described as:

#### PARCEL NO. 1:

A tract of land which is part of Lots 14 and 15 of Meramec Pacific Railroad Subdivision in St. Louis County, Missouri, being more particularly described as follows:

Pacific Railroad Subdivision, St. Louis County, Missouri, as per plat thereof recorded in Plat Book 6, Page 97 of the St. Louis City (formerly County) records, and BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING at the intersection of the West line of said Lot 14 with the southern right-of-way of Vance Road being 40 feet wide; thence along the southern right-of-way of Vance Road, North 72 22'42" East, 925.14 feet to the centerline of Fish Pot Creek; thence leaving said right-of-way, and following the centerline of Fish Pot Creek; thence South 53 44'25" East, 200.35 feet; thence South 58 03'55" East, 192.00 feet; thence South 56 34'48" East, 200.09 feet; thence South 68 05'57" East, 185.68 feet; thence South 69 35'07" East, 206.96 feet; thence South 25 03'05" East, 193.80 feet; thence departing from said creek South 76'59'18" West, 646.54 feet to the centerline of Fish Pot Creek; thence along said creek South 24'23'06" East, 363.50 feet to the northern right-of-way of Missouri Pacific Railroad; thence along said northern right-of-way, South 70'12'08" West, 776.97 feet; thence departing from said northern right-of-way North 16'44'29" West, 126.15 feet to a stone; thence South 77'17'46" West, 120.68 feet to the northern right-of-way of Missouri Pacific Railroad; thence along said northern right-of-way thence along said northern right-of-way of Missouri Pacific Railroad; thence along said northern right-of-way of Missouri Pacific Railroad; thence along said northern right-of-way of Missouri Pacific Railroad; thence along said northern right-of-way of Missouri Pacific Railroad; thence along said northern right-of-way which is a curve concave northernly having a 333'.87 feet, a central angle of 13'12'04", and an arc length of 759.06 feet to the West line of Lot 14; thence along said lot line North 01'47'00" West, 1283.55 feet to the point of beginning and containing 49.895 acres.

#### FARCEL NO. 2:

A tract of land which is part of Lot 15 of Meramec Pacific Railroad Subdivision in St. Louis County, Missouri, being more particularly described as follows:

A tract of land which is part of Lot 15 of Meramec Pacific Railroad Subdivision, St. Louis County, Missouri, as per plat thereof recorded in Plat Book 6, Page 97 of the St. Louis City (formerly County) records, and BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS: COMMENCING at the intersection of the West line of said Lot 14 with the southern right-of-way of

Vance Road being 40 feet wide; thence along said West line South 01°47'00" East, 1283.55 feet to the northern right-of-way of Missouri Pacific Railroad; thence along said right-of-way which is curve concave northerly having a chord of South 84°39'32" West, 767.36 feet, a radius of 3337.87 feet, a central angle of 13°12'04", and an arc length of 769.05 feet to THE TRUE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT: thence continuing on aforesaid northern right-of-way North 77°40'45" East, 42.14 feet; thence South 16°45'25" East, 4.00 feet; thence North 73°14'35" East, 64.50 feet; thence departing from said northern right-of-way line North 16°44'29" West, 147.75 feet to a stone; thence South 77°17'46" West, 120.68 feet to a stone; thence South 22°03'29" East, 149.66 feet to the point of beginning and containing 0.389 acres.

WHEREAS, Declarant intends to develop the aforesaid Parcel as townhouses for sale in multiple phases, and the legal description for Highland Village - Plat One is set forth on Exhibit A, attached hereto and incorporated herein;

WHEREAS, Declarant intends by this Declaration that upon recording hereof only Plat One of the Parcel be subjected to the terms and provisions of this Declaration and that the subsequent phases of the Parcel become subject to the terms and provisions of this Declaration at such time as Declarant subdivides the same by recording successive plats of portions of the Parcel, which plats shall have the words "Highland Village" preceding the plat number designation of each such plat, and by Declarant transferring and conveying to Highland Village Townhome Association title to the entire Common Areas situated within the respective phases which shall be set forth on subsequently recorded plats of portions of the Parcel;

NOW, THEREFORE, Declarant hereby declares that all of Plat One of the Parcel, together with such additions thereto as may be hereinafter authorized, shall be held, sold and conveyed subject to the following easements, restrictions, covenants, and conditions, which are for the purpose of protecting the value and desirability of, and which shall run with, the real property and be binding on all parties having any right, title or interest in the described properties or any part thereof, their heirs, successors and assigns, and shall inure to the benefit of each owner thereof.

#### ARTICLE I

#### DEFINITIONS

Section 1. "Association" shall mean and refer to Highland Village Townhome Association, its successors and assigns. Section 2. "Board of Directors" or "Directors" shall mean and refer to the Board of Directors of Highland Village Townhome Association.

Section 3. "Common Area" shall mean all real property (including the improvements thereto) presently owned or hereafter owned by the Association for the common use and enjoyment of the Owners, subject, however, to the uses, limitations, conditions, and restrictions hereinafter provided in this Declaration and the Subdivision Plat. The Common Area set forth on the plat of Highland Village - Plat One which is to be owned by the Association at the time of the conveyance of the first Lot is described and set forth in Exhibit B attached hereto. The Common Area shall be designated as such on the Subdivision Plat. The Common Area may be expanded to include part of the remaining portion of the Parcel by platting and subdividing part of the remaining portion of the Parcel and designating thereon areas of the platted portion to be Common Area and by the conveyance of such designated areas to the Association; and upon the conveyance to the Association of the entire Common Area within each subsequent phase of the Subdivision Plat, all of the Lots within such Plat shall thereby be subjected to the terms and provisions of this Declaration, as hereinafter provided in Section 4 of Article IX.

Section 4. "Common Downspout" shall mean and refer to a downspout connected to Common Guttering.

Section 5. "Common Drain Tile" shall mean and refer the subsurface drain tile designed to handle the flow of subsurface water from two (2) or more lots and generally located adjacent to and paralleling the interior and/or exterior wall of residences situated on such Lots.

Section 6. "Common Driveway" shall mean and refer to an adjoining, contiguous driveway located on adjointing Lots within the Subdivision.

Section 7. "Common Guttering" or "Common Gutters" shall mean and refer to gutters into which surface water from a Common Roof drains.

