



**CITY OF VALLEY PARK, BOARD OF
ALDERMEN MEETING
AT 7:00 P.M. ON JUNE 22, 2020
VIA VIDEO CONFERENCING (ZOOM)
PURSUANT TO RSMO 610.015
VALLEY PARK CITY HALL, 320 BENTON
STREET, VALLEY PARK, MISSOURI 63088**

****** AGENDA******

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
 - a. 04-09-2020 Legislative Committee Meeting minutes
 - b. 04-20-2020 Planning and Zoning Commission Meeting minutes
 - c. 05-18-2020 Board of Aldermen Regular Session Committee Meeting minutes
- 4. NEW BUSINESS**
 - a. Approval of May/June Bills
 - b. Certified Election Results – June 2, 2020
 - c. Swearing in of Newly Elected Officials
- 5. ADJOURNMENT**

****** AGENDA******

- 1. ROLL CALL**
- 2. NEW BUSINESS**
 - a. Appointments – Mayor Webster
 - b. Election of Board President
 - c. Ratification of Polls of the Board from 6-12-2020
 - d. Storage Regulations
 - e. Problem Property Unit discussion
 - f. Liquor License renewals
 - g. Acceptance of Bids
 - i. Steel Beams
 - ii. Roof Repair
- 6. REPORTS**
 - a. City Attorney Report – Tim Engelmeyer
 - b. City Clerk Report – Dusty Hosna
 - c. Public Works Report – Gerald Martin
 - d. Community Development Report – Gil DeNormandie
 - e. Police Report – Lt. Francis Gomez
 - f. Mayor Report – Mayor Webster
- 7. ADJOURNMENT**

Posted on 6/22/20 at 11:20am by 

VALLEY PARK LEGISLATIVE COMMITTEE
320 Benton Street – Valley Park, MO 63088
Thursday, April 9, 2020

CALL TO ORDER: Meeting called to order at 7:02pm by Chairman Betty Halker

ATTENDANCE: Chairman Betty Halker
Alderman Jon Young
Alderman Dave Rose
Alderman Mike White (Came in late)

NON MEMBERS IN ATTENDANCE:
Chandra Webster, Mayor
Tim Engelmeyer, City Attorney
Dusty Hosna, City Clerk
Gil DeNormandie, Community Development Director
Alderman Ed Walker
Alderman Randy Bowen
Alderman Tom Rauls

Pledge of allegiance led by Chairman Betty Halker

3a: Approval of Minutes from 2/13/20 meeting.

Motion to approve minutes of 2/13/20 meeting made by Jon Young. 2nd by Mike White. Motion passed.

3b: Update to Fee Schedule

City Clerk Dusty Hosna requested an administrative fee of \$250 to \$500 be added to fee schedule to handle extra expenses for city planner to review Conditional Use Permits and zoning request.

Community Development Director Gil DeNormandie requested to change the deposit amount for the use of city facility be revised to \$500 rather than \$250 to cover any costs for possible damages. Any funds left over from the deposit would be returned to resident using the facility.

Mike White made the motion to accept the recommended fee changes as presented by Dusty Hosna and Gil DeNormandie and that a full review of any city fees be made in the near future and presented in an ordinance form with annual review by the full board. 2nd by Jon Young. Motion passed.

3c: Review of Amendment of Ordinance Ch 210 of Municipal Code – COVID-Ordinance 2049

City Attorney discussed the need for the emergency ordinance. Discussion of need for this ordinance to remain in place for future state of emergency situations. Suggestions to have ordinance remain in place or to address the specific COVID-19 situation.

Mike White made the motion to have ordinance be specific for the COVID-19 situation. Jon Young 2nd. Motion passed.

3d: Review of Ordinance 405.300 Above Ground Fuel Tanks

Section 405.300 (1)(3) does not allow above ground fuel tanks. City Attorney Tim Engelmeyer requested that that section be repealed and replaced with new language. Above ground fuel tanks also have to meet any fire district requirements.

Mike White made motion to recommend approval of revised ordinance to the board. 2nd by Jon Young. Motion passed.

Motion to adjourn by Jon Young. 2nd by Mike White. Motion passed.

Meeting adjourned at 7:45pm

Next meeting scheduled for May 14, 2020 at 7:pm.

Respectfully submitted.

