



**CITY OF VALLEY PARK**  
**55 CRESCENT AVENUE**  
**VALLEY PARK, MISSOURI 63088**  
**(636) 225-5171**  
**kberry@valleyparkmo.org**



**\*\*\*Commercial Occupancy Permit Application\*\*\***

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Applicant Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**Emergency Phone Numbers**

Name: \_\_\_\_\_ Name: \_\_\_\_\_ Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Total Square Feet: \_\_\_\_\_ Number of Stories: \_\_\_\_\_ Number of Exits: \_\_\_\_\_

Type of products to be sold, manufactured, or stored, and description:

\_\_\_\_\_  
\_\_\_\_\_

**.....**  
**\*\*Departmental Use Only\*\***

**Type of Occupancy**

Group A – assembly	( )	Group M – mercantile	( )
Group B – business	( )	Group R – residential	( )
Group F – factory, industrial	( )	Group S – storage, warehouse	( )
Group H – high hazard	( )	Group X – temp. & misc.	( )
Group I – institutional	( )	Group X – special (define)	( )

**Type of Building**

( )	Type 1	Fireproof Construction
( )	Type 2	Noncombustible Construction
( )	Type 3	Exterior Masonry Wall Construction
( )	Type 4	Frame Construction

☐ Re-occupancy (change in ownership)

☐ New Occupancy

Inspection/Permit# \_\_\_\_\_

Date of Inspection: \_\_\_\_\_

**Recommendations/Stipulations**

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The above recommendations/stipulations must be complied with before occupancy will be permitted, or in the allotted time. Failure to comply with the above stipulations will result in the forfeiture of business license and occupancy permit.

☐ Approved

☐ Rejected

☐ Approved with recommendations/stipulations

Inspector: \_\_\_\_\_