 $\underline{\text{Section 8}}$ . "Common Roof" shall mean and refer to a roof common to two (2) or more residences located on separate Lots of the Subdivision.

Section 9. "Declarant" shall mean and refer to Highland Village Development Corp. and to its successors, and assigns, if successors and assigns should acquire more than one undeveloped Lot or other portions of the Parcel, which could be subdivided into Lots, from Declarant for the purpose of development.

Section 10. "Lot" shall mean and refer to the separately designated and numbered lots shown upon the Subdivision Plat of Highland Village - Plat One which subdivides a part of the Parcel and is recorded in Plat Book 147, Pages 48 and - of the Office of Recorder of Deeds for the County of St. Louis, Missouri, and the lots set forth on future plats, if any, of any remaining part of the Parcel described herein which are made subject to the terms and provisions of this Declaration and which plats will have the words "Highland Village" preceding the phase number designation of such plat.

Section 11. "Owner" shall mean and refer to the record owner, whether one or more persons or entities, of a fee simple title to any Lot which is a part of the Properties, including contract sellers, but excluding those having such interest merely as security for the performance of an obligation.

Section 12. "Properties" shall mean and refer to that certain real property hereinbefore described as Plat One on Exhibit A, and such additions thereto as may hereafter be brought within the ownership and jurisdiction of the Association, specifically including any and all portions of the Parcel by the conveyance to the Association of the Common Areas located within subsequently platted phases of the Parcel, which plats will have the words "Highland Village" preceding the plat number designation of such plat.

Section 13. "Residence" or "residences" shall mean and refer to the single-family dwelling units constructed upon the respective Lots.

Section 14. "Subdivision" shall mean and refer to a subdivision known as Highland Village - Plat One, which is a subdivision of a part of the Parcel into Lots and Common Area, and such additional portions of the Parcel as may be platted in successive plats and which successive plats will have the words "Highland Village" preceding the plat number designation and which shall be brought within the terms and

provisions of this Declaration by Declarant conveying ownership of the Common Areas within such plats to the Association.

Section 15. "Subdivision Plat" shall mean and refer to the Plat of Highland Village - Plat One, which has been or will be simultaneously filed herewith in Plat Book 249, Pages 48 and of the Office of the Recorder of Deeds for the County of St. Louis, Missouri and which reflects, among other matters, the Lots and the Common Area.

Section 16. The "Subdivision Plat" shall also mean and refer to successive plats of remaining portions of the Parcel and having the words "Highland Village" preceding the plat number designation, which plats shall be recorded in the Office of the Recorder of Deeds for the County of St. Louis, Missouri, and which shall constitute subsequent amendments to this Declaration by which additional parts of the Parcel are subdivided and subjected to the terms and provisions of this Declaration by the transfer and conveyance of such Common Areas to the Association and by the recording of such subsequent plats.

#### ARTICLE II

#### PROPERTY RIGHTS

Section 1. Owners' Easements of Enjoyment. Every Owner shall have a right and easement of use and enjoyment in and to the Common Area, which shall be appurtenant to and shall pass with the title to every Lot, subject to the following provisions:

- (a) the right of the Association to charge reasonable admission and other fees for the use of the recreational area and facility, if any, situated upon the Common Area;
- (b) the right of the Association to suspend the voting rights and right to use the recreational facilities, if any, by an owner for any period during which any assessment against his Lot remains unpaid; and for a period not to exceed sixty (60) days for any infraction of its published rules and regulations;
- (c) the right of the Association to dedicate or transfer all or any part of the Common Area to any public agency, authority, or utility for such purposes and subject to such conditions as may be agreed to by the members. No

such dedication or transfer shall be effective unless an Instrument agreeing to such dedication or transfer signed by 2/3rds of each class of members has been recorded;

(d) the uses, limitations, conditions, and restrictions hereinafter provided in this Declaration.

Section 2. Delegation of Use. Any Owner may delegate, in accordance with the By-Laws, his right of enjoyment to the Common Area, including recreational facilities, if any, to the members of his family, his tenants, or contract purchasers who reside on his Lot.

#### ARTICLE III

#### MEMBERSHIP AND VOTING RIGHTS

Section 1. Every Owner of a Lot which is subject to assessment shall be a member of the Association. Membership shall be appurtenant to and may not be separated from ownership of any Lot which is subject to assessment.

Section 2. The Association shall have two classes of voting membership:

Class A. Class A members shall be all Owners, with the exception of the Declarant, and shall be entitled to one vote for each Lot owner. When more than one person holds an interest in any Lot, all such persons shall be members. The vote for such Lot shall be exercised as they determine, but in no event shall more than one vote be case with respect to any Lot.

Class B. The Class B member(s) shall be the Declarant and shall be entitled to three (3) votes for each Lot owned and for each lot or unit authorized to be platted or built by the City of Valley Park, Missouri, in the Parcel. The Class B membership shall cease and be converted to Class A membership on the happening of either of the following events, whichever occurs earlier:

(a) when the total votes outstanding in the Class A membership equal the total votes outstanding in the Class B membership, provided that all of the lots or units authorized to be platted or built by the City of Valley Park in the Parcel have become established and subject to assessment by the Association; or

(b) on March 1, 1991.

#### ARTICLE IV

#### COVENANT FOR MAINTENANCE ASSESSMENTS

Section 1. Creation of the Lien and Personal Obligation of Assessments. The Declarant, for each Lot owned and presently or hereafter within the Properties, hereby covenants, and each Owner of such Lot by acceptance of a deed therefor, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to pay to the Association: (1) annual assessments or charges for the purposes hereinafter set forth in Section 2 of this Article, and (2) special assessments for capital improvements, such assessments to be established and collected as hereinafter provided. The annual and special assessments, together with interest, costs, and reasonable attorney's fees, shall be a charge on such Lot and improvements thereon and shall be a continuing lien upon the property against which each such assessment is made. Each such assessment, together with interest, costs, and reasonable attorney's fees, shall also be the personal obligation of the person who was the Owner of such property at the time when the assessment fell due. The personal obligation for delinquent assessments shall not pass to his successors in title unless expressly assumed by them.