Betty Halker

Chairman

VALLEY PARK PLANNING & ZONING COMMISSION
Monday, April 20, 2020

CALL TO ORDER: Meeting called to order at 7:00pm by Chairman Mike Cyr

ATTENDANCE: Mike Cyr, Chairman
Alderwoman Betty Halker
Alderman Randy Bowen
Rich Schmitt
Alva Roberts
Dave Fowler
Mayor, Chandra Webster

NON MEMBERS IN ATTENDANCE:

Tim Engelmeyer, City Attorney
Gil DeNormandie, Building Commissioner
Dusty Hosna, City Clerk
Anna Krane , PGVA
Alderman Mike White
Alderman Ed Walker
Alderman Tom Rauls

Pledge of Allegiance led by Chairman Mike Cyr.

3. Approval of Minutes

Meeting minutes from 3/9/20 were not included in packet and therefore approval tabled until next meeting.

4. Public Hearing – Conditional Use Permit – 839 Meramec Station Road

Public hearing opened at 7:03.. Speakers were as follows:

Randal Carter – observing only

Mary Erickson – Unfriendly to neighboring family businesses. Objects to project. Stated she thought it was a zoning and did not realize it was a dispensary until reading further.

Linda – observing only

Donna – observing only however opposes project.

Dave Evers – Notification not clear – opposes project. Believes business is not an asset to area.

Anne – Not good neighbor to family businesses in area.

Craig Caruso – Just listening

Al – Just observing

Peter Frolo – Objects to business

Public hearing closed at 7:14pm

5a – New Business – Conditional Use Permit – 839 Meramec Station Road

Jason Carrodo – applicant – spoke of project and described 24 hour security cameras on-site.

Randy Bowen was concerned with volume of traffic.

Dave Fowler questioned security of building. Jason Carrodo explained security personnel would scanning ID's as well as doors would have magnetic locking doors. Dave also asked if there was any type of retribution for improper use of product on premises. Tim explained that city would be able to revoke business license and state would have option of cancelling their license.

Betty Halker asked about appearance of building due to lack of details on drawings. Jason Carrodo stated the building would be rehabbed so that no one would be able to see into building. Jonathan Beck, attorney for applicant stated building would be non-discript with discrete signage with no obvious representations of marijuana sales. Tim Engelmeer commented city's main concern was things look professional. Applicant "committed" it will be top notch, professional,, more like an Apple store.

Randy Bowen asked about use of basement. Jason Carrodo explained that basement would be for storage of product and preparation of orders which would then be brought upstairs for client. Mike Cyr commented because of the change in occupancy, existing conditions exclusions from building code do not apply. The building will have to completely comply with the most current building codes for accessibility, egress, etc.

Dave Fowler asked if the site plan was their final construction. Gil DeNormandie explained that the site plan would be reviewed by Cochran Engineering and then brought back to P&Z for site plan review.

Randy Bowen asked about building code. Gil DeNormandie explained that building would have to be brought up to current building codes.

Rick Schmitt asked if property could be used for recreational marijuana use should the law be passed. Tim Engelmeyer explained that the property would not automatically include recreational use and the area is not zoned for that use.

Mayor Webster asked if people made appointments or just showed up to pick up their product. Suggested that making appointments could help to control traffic. Jason Carrodo said he would consider that suggestion.

Mike Cyr asked if public hearing was held for the amendment to code allowing marijuana. Tim Engelmeyer explained that there was no public hearing for that change. Mike also asked applicant and his attorney if marijuana was approved by FDA as medicine. They answered no. Tim Engelmeyer explained that amendment was passed by Legislative and they by Board of Aldermen.

Betty Halker asked how many employees they would have. Applicant answered they would have between 6-8 people. Stated they might have a parking problem with only 10 parking spaces available.

Dave Fowler made motion to issue a Conditional Use Permit with the following conditions as outlined in Memo from PGVA 4/13/20.

1. Business owner shall maintain a valid license from the Missouri Department of Health and Senior Services to operate a medical marijuana dispensary at this permit location and provide proof of the license on a yearly basis to the City Clerk.
2. The business shall be operated substantially in accordance with the Conditional Use Permit Application submitted to the City on February 28, 2020..
3. No marijuana cultivation, product testing, manufacturing, or use of marijuana infused products is permitted on the property.
4. The site plan shall be revised to show the location of the new Japanese Maple tree and the correct parking requirements of five parking spaces per 1,000 square feet and then submitted to the City for approval prior to issuing of construction permits
5. The site shall be brought into compliance with the site plan approved by the site and maintained in compliance with such site plans.
6. The hours of operation shall be Monday through Sunday from 8:00am till 8:00pm.
7. Patrons must be twenty-one (21) or older to enter the building.
8. All security camera footage shall be monitored and maintained for at least ninety (90) days and be made available to law enforcement upon request.
9. A secure vault area with a locking safe shall be permanently affixed or built into the interior of the building for storage of currency and products.
10. All marijuana inventory shall be kept and stored in a secured and locked manner.
11. Parking area lighting shall be installed upon approval by the Building Commissioner.
12. Site landscaping shall be installed and maintained in compliance with Article VII, Section 405.350.
13. All signage shall be installed with a proper permit and compliant with the City's Sign Regulation, Chapter 515.
14. Construction does not begin until P&Z has a review to go over all details.

