



FACILITY RENTAL/PERMIT APPLICATION

City of Valley Park
55 Crescent Avenue
Valley Park, MO. 63088
(636)2255171

kberry@valleyparkmo.org

Pavilions, Athletic Field, Walking Trail, Special Event/Use,
Community Center Rental

Today's Date: _____

Reservation Date: _____

Name of Applicant: _____ Email: _____ Cell #: _____

Address: _____ City, State, ZIP: _____

☐ Resident ☐ Non-Resident ☐ City Business/Organization ☐ Non- City Business/Organization

Facility Requested: _____

Brignole Park

- ☐ Brignole Ball Field:
- ☐ Lighted Ballfield # _____
- ☐ Un-Lighted Ballfield # _____

Meramec Levee Recreational Park

- ☐ Lighted Ballfield # _____
- ☐ Un-Lighted Ballfield # _____
- ☐ Lighted Soccer Field # _____
- ☐ Un-Lighted Soccer Field # _____
- ☐ Archery Range

Pavilions

- ☐ Leonard Park
- ☐ Arnolds Grove Trail Head

Purpose of Request: (ie: meeting, party, reunion ect.) _____

Contact Person: _____ **Cell Phone:** _____

Start and End Time Requested: _____ **Total Cost:** _____

***PLEASE NOTE:

- THIS APPLICATION IS NOT CONFIRMED UNTIL ALL CONTINGENCIES (INCLUDING PAYMENT) ARE MET.
- PAYMENT IN FULL REQUIRED BEFORE PERMIT CAN BE ISSUED.
- THIS APPLICATION MUST BE ATTACHED TO THE REGISTRATION RECEIPT TO BE VALID.
- THE EVENT ON-SITE CONTACT MUST HAVE REGISTRATION RECEIPT/APPLICATION IN THEIR POSSESSION THROUGHOUT THE EVENT.
- CANCELLATIONS MADE WITHIN 14 DAYS FROM RENTAL DATE IS NON-REFUNDABLE
- A \$500.00 DEPOSIT IS REQUIRED AT THE TIME OF RESERVATION AND MUST BE PAID SEPARATE FROM RENTAL FEE BY CHECK ONLY
- ALL DEPOSIT WILL BE RETURNED AFTER THE EVENT IF THE FACILITY IS FREE OF DAMAGE AND TRASH
- ***ANYONE RENTING A PICNIC SHELTER FROM NOVEMBER 1ST. TO MARCH 21ST. WE BE REQUIRED TO SUPPLY A JOHNNY ON THE SOFT FOR THEIR RENTAL/EVENT.

WAIVER AND RELEASE OF LIABILITY – "No liability either expressed or implied, will be incurred by the City of Valley Park, its agents, servants, employees, and volunteers arising out of the use of the premises by permittee, its agents, servants, guests, employees, assigns successors, invitees and licenses. Permittee agrees to indemnify and save harmless the City of Valley Park, its guests, agents, servants, employees from and against any and all liability for damages arising from injuries to person or damage to property occasioned by any acts or omissions of (other party) its agents, servants or employees, including and all expenses, including but not limited to attorney's fees and costs, which may be incurred by the City of Valley Park or its agents, servants or employees, in defense of any claim, action or suit, irrespective of any claim that an act, omission or negligence of the City of Valley Park or its agents or employees contributed to such injury or damage.

☐ I have read, understand and agree to all terms listed.

☐ I have read, understand and agree to the terms of the Refund Policy

Applicant Signature

Date

Received by:

Date