Section 2. Purpose of Assessments. The assessments levied by the Association, together with admission charges and fees, if any, for use of recreational facilities, if any, shall be used exclusively for the following purposes: (1) to promote the recreation, health, safety, and welfare of the residents in the Properties, and for the improvement, maintenance and re-construction of the Common Area, including without limitation the recreational facilities, if any, and (2) for paying expenses of grass cutting and lawn care of the individual Lots (all of which bills shall be deemed to be a common expense of the Subdivision payable by the Association from the annual assessments), and (3) for otherwise fulfilling and performing the Association's duties, obligations and functions pursuant to this Declaration and the Articles of Incorporation and By-Laws of the Association.

Section 3. Maximum Annual Assessment. Until January 1 of the year immediately following the conveyance of the first Lot to an owner, the maximum annual assessment shall be Four Hundred Twenty Dollars (\$420.00) per Lot for each lot on which an attached townhouse is or may be built.

- (a) From and after January 1 of the year immediately following the conveyance of the first Lot to an Owner, the maximum annual assessment may be increased each year not more than five percent (5%) above the maximum assessment for the previous year without a vote of the membership.
- (b) From and after January 1 of the year immediately following the conveyance of the first Lot to an Owner, the maximum annual assessment may be increased above five percent (5%) by a vote of two-thirds (2/3) of each class of members who are voting in person or by proxy, at a meeting duly called for this purpose.
- (c) The Board of Directors may fix the annual assessment at an amount not in excess of the maximum.

Section 4. Special Assessments for Capital Improvements. In addition to the annual assessments authorized above, the Association may levy, in any assessment year, a special assessment applicable to that year only for the purpose of defraying, in whole or in part, the cost of any construction, reconstruction, repair or replacement of a capital improvement upon the Common Area, including fixtures and personal property related thereto, provided that any such assessment shall have the assent of two-thirds (2/3) of the votes of each class of members who are voting in person or by proxy at a meeting duly called for this purpose.

Section 5. Notice and Quorum for Any Action Authorized Under Sections 3 and 4. Written notice of any meeting called for the purpose of taking any action authorized under Section 3 or 4 shall be sent to all members not less than thirty (30) days nor more than sixty (60) days in advance of the meeting. At the first such meeting called, the presence of members or of proxies entitled to cast sixty percent (60%) of all the votes of each class of membership shall constitute a quorum. If the required quorum is not present, another meeting may be called subject to the same notice requirement, and the required quorum at the

subsequent meeting shall be one-half (1/2) of the required quorum at the preceding meeting. No such subsequent meeting shall be held more than sixty (60) days following the preceding meeting.

Section 6. Uniform Rate of Assessment. Both annual and special assessments must be fixed at a uniform rate for all Lots on which detached townhouses are or may be built and at a uniform rate for all Lots on which attached townhouses are or may be built, all of which are subject to assessment and may be collected on a monthly basis or such other convenient basis as may be decided by the Director, but at least annually. The uniform rate for all Lots on which detached townhouses are or may be built shall be equal to 1.6 times the uniform rate for all Lots on which attached townhouses are or may be built.

Section 7. Date of Commencement of Annual Assessments: Due Dates. The annual assessments provided for herein shall commence as to all Lots which are subject to assessment on the first day of the month following the conveyance of the Common Area. The first annual assessment shall be adjusted according to the number of months remaining in the calendar year. The Board of Directors shall fix the amount of the annual assessment against each Lot at least thirty (30) days in advance of each annual assessment period. Written notice of the annual assessment shall be sent to every Owner subject thereto. The due dates shall be established by the Board of Directors. The Association shall, upon demand, and for a reasonable charge, furnish a certificate signed by an officer of the association setting forth whether the assessments on a specified Lot have been paid. A properly executed certificate of the Association as to the status of assessments on a lot is binding upon the Association as of the date of its issuance.

Association. Any assessment not paid within thirty (30) days after the due date shall bear interest from the due date at the rate of ten percent (10%) per annum. The Association may bring an action at law against the Owner personally obligated to pay the same, or foreclose the lien against the property. No Owner may waive or otherwise escape liability for the assessments provided for herein by non-use of the Common Area or abandonment of his Lot.

Section 9. Subordination of the Lien to Mortgages. The lien of

the assessments provided for herein shall be subordinate to the lien of any first mortgage. Sale or transfer of any Lot shall not affect the assessment lien. However, the sale or transfer of any Lot pursuant to mortgage foreclosure or any proceeding in lieu thereof, shall extinguish the lien of such assessments as to payments which became due prior to such sale or transfer. No sale or transfer shall relieve such Lot from liability for any assessments thereafter becoming due or from the lien thereof.

#### ARTICLE V

### GENERAL COVENANTS AND RESTRICTIONS

Section 1. Creation of Covenants and Restrictions. The Declarant, for each Lot owned and presently or hereafter within the Properties, hereby covenants, and each Owner of any such Lot by acceptance of a deed therefor, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to the following terms, provisions, covenants and restrictions:

- (a) No Lot shall be used except for residential purposes and no dwelling building shall be erected, placed or permitted to remain on any Lot other than one single family dwelling not to exceed two stories in height.
- (b) All Lots in this subdivision shall be restricted to one (1) family residences only and not more than one (1) main building shall be erected on any one lot in the subdivision.
- (c) No pigeons or poultry, cattle, hogs, rabbits, or other animals (except dogs and cats, not in the aggregate totaling more than two (2) in number, and fish or birds kept permanently within the main residential building on each lot) may be kept in, on or about any part of the said property unless written permission be obtained from the Directors, and such permission, if granted, shall be revocable in the discretion of said Directors.
- (d) No residence, accessory building or any portion of any Lot shall be used as a boarding house, rooming house, clubhouse, or road house, nor shall any residence, accessory building or any Lot be used or devoted to any manufacturing, industrial, commercial or professional activity whatsoever,

nor shall any building or premises be used for any purpose prohibited by law or ordinance nor shall anything be done in or on any premises which may be or become a nuisance, in the judgment of the Directors, to the Owners or inhabitants of Lots in this subdivision.