Items 4, 12, and 13 shall be part of the site plan review.

Motion 2nd by Randy Bowen. Voice vote as follows: Mike Cyr – no, Betty Halker – no, Randy Bowen – yes, Rich Schmitt – yes, Alva Roberts – yes, Dave Fowler- yes. Motion passed.

Motion to adjourn by Betty Halker. 2nd by Rich Schmitt. Motion passed.

Meeting adjourned at 8:45pm

Respectfully submitted by

Mike Cyr
Chairman

**VALLEY PARK BOARD OF ALDERMEN
REGULAR MEETING MINUTES
MAY 18, 2020**

The regular meeting of the Board of Aldermen of the City of Valley Park, Missouri, was called to order at 7:01 PM on May 18, 2020, by Mayor Chandra Webster, at the Valley Park City Hall at 320 Benton Street, Valley Park, MO 63088. On a roll call, the following members were present:

Ward 1:	Aldерwoman Reynolds	Alderman Rose
Ward 2:	Aldерwoman Halker	Alderman Bowen
Ward 3:	Alderman Young	Alderman Walker
Ward 4:	Alderman Rauls	Alderman White

Also present was: Dusty Hosna, City Clerk Emily Kalla, City Attorney
 Gerald Martin, Public Works Director
 Gil DeNormandie, Community Development Director

The Pledge of Allegiance was recited.

BUSINESS PORTION

APPROVAL OF MINUTES

04-27-2020 Board of Aldermen Regular Session Meeting Minutes

A motion was made by Aldерwoman Halker, seconded by Alderman White, to approve the 04-27-2020 Board of Aldermen Regular Session Meeting Minutes. **Motion passed** with 8 ayes.

APRIL FINANCIALS

Aldерwoman Halker made a motion, seconded by Alderman White, to approve the April Bills.

Aldерwoman Reynolds asked about the Johnny on the Spot bills, BNSF bills, poison ivy bills, Covid costs and flower costs. Alderman Bowen left the meeting due to a fire call. **Motion passed** with 7 ayes.

Aldерwoman Walker made a motion, seconded by Aldерwoman Reynolds, to excuse Alderman Bowen from the meeting. **Motion passed** with 7 ayes.

REPORTS

Mayor Webster gave a brief report.

City Attorney Kalla did not have a report.

City Clerk Dusty Hosna gave a brief report. He mentioned the phases or re-opening due to Covid-19. He also gave updates on upcoming meetings.

Public Works Director Gerald Martin gave a brief report.

Community Development Director Gil DeNormandie gave a brief report. Discussion was held on inspections. Discussion on was held on solicitors licenses.

Lt. Gomez was not present for his report.

ADJOURNMENT

Aldерwoman Walker made a motion to adjourn regular session at 7:22pm, seconded by Alderman White. **Motion carried** with 7 ayes.

Dusty Hosna, City Clerk

City of Valley Park

Invoices Selected for Payment - BILL LIST FOR BOARD APPROVAL

<u>Vendor Name</u>	<u>Invoice Number</u>	<u>Invoice Amount</u>	<u>Cash Required</u>
84 Lumber Company	2801-123683	15.84	15.84
84 Lumber Company	2801-124128	9.35	9.35
AssuredPartners of Missouri LLC	718205	140.00	140.00
CREST INDUSTRIES INC.	2562534	522.10	522.10
CREST INDUSTRIES INC.	2563011	49.75	49.75
Energy Petroleum Company	713236	119.96	119.96
ENGELMEYER & PEZZANI LLC	1503	4,685.00	4,685.00
K & K SUPPLY	219820	89.88	89.88
MISSOURI LAWYERS MEDIA	744735497	26.60	26.60
Puritan Springs	61120 PS	112.44	112.44
Simpson Materials Company, LLC	6237803	94.08	94.08
VALLEY MATERIAL COMPANY	180028	3,138.75	3,138.75
VALLEY MATERIAL COMPANY	180178	815.50	815.50
Report Total		9,819.25	9,819.25