- (e) No Lot shall be re-subdivided nor shall a fractional part of any Lot be sold without the consent in writing of the Directors. This provision shall not, however, require the consent of the Directors for the sale of an entire Lot as shown on a subdivision plat of all or part of the Parcel.
- (f) No trash, rubbish, garbage, trash can or other receptacle therefor, other than those receptacles, if any, furnished by the Association on the Common Area, shall be placed on the premises outside of the buildings thereon, except upon the day of the week or month upon which regularly scheduled collections of same are to take place.
- (g) No grading, paving, change of terrain, wall, ditch, conduit or other structure or device which would or might have the effect of changing or altering the flow of storm water onto or off of a Lot shall be constructed, erected, performed, done, dug or installed unless prior written permission therefor shall be had from the Directors.
- (h) No Owner shall fail to maintain and keep his Lot and the improvements thereon in good order and repair, except for such repair and maintenance as is assumed by and delegated to the Association under this Declaration, and no Owner shall do anything that would increase the rate of insurance on his Lot, the improvements thereon, or on any other Lot or improvement in the Subdivision, or anything that would be in violation of the law.
- (i) No awning, canopy, radio, or television antenna shall be affixed to or placed upon an exterior wall or roof of any building on any lot without the prior written consent of the Directors.
  - (j) Each Owner shall keep all buildings now erected or

which may hereafter be erected on his Lot continuously insured in the amount of the full insurable replacement cost thererof against loss or damage by fire and tornado or windstorm, and such other insurance as is embraced in a standard Missouri extended coverage policy. All such insurance policies shall be issued by an insurance company or companies and in terms acceptable to the Director, with loss, if any, payable to the Owner and Association, subject to the rights of any holder of a recorded first deed of trust to such proceeds. Forthwith, upon the issuance of such policies the Owner shall deliver the same, and all renewals thereof, to the Association. The Owner expressly covenants and agrees with said Association that in case the buildings on his Lot are destroyed or damaged by fire, windstorm, or other casualty against which insurance shall be required by the Directors, the said Directors shall have the right to require the improvements to be repaired or replaced as hereinafter provided with the moneys received under said insurance policies.

- (k) Each Owner shall repair, maintain, replace, or clear at his sole expense each and every gas, sewage, and water lateral line on or servicing his Lot in the Subdivision or any improvements thereon.
- (1) No nuisance or noxious or offensive activity shall be carried on upon any Lot, nor shall anything be done thereon which may be or may become an annoyance or nuisance to the neighborhood. No saloon, tavern, filling station or other commercial business may be conducted on said property. No building or premises shall be used for purposes prohibited by law or ordinance, and nothing shall be done which may be or hereafter become a nuisance to the Owners or occupants of Lots.
- (m) No trailers, campers, boats and other large vehicles, as may be specified by the Board of Directors, may be parked for more than twenty-four (24) continuous hours in any uncovered area of the Subdivision. No junk or derelict

vehicle or other vehicle on which current registration plates are not displayed shall be kept upon any of the Properties. Vehicle repairs other than ordinary light maintenance are not permitted in the Subdivision.

- (n) No structure of a temporary character, trailer, tent, shack, garage, barn or other outbuilding shall be used on any Lot at any time as a residence temporarily or permanently.
- (o) No sign of any kind shall be displayed to the public view on any Lot, except one professional sign of not more than one square foot, one sign of not more than five square feet advertising the property for sale or rent, or except signs used by the Declarant to advertise the property during the construction and initial sales period.
- (p) Subject to the provisions of Article VI regarding party walls, each Owner shall maintain, repair and replace, when obsolete or damaged beyond repair, all fences located on his Lot.
- (q) The installation of any fence, other than original fencing erected and constructed by the Declarant as part of the original construction must be approved by the Directors, and no fence shall be erected or installed without the prior written consent and approval of the Directors.
- (r) The Association shall be responsible for and undertake the landscaping, shrubbing, planting, sodding and seeding of the Common Area. No Owner shall undertake the landscaping, shrubbing, or planting the front yard of his Lot without the prior written approval of the Directors regarding such intended landscaping, shrubbing and/or planting.

#### ARTICLE VI

PARTY WALLS, COMMON ROOFS, COMMON GUTTERING, COMMON DOWNSPOUTS, COMMON STORM SEWERS, AND OVERHANGS

Section 1. General Rules of Law to Apply. Each wall, including an extended foundation, retaining wall and/or a fence serving as a wall, which is built as a part of the original construction of the townhouses upon the Properties and placed on or approximately on the dividing line between the Lots shall constitute a party wall, and, to

the extent not inconsistent with the provisions of this Article, the general rules of law regarding party walls and liability for property damage due to negligence or willful acts or omissions shall apply thereto.

Section 2. Sharing of Repair and Maintenance. The cost of reasonable repair and maintenance of a party wall shall be shared by the Owners who make use of the wall in proportion to such use.

#### Section 3. Destruction by Fire or Other Casualty.

- (a) If a party wall is destroyed or damaged by fire or other casualty, any Owner who has used the wall may restore it, and if the other Owners thereafter make use of the wall, they shall contribute to the cost of restoration thereof in proportion to such use without prejudice, however, to the right of any such Owners to call for a larger contribution from the others under any rule of law regarding liability for negligent or willful acts or cmissions.
- (b) In the event that any residence having a party wall or walls shall be damaged by fire, explosion, natural disaster, or by any other insured cause whatsoever, the Owner shall, if the proceeds of the insurance hereinbefore provided are sufficient, cause such residence to be fully repaired and restored to substantially its condition immediately before any and all such damage occurred. Such repair and restoration shall be completed within one hundred twenty (120) days of the occurrence of such damage, unless extended for reasons beyond the control of the Owner. In the event the insurance proceeds are insufficient to permit said repairs and restoration, the residence shall be deemed to have been destroyed and the insurance proceeds shall be applied as hereinafter provided in subparagraph (c) of this Section, subject to the rights of any holder of a recorded first deed of trust to such proceeds, unless the Owner elects to pay for the difference between the insurance proceeds received and the cost of repair and restoration, in which event the residence shall be repaired and restored.
  - (c) In the event any residence having a party wall or

walls shall be destroyed by fire, explosion, natural disaster, or by any other cause whatsoever and not be rebuilt, the Owner of such destroyed residence shall cause any and all debris from such destruction to be removed from his Lot and all other Lots in the subdivision at said Owner's expense, no later than ninety (90) days following the occurrence of such destruction. Any such removal must be accomplished in a manner that in no way compromises the structural integrity of exterior walls of adjoining residences nor any party walls of adjoining residences exposed by the destruction to said residence. The Owner of such destroyed residence shall apply so much of the insurance proceeds hereinbefore provided to the aforesaid removal of the debris and, if required by the provisions of Section 4 of this Article, to the repair and weatherproofing of remaining party walls exposed by such destruction.

Section 4. Weatherproofing and Repair. Notwithstanding any other provision of this Article, in the event an Owner by his negligent or wilfull act causes a party wall to be damaged or exposed to the elements, then such Owner shall make all necessary repairs to the damaged party wall and shall further weatherproof, paint and trim the damaged party wall pursuant to reasonable specifications set by the Directors, all at said Owner's own expense and within one hundred twenty (120) days of said damage.

Section 5. Right to Contribution Runs with Land. The right of any Owner to contribution from any other Owner under this Article shall be appurtenant to the land and shall pass to such Owner's successors in title.

Section 6. Encroachment Easement. Should any portion of any residence or other improvements as constructed on any Lot by Declarant overhang or encroach on an adjacent Lot, the Owner of the Lot on which said improvements were constructed shall have an easement on such adjacent Lot, as the case may be, to permit the overhanging or encroaching portion of such construction to remain in the same state and location as when said property was first occupied for residential use. Such easement shall be appurtenant to and shall pass with title

to the Lot on which said improvements were constructed. It is understood that this provision is intended primarily to pertain to overhanging gutters, eaves, and similar items of construction, if any, but it shall nevertheless, be construed broadly to include all forms of overhangs and construction.

Section 7. Cross Easements. In order to provide adequately for the flow and disposal of surface water from the Common Roofs and subsurface water from Common Drain Tile, perpetual cross easements are hereby established between and among the respective Owners for the establishment and continued existence of Common Drain Tile, Common Guttering and Common Downspout paralleling and affixed to the exterior walls of such residences and Common Drain Tile paralleling the interior and/or exterior walls of such residences and in such locations as may be initially established by Declarant at the time of construction of the residences upon the Lots and as may be thereafter reasonably established by the Board of Directors. In addition, there is hereby established perpetual easements upon, over and across such Lots for the flow of surface water exiting from the Common Drain Tile, Common Guttering and Common Downspouts, and is hereby also established perpetual easements under and beneath the surface of such Lots for the flow of subsurface water collected from and within the Common Drain Tile, all in order effectively to drain and dispose of surface and subsurface water collected from and within the Common Roofs, Common Guttering and Common Downspouts and Common Drain Tile.

Section 8. Common Roof, Common Guttering, Common Downspout, Common Drain Tile and Common Driveway. The costs of any maintenance, repair, or replacement of a Common Roof, Common Guttering, Common Downspout, Common Drain Tile and Common Driveway shall be borne and shared by the Owners of such residences in proportion to the benefit derived by them from such maintenance, repair, or replacement. If such Owners receive any insurance proceeds for such replacement, repair, or maintenance, they shall use and apply the same for such maintenance, repair, or replacement. No Owner of a residence sharing a Common Roof, Common Guttering, Common Downspout, Common Drain Tile or Common Driveway shall allow the same to remain in such a condition so that another residence is in any way damaged thereby. An Owner who allows

such damage to occur by reason of his or her negligent or wilfull action or inaction shall be responsible for the costs of repairing the same.

Section 9. Arbitration. In the event of any dispute arising concerning a party wall, or under the provisions of this Article, each party shall choose one arbitrator, and such arbitrators shall choose one additional arbitrator, and the decision shall be by a majority of all the arbitrators.

#### ARTICLE VII

#### ARCHITECTURAL CONTROL

Other than original construction by Declarant, no building, fence, wall or other structure shall be commenced, erected or maintained upon the Properties, nor shall any exterior addition to or change or alteration therein, including without limitation exterior doors, storm doors, exterior lamps and lighting fixtures, exterior hardware and ornamentation of all kinds, and exterior paint colors, be made until the plans and specifications showing the nature, kind, shape, height, materials, color, and location of the same shall have been submitted to and approved in writing as to harmony of external design and location in relation to surrounding structures and topography by the Board of Directors of the Association, or by an architectural committee composed of three (3) or more representatives appointed by the Board. In the event said Board, or its designated committee, fails to approve or disapprove such design and location within thirty (30) days after said plans and specifications have been submitted to it, approval will not be required and compliance with this Article will be deemed conclusively to have occurred.

#### ARTICLE VIII

#### EXTERIOR MAINTENANCE

In the event an Owner of any Lot in the Properties shall fail to maintain the premises and the improvements situated thereon in a manner satisfactory to the Board of Directors, the Association, after approval by two-thirds (2/3) vote of the Board of Directors, shall have the right, through its agents and employees, to enter upon said Lot and to repair, maintain, and restore the Lot and the exterior of the buildings and any other improvements erected thereon. The cost of such exterior

maintenance shall be added to and become part of the assessment to which such Lot is subject.

#### ARTICLE IX

#### GENERAL PROVISIONS

Section 1. Enforcement. The Association, or any Owner, shall have the right to enforce, by any proceeding at law or in equity, all restrictions, conditions, covenants, reservations, liens and charges now or hereafter imposed by the provisions of this Declaration. Failure by the Association or by any Owner to enforce any covenant or restriction herein contained shall in no event be deemed a waiver of the right to do so thereafter.

Section 2. Severability. Invalidation of any one of these covenants or restrictions by judgment or court order shall in no wise affect any other provisions which shall remain in full force and effect.

Section 3. Amendment. The covenants and restrictions of this Declaration shall run with and bind the land, for a term of twenty (20) years from the date this Declaration is recorded, after which time they shall be automatically extended for successive periods of ten (10) years, unless sooner terminated by amendment as hereinafter provided. This Declaration may be amended during the first twenty (20) year period by an instrument signed by not less than ninety percent (90%) of the Lot Owners, and thereafter by an instrument signed by not less than seventy-five percent (75%) of the Lot Owners. Any amendment must be recorded.

#### Section 4. Annexation.

(a) Additional land within the Parcel may be annexed and included within the Properties by Declarant without the consent of members within five (5) years of the date of this Declaration, provided that the FHA or VA determine that annexation and inclusion are in accord with the general plan heretofore approved by either of them. Such annexation and inclusion shall be accomplished and effectuated by Declarant preparing and recording a Subdivision plat of such portion or the Parcel and by conveying and transferring to the Association title to the entire Common Areas situated within

any Phase or Plat so annexed and included within the Properties.