ENGELMEYER & PEZZANI, LLC

13321 N Outer Forty Rd Ste 300

Chesterfield MO 63017

636-532-9933

314-863-7793 fax

www.epfirm.comCity of Valley Park
320 Benton St.
Valley Park, MO 63088Invoice #: INV1503
Date: 06-12-2020
Valley Park City Attorney158
01-1000-6172

Date	Billor	Type	Description of Work/Expense	Discount	Hours	Rate	Total
05-28-2020	Timothy Engelmeyer	Hourly	COVID-19 work reference municipal court functions. P through Z.		2.20	125.00	275.00
05-28-2020	Timothy Engelmeyer	Hourly	COVID-19 work reference municipal court functions. L through O.		1.30	125.00	162.50
05-27-2020	Timothy Engelmeyer	Hourly	COVID-19 work reference municipal court functions. F through K.		2.00	125.00	250.00
05-27-2020	Timothy Engelmeyer	Hourly	United States Army Corp of Engineer conference call. Follow up.		1.30	125.00	162.50
05-27-2020	Timothy Engelmeyer	Hourly	COVID-19 work reference municipal court functions. A through E.		2.00	125.00	250.00
05-22-2020	Timothy Engelmeyer	Hourly	COVID-19 work regarding courts.	125.00	3.00	125.00	250.00
05-21-2020	Timothy Engelmeyer	Hourly	COVID-19 meeting regarding courts.		2.00	125.00	250.00
05-20-2020	Timothy Engelmeyer	Hourly	COVID-19 related work.		1.50	125.00	187.50
05-20-2020	Timothy Engelmeyer	Hourly	Dealt with 431 Benton. Emails from property owner. P&C memo/summary to BOA.	125.00	3.00	125.00	250.00
05-19-2020	Timothy Engelmeyer	Hourly	Dealt with 431 Benton.		0.70	125.00	87.50
05-19-2020	Timothy Engelmeyer	Hourly	Dealt with COVID-19 issues. Mostly involving municipal court.		1.50	125.00	187.50

05-18-2020	Emily Kalla	Hourly	Attend Board of Aldermen meeting via Zoom.		0.50	100.00	50.00
05-14-2020	Timothy Engelmeyer	Hourly	Attended COVID-19 town hall on behalf off city.	125.00	1.00	125.00	0.00
05-14-2020	Timothy Engelmeyer	Hourly	Prepared for and attended legislative session. Follow up.		1.50	125.00	187.50
05-13-2020	Timothy Engelmeyer	Hourly	COVID-19 meetings and conference calls. Reviewed latest Supreme Court order and presiding judge order.		2.50	125.00	312.50
05-13-2020	Timothy Engelmeyer	Hourly	Levee meeting with SEMA, FEMA and corps. Follow up.		1.00	125.00	125.00
05-12-2020	Timothy Engelmeyer	Hourly	Dealt with St. Louis Composting issues.		1.00	125.00	125.00
05-11-2020	Timothy Engelmeyer	Hourly	Worked on erosion issues with City of Manchester. Calls and emails with their representatives.		1.00	125.00	125.00
05-06-2020	Timothy Engelmeyer	Hourly	Worked on Ambassador v Valley Park, et al.		1.00	125.00	125.00
05-06-2020	Timothy Engelmeyer	Hourly	COVID-19 issues. Reviewed new orders by presiding judge.		1.30	125.00	162.50
05-06-2020	Timothy Engelmeyer	Hourly	Site meeting with Manchester officials and MSD to view potential wash out site on Grand Glaize creek. Follow-up and research.		2.20	125.00	275.00
05-05-2020	Emily Kalla	Hourly	Prepare for and attend USIC Status Conference with Judge Ott.		0.60	100.00	60.00
05-04-2020	Emily Kalla	Hourly	Communicate with D. Helms regarding USIC Status Conference, schedule teleconference with Division Clerk.		0.50	100.00	50.00
05-04-2020	Timothy Engelmeyer	Hourly	Various tasks. P&Z response. Prepared for tonight. Levee issues.	125.00	5.50	125.00	562.50
05-04-2020	Timothy Engelmeyer	Hourly	BOA meeting.		1.70	125.00	212.50

Total Fees:

\$4,685.00

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13321 N. Outer Forty Rd. #300
Chesterfield, MO 63017

For questions please call 636-532-9933

Thank You

ST. LOUIS COUNTY, MISSOURI

GENERAL MUNICIPAL ELECTION

4/7/2020

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CITY OF VALLEY PARK - MAYOR - Two year term Vote For One

Precinct	CHANDRA WEBSTER	JON COCHRAN	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
MER - 044	0	0	0	0	0	5	0.00%
QUE - 017	55	65	120	120	120	489	24.54%
QUE - 020	0	1	1	1	1	14	7.14%
QUE - 021	9	0	9	9	9	69	13.04%
QUE - 025	0	0	0	0	0	0	0.00%
QUE - 028	15	10	25	26	26	84	30.95%
QUE - 033	66	24	90	92	92	427	21.55%
QUE - 034	29	24	53	53	53	205	25.85%
QUE - 035	133	102	235	237	237	651	36.41%
QUE - 038	102	107	209	212	212	782	27.11%
QUE - 040	29	13	42	43	43	244	17.62%
QUE - 042	112	65	177	180	180	568	31.69%
QUE - 046	16	6	22	22	22	180	12.22%
QUE - 049	8	7	15	16	16	284	5.63%
QUE - 050	0	0	0	0	0	0	0.00%
Totals	574	424	998	1,011	1,011	4,002	25.26%

Official Results

2020 General Municipal Results

Run Time 4:24 PM
Run Date 06/11/2020

ST. LOUIS COUNTY, MISSOURI

GENERAL MUNICIPAL ELECTION

4/7/2020
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Official Results

Registered Voters

102594 of 638717 = 16.06%

Polling Places Reporting

160 of 160 = 100.00%

CITY OF VALLEY PARK - ALDERPERSON - WARD 1 - Two year term Vote For One

Precinct	DAVE ROSE	MATT BOWEN	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
MER - 044	0	0	0	0	0	5	0.00%
QUE - 017	79	36	115	120	120	489	24.54%
QUE - 020	1	0	1	1	1	14	7.14%
QUE - 040	28	11	39	43	43	244	17.62%
QUE - 049	11	4	15	16	16	284	5.63%
QUE - 050	0	0	0	0	0	0	0.00%
Totals	119	51	170	180	180	1,036	17.37%

Official Results

2020 General Municipal Results

Run Time 4:24 PM
Run Date 06/11/2020

ST. LOUIS COUNTY, MISSOURI

GENERAL MUNICIPAL ELECTION

4/7/2020

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Official Results

Registered Voters

102594 of 638717 = 16.06%

Polling Places Reporting

160 of 160 = 100.00%

CITY OF VALLEY PARK - ALDERPERSON - WARD 2 - Two year term Vote For One

Precinct	BETTY HALKER	FRED L. PALMER, JR.	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
QUE - 042	97	79	176	180	180	568	31.69%
QUE - 046	14	8	22	22	22	180	12.22%
Totals	111	87	198	202	202	748	27.01%

Official Results

2020 General Municipal Results

Run Time 4:24 PM
Run Date 06/11/2020

ST. LOUIS COUNTY, MISSOURI

GENERAL MUNICIPAL ELECTION

4/7/2020
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Official Results

Registered Voters
102594 of 638717 = 16.06%
Polling Places Reporting
160 of 160 = 100.00%

CITY OF VALLEY PARK - ALDERPERSON - WARD 3 - Two year term Vote For One

Precinct	JON YOUNG	JEFFERY J. WHITTEAKER	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
QUE - 021	8	1	9	9	9	69	13.04%
QUE - 028	23	2	25	26	26	84	30.95%
QUE - 034	42	11	53	53	53	205	25.85%
QUE - 035	153	81	234	237	237	651	36.41%
Totals	226	95	321	325	325	1,009	32.21%

ST. LOUIS COUNTY, MISSOURI

GENERAL MUNICIPAL ELECTION

4/7/2020

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CITY OF VALLEY PARK - ALDERPERSON - WARD 4 - Two year term Vote For One

Precinct	MIKE WHITE	Cast Votes	Consolidated Results Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
QUE - 025	0	0	0	0	0	0.00%
QUE - 033	84	84	92	92	427	21.55%
QUE - 038	177	177	212	212	782	27.11%
Totals	261	261	304	304	1,209	25.14%

WE, THE BOARD OF ELECTION COMMISSIONERS OF ST. LOUIS COUNTY, MISSOURI, ACTING AS THE VERIFICATION BOARD PURSUANT TO SECTION 115.507, RSMo, HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT ABSTRACT OF VOTES CAST FOR THE CANDIDATES AND ISSUES AT THE GENERAL MUNICIPAL ELECTION HELD IN ST. LOUIS COUNTY, MISSOURI, ON JUNE 2, 2020. IN TESTIMONY WHEREOF, WE HAVE HEREUNTO SET OUR HAND AT OUR OFFICE IN ST. ANN, ST. LOUIS COUNTY, MISSOURI, ON JUNE 12, 2020.