(b) Additional residential property and Common Area situated outside of the Subdivision boundaries may be annexed and included in the Properties with the consent of two-thirds (2/3) of each class of members.

Section 5. Reservation of Expenditures. Declarant reserves the right to receive any money consideration which may be refunded or allowed on account of any sums previously expended or subsequently provided by it for joint main sewers, gas pipes, water pipes, conduits, poles, wires, street lights, roads, streets, recording fees, subdivision fees, consultation fees, or fees, charges and expenses incurred with respect to the creation of the subdivision of the within said Parcel.

Section 6. PHA/VA Approval. As long as there is a Class B membership, the following actions will require the prior approval of the Federal Housing Administration or the Veterans Administration: Annexation of additional properties, dedication of Common Areas, and amendment of this Declaration of Covenants, Conditions and Restrictions.

IN WITNESS WHEREOF, the undersigned, being the Declarant hereto, has hereunto set its hand and seal this 25 day of much 1986.

> HIGHLAND VILLAGE DEVELOPMENT CORP., a Missouri corporation

STATE OF MISSOURI

) SS.

CITY OF ST. LOUIS

On this 25 day of MARCH , 1986, before me page agreed CE mcCaskill, JR , to me personally know being by me duly sworn, did state that he is the PRESIDENT , 1986, before me personally , to me personally known, who, HIGHLAND VILLAGE DEVELOPMENT CORP., a Missouri corporation, and that the seal affixed to the foregoing instrument is the corporate seal of the corporation and that said instrument was signed and sealed on behalf of said corporation, by authority of its Board of Directors and said C.E. M.C. ASKILL, JR. acknowledges said instrument to be the free act and deed of said corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my

official seal in the City and State the day and year first above written.

My Commission expires: 

- EUZAMNE D. SMITH - NOTATA PORTE, STATE OF INSSOURT MY LOCALISIDE (FORES 6/14/8). DEF OF ST. LOUIS ...

20

#### CONSENT OF MORIGAGEE

The undersigned, Jefferson Savings & Loan Association, a corporation organized and incorporated under the laws of the State of Missouri, being the holder of the Deed of Trust, recorded in Book 7825, Page 2033, in the Office of the Recorder of Deeds for the County of St. Louis, Missouri, on the Parcel of real estate forming the subject matter of the foregoing Declaration, hereby consents to the recording of said Declaration and to the subdivision of said Parcel of real estate in accordance with the Subdivision Plat heretofore recorded in Plat Book 147, Pages 48, and of the Office of the Recorder of Deeds for the County of St. Louis, Missouri and agrees that its said Deed of Trust shall be subject to the provisions of said Declaration and the exhibits appended thereto, except that JEFFERSON SAVINGS AND LOAN ASSOCIATION, A Missouri Corporation does not subordinate the lien of its Deed of Trust to any present or future liens for Assessments provided for in Article IV of the Declaration.

JEFFERSON SAVINGS & LOAN ASSOCIATION, a Missouri corporation

BY

Authorized Agent ANDREW W. KUENNEKE II, President

DATED: Lipul 2 1986

ATTEST:

1

STATE OF MISSOURI
COUNTY OF ST. LOUIS

SS.

On this and day of the seal of the corporation and that said instrument was signed and sealed on behalf of said corporation, by authority of its Board of Directors and said ANDREW W. KUENNEKE III acknowledges said instrument to be the free act and deed of said corporation.

IN TESTIMONY WHEREOP, I have hereunto set my hand and affixed my official seal in the COUNTY and State the day and year first above written.

luginia 7. Quist

My Commission expires: 2/28/87

YROMIA F, OUTT, NOTARY \*\* THE County of St. Louis, State of Millouri

My Communicate Expense replacely 28, 1987

BOOK 7935 MUE 2085

#### A TIBIHKA

TO

#### DECLARATION

Legal description of Highland Village - Plat One:

A 0.957 acre tract of land being part of Lot 14 of Meramec Pacific Railroad, according to the plat thereof recorded in Plat Book 6, Page 97, of the records of the City (formerly County) of St. Louis, Township 44 North, Range 5 East, St. Louis County, Missouri, being more particularly described as follows:

Beginning at the intersection of the West line of Lot 14 of the Meramec Pacific Railroad with the South right-of-way line of Vance Road, 40 feet wide; thence with said South line North 77 44' Bast, 195.84 feet; thence North 72 22'42" East, 86.47 feet; thence departing from said South right-of-way line South 17 39' East, 174.85 feet; thence South 72 21' West, 175.75 feet to the point of curvature of a curve to the left; thence along an arc of a curve to the left having a tadius of 20.00 feet, an arc length of 25.88 feet to the point of tangency of said curve; thence South 88 13' West, 50.00 feet; thence North 01 47' West, 33.99 feet to the point of curvature of a curve to the left; thence along an arc of a curve to the left having a radius of 365.72 feet, an arc length of 66.92 feet to the point of tangency of said curve; thence North 12 16' West, 54.81 feet to the point of curvature of a curve to the left; thence along an arc of a curve to the left having a radius of 20.00 feet, an arc length of 31.42 feet to the point of tangency of said curve; thence South 77 44' West, 51.48 feet to the West line of Lot 14 of the Meramec Pacific Railroad; thence with said West line North 01 47' West, 15.25 feet to the beginning point, and containing 0.957 acres.

#### EXHIBIT B

TO

#### DECLARATION

The Common Area of Highland Village - Plat One is described as follows:

A tract of land being part of Lot 14 of Meramec Pacific Railroad, according to a plat thereof recorded in Plat Book 6, Page 97 of the records of the City (formerly County) of St. Louis, Township 44 North, Range 5 East, St. Louis County, Missouri, and being more particularly described as follows:

All of that portion of the real estate designated "Utility Easements and Common Ground" and set forth on the recorded plat of Righland Village Plat One, being a subdivision filed for record in the Office of the Recorder of Deeds for St. Louis County, Missouri in Plat Book 249 Pages and

# Highland Village Townhome Association



# Rules and Regulations September, 2018

This document contains the updated Rules and Regulations as set forth by the Board of Directors and replaces all previous versions.

Please read and keep this document for future reference. Landlords, please share with your tenants.

# Highland Village Townhome Association Rules and Regulations

Reference Article 7, By-Laws, Section l(a), Powers & Duties of the Board, these general rules of conduct are to insure the right of all residents to quiet enjoyment of their homes.

- 1. Pets: Note: A pet is defined as a dog or a cat. Acceptability of any pet on the premises shall be based on the owner's control, his consideration of community property, and his/her courteous concern for neighbors. Pet ownership is a conditional right and responsibility.
  - A. Residents may not keep more than two (2) pets per unit.
  - B. Pets are not allowed to run loose on the grounds. This is in compliance with St. Louis County Ordinance #611.200 leash law.
  - C. Owners are responsible for picking up pet waste IMMEDIATELY from interior/exterior areas St. Louis County Ordinance #511.210.
  - D. Pets are not to be tied, staked, or otherwise domiciled outside the unit without the owner being present. Pets are only allowed off leash in an enclosed fenced yard. No exterior pet structures or cages are allowed, without Board approval. Pets are not allowed in the pool area at any time.
  - E. No pet will be allowed that makes excessive noises, such as repeated barking, howling, whining or other annoyances to neighbors, including aggressive behavior.
  - F. Owners are responsible for any/all damage to Association or Association-maintained property that is caused by their pet, their tenant's pet, or a guest's pet.
  - G. Failure to adhere to these rules will result in fines and possible removal of the offending pet(s).
  - H. A resident will be required to remove any offending pet that repeatedly violates any of the above rules at the sole discretion of the Board.

#### 2. Parking

- A. All vehicles parked at Highland Village must be operable, have a current safety inspection sticker, current license plates and tags. In addition, all vehicles must be kept free of flat tires, broken windows, leaking oil fluid, or any other condition that renders the vehicle inoperable or which damages property, and/or constitutes an eyesore. No long term parking on parking pads. After notification by the Board, any vehicle remaining in violation SHALL BE TOWED AT OWNER'S EXPENSE.
- B. Boats, campers, trailers, recreational and large vehicles shall not be parked in any uncovered area for longer than a continuous twenty-four (24) hour period without Board approval.
- C. No vehicle shall be parked, stored, or left in any space or on the lot for the purpose of being repaired, remodeled, etc. Each owner will be responsible for any and all damage done by leaking/spilled/improper disposal of oil/grease and/or anything else related to car maintenance/repair.

#### 3. Pool Rules

- A. **SWIM AT YOUR OWN RISK.** The Association does not have a life guard. In accordance with St. Louis County Code, no one under the age of eighteen (18) is allowed in the pool area without being accompanied by an adult.
- B. Pool hours: 8 a.m. to 10 p.m.
- C. Identification must accompany residents at all times.
- D. Residents may bring up to two (2) guests to the pool. Guests must be accompanied by a resident at all times. OWNERS SHALL TAKE FULL RESPONSIBILITY FOR THEIR GUESTS.

#### **Pool Rules continued**

- E. Proper swim wear is required in the pool. No cut offs or jeans shorts are permitted.
- F. Items not allowed in pool area: no bottles/glass containers and no alcohol, tobacco or vapor devices.
- G. Music to be played at low volume.
- H. When leaving pool, clean up trash, and close all pool umbrellas.
- I. No skateboarding, rollerblading, riding bicycles, scooters, motorcycles, etc., in pool enclosure.
- J. Personal conduct in pool enclosure must be such that the safety and/or enjoyment of all individuals are not jeopardized. This includes no running, pushing, diving, and/or any loud noises.
- K. Rest rooms are provided in pool area. Discharge of body waist into the pool will result in a \$200 fine and the suspension of pool privileges for two (2) weeks. Children who are not potty trained must wear pool diapers.
- L. Admission to pool may be refused to anyone with skin abrasions, infections, or anyone who in the opinion of the Board would endanger the health of others. (This includes alcohol and drug- related influences.)
- M. Pool furniture and other items are not to be misused in any way. Tampering with pool equipment is prohibited. Any problems with pool should be reported to Management.
- N. The pool may be closed for maintenance, health reasons or weather conditions as directed by management.
- O. Pool will be open from Memorial Day weekend through Labor Day.
- P. Pool privileges will be denied/revoked if the resident is not current on monthly association fees or for repeated offenses of the pool rules.
- Q. Residents may NOT rent out pool for exclusive occasions due to liability of the Association.

#### 4. Trash Removal

- A. Trash is picked up every Monday and Thursday with the exception of holidays. In the case of a holiday, trash will be picked up the following day. Recycling and yard waste collection is every Wednesday.
- B. All owners and tenants must keep trash/recycle containers inside their unit until the morning of pick up. Place trash in sealed trash cans or tied bags only. All trash cans must be removed by the 8 p.m. the day of pick up.

#### 5. Satellite Dishes and Antennas

- A. Satellite dishes, television or radio antennas are prohibited without prior written approval by the Board.
- B. Devices must be installed on the back side of the roof.
- C. Only one working satellite dish per residence. Any non-working dishes must be removed.

#### 6. Architectural Control

Other than original construction by Declarant, no building, fence, wall or other structure shall be commenced, erected or maintained upon the properties; nor shall any exterior addition to or change or alteration therein, including without limitation exterior doors, storm doors, exterior lamps and lighting fixtures, exterior hardware and ornamentation of all kinds, and exterior paint colors, be made until the plans and specifications showing the nature, kind, shape, height, materials, color, and location of the same shall have been submitted to and approved in writing as to harmony of exterior design and location in relation to surrounding structures and topography by the Board of Directors, or by an architectural committee composed of three (3) or more representatives appointed by the Board. In the event said Board, or its designated committee, fails to approve or disapprove such design and location within thirty (30) days after said plans and specifications have been submitted to it, approval will not be required and compliance with this Article will be deemed conclusively to have occurred.

Owners must be current on monthly dues before the Board will review/approve any requests.

An Architectural Request form and all supporting documentation must be submitted to the Management Company and approved by the Board of Directors prior to commencement of any exterior work on both single family and attached townhomes.

#### A. Single Family Homes:

Review the Architectural Control guidelines in your governing documents thoroughly before planning any roofing, siding or exterior trim project. Single family homes may, but are not required to, follow the choices suggested below for the attached townhomes.

#### **B.** Attached Townhomes:

The following brands of siding, roofing shingles, and paint colors are not the only acceptable choices. If the homeowner finds another brand that they feel will blend with the present siding, they may submit it to the Board of Directors for approval.

#### Siding

- 1. All vinyl siding: Double 5" Woodgrain Clapboard
- 2. For **Blue** buildings:
  - a. MainStreet Siding/CertainTeed
    - use color: Oxford Blue
- 3. For **Gray** and **Yellow** buildings:
  - b. Cellwood siding by Ply Gem (D5DL)
    - for gray use color: Stone Gray
    - for yellow use color: Beige
  - c. Georgia-Pacific
    - for gray use color: Gray
    - for yellow use color: Pearl

#### **Roofing**

- 1. All roof tiles must be 3-Tab Shingles
- 2. For **Blue** buildings: Charcoal or Black roof tiles
  - a. Owens Corning: Onyx Black
  - b. GAF: Charcoal
  - c. CertainTeed: Black
- 3. For Gray buildings: Charcoal or Black roof tiles
  - a. Owens Corning: Onyx Black
  - b. GAF: Charcoal
  - c. CertainTeed: Black
- 4. For **Yellow** buildings: Dark Brown roof tiles
  - a. Owens Corning: Brownwood
  - b. Owens Corning: Bark Brown
  - c. GAF: Autumn Brown
  - d. CertainTeed: Oakwood

#### **Paint Color for Trim**

- 1. Sherwin Williams: White semi-gloss Super paint color SW2130
- 2. Lowe's: Vaspar Ultra semi-gloss white
- 3. Home Depot's: Behr Ultra semi-gloss white

#### 4. Glidden semi-gloss white

#### 7. Signs

- A. No sign of any kind shall be displayed to the public view on any lot, except one professional sign of not more than five square feet advertising the property for sale or rent.
- B. No signs shall be posted on common ground without Board approval.

#### 8. Soliciting

Solicitation is prohibited in the subdivision. There is a sign clearly posted at the subdivision entrance. If you are being disturbed by solicitors, contact the Valley Park Police.

#### 9. Lease

- A. Each Owner shall have the right to lease his/her unit for single family use.
  - 1. Every lease shall be in writing and shall be subject to all provisions of the Declarations and By-Laws. Furthermore, the landlord shall provide a copy of the Rules and Regulations of the Association and shall include a provision that any violation of the Rules and Regulations to their tenant with the provision that any violation Rules and Regulations, the By-Laws and Declarations and/or the Covenants and Conditions of the lease itself, other than non-payment of rent, shall be basis for termination of the lease by the Board.
  - No owner may lease a Lot for fewer than or greater than twelve (12) months. (This can be changed to a term determined by the Board)
     Owners may apply for a hearing before the Board for temporary or special variances in case of hardship. Permission to lease will be granted at the sole discretion of the Board of Directors.
- B. Infractions and associated fines will be assessed to the owner.
- C. A copy of the following MUST be forwarded to the Management Company on behalf of the Board IN ADVANCE OF THE TENANT TAKING POSSESSION:
  - A copy of the SIGNED lease by both parties
  - A copy of the Valley Park Occupancy Permit
  - A copy of the Landlord's insurance
  - A completed tenant information update form
- D. Tenant shall follow any and all Homeowners Association Rules, By-Laws and Regulations with regard to the use and maintenance of the premises, and is responsible to acquire any and all applicable rules and regulations regarding the premises. If there is a conflict between the terms of this lease and the rules, by-laws and regulations of the applicable homeowners and/or condominium association rules, the rules, by-laws and regulations of such association shall prevail.

#### 10. Violation Fines, Complaints and Remedies

- A. Fines shall be imposed for violation of the Declarations, By-Laws, and/or Rules and Regulations of the Association, according to the following schedule:
  - 1. Written warning giving fifteen (15) days to correct the violation. If the violation is not corrected within that first fifteen (15) days, the following fines will be assessed for each following 15 day period until the violation is corrected:
    - a. \$50.00 at end of the next 15 day period
    - b.\$75.00 at end of the following 15 day period and will be turned over to city of Valley Park code enforcement officer
    - c. \$100 at end of each additional 15 day period until the violation is corrected.
- B. Any homeowner shall have a period of ten (10) days from the date the first violation notice was sent to contest the fine in writing and/or to request a hearing before the Board. The Board has the right to conduct any hearing in an informal manner, but the person being fined has the right to see all information the Board has received regarding this violation, as well as, to present his/her own information and testimony.

#### 11. Monthly Maintenance Fees

- A. Monthly maintenance fees are due to the Management Company by the tenth (10<sup>th</sup>) of each month. On the eleventh (11<sup>th</sup>) day, the account is delinquent and will be handled as follows:
  - 1. The first month: the homeowner will receive a Late Fee Notice and charged \$15.
  - 2. The second month: Collection Letter #1 is sent and \$25 is charged to the homeowner's account along with interest on the unpaid Association balance.
  - 3. The third month: Collection Letter #2 is sent and another \$25 is charged to the homeowner's account along with interest on the unpaid Association balance.
  - 4. The fourth month: the account is turned over to the attorney for collection. The account will continue to accrue interest for each month it is delinquent. All legal fees associated with collecting delinquent fees will be assessed to the homeowner's account.
  - 5. Any homeowner whose account goes over ninety (90) days past due will be required to sign up for Automatic Payment Authorization (ACH).

Copies of the Association Indentures, Rules and Regulations, and all forms (Architectural, Satellite Request, Automatic Payment Authorization, and Pool Applications) can be downloaded from the Association Facebook group page or obtained by request from the Management Company.

Association indentures can be downloaded from Valley Park website:

 $\underline{www.valleyparkmo.org/wp\text{-}content/uploads/2015/10/Highland\text{-}Village\text{-}Indentures.pdf}$ 

#### **Highland Village Townhome Association Facebook page:**

https://www.facebook.com/groups/664458083688967/

#### **Management Company:**

DNI Properties, Inc. 662 Office Parkway Creve Coeur, MO 63141 314-576-0700

The Board reserves the right to modify the Rules and Regulations at any time.