SHARON BUCHANAN-MCCLURE, CHAIR



TRUDI MCCOLLUM FOUSHEE, SECRETARY



MATTHEW W. POTTER, COMMISSIONER



PEGGY BARNHART, COMMISSIONER



AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI
COUNTY OF ST. LOUIS

} S.S.

Before the undersigned Notary Public personally appeared **Kathy Travis** on behalf of **THE COUNTIAN, ST. LOUIS COUNTY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **May 20, 2020** edition and ending with the **May 20, 2020** edition, for a total of 1 publications:

05/20/2020

5280 - M79

**NOTICE OF
GENERAL MUNICIPAL ELECTION
CITY OF VALLEY PARK, MISSOURI**

Notice is hereby given that a General Municipal Election will be held in the City Of Valley Park, St. Louis County, Missouri, on Tuesday, June 2, 2020 between the hours of 6:00 a.m. and 7:00 p.m., CDT, for the purpose of presenting the following ballot to the duly qualified electors of said city.

MAYOR

TWO Year Term
(Vote for ONE)

- CHANDRA WEBSTER
- JON COCHRAN

**ALDERPERSON
WARD 1**

TWO Year Term
(Vote for ONE)

- DAVE ROSE
- MATT BOWEN

**ALDERPERSON
WARD 2**

TWO Year Term
(Vote for ONE)

- BETTY HALKER
- FRED L. PALMER, JR.

**ALDERPERSON
WARD 3**

TWO Year Term
(Vote for ONE)

- JON YOUNG
- JEFFERY J. WHITTEAKER

**ALDERPERSON
WARD 4**

TWO Year Term
(Vote for ONE)

- MIKE WHITE

IN WITNESS WHEREOF, the undersigned composing the Board of Election Commissioners of St. Louis County, Missouri has caused this notice to be signed at the office of said Board in the City of St. Ann, Missouri, on Tuesday, January 28, 2020.
SHARON BUCHANAN-MCCLURE,
Chairman
TRUDI McCOLLUM FOUSHEE, Secretary
MATTHEW W. POTTER, Commissioner
PEGGY BARNHART, Commissioner
Attest: TRUDI McCOLLUM FOUSHEE,

CHANEL JONES
Notary Public - Notary Seal
State of Missouri
Commissioned for St Louis County
My Commission Expires: August 08, 2022
Commission Number: 14397721

Kathy Travis

Kathy Travis
Subscribed & sworn before me this 20th day of May, 2020
(SEAL)

Chanel Jones

Notary Public

AFFIDAVIT OF PUBLICATION

Page 2 of 2

Secretary
BOARD OF ELECTION COMMISSIONERS
11886582 County May 20, 2020

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI
COUNTY OF ST. LOUIS

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05/27/2020

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MAYOR

TWO Year Term
(Vote for ONE)

CHANDRA WEBSTER

JON COCHRAN

ALDERPERSON

WARD 1

TWO Year Term
(Vote for ONE)

DAVE ROSE

MATT BOWEN

ALDERPERSON

WARD 2

TWO Year Term
(Vote for ONE)

BETTY HALKER

FRED L. PALMER, JR.

ALDERPERSON

WARD 3

TWO Year Term
(Vote for ONE)

JON YOUNG

JEFFERY J. WHITTEAKER

ALDERPERSON

WARD 4

TWO Year Term
(Vote for ONE)

MIKE WHITE

**SAID ELECTION WILL BE HELD IN
THE FOLLOWING POLLING PLACE
LOCATIONS:**

ROCKWOOD SUMMIT HIGH SCHOOL

1780 Hawkins Rd

MER044

TWIN OAKS TOWN HALL

1381 Big Bend Rd

QUE046, 049

VALLEY PARK SCHOOL DISTRICT OFFICE

One Main St

QUE017, 020, 021, 025, 028, 033, 034,

035, 038, 040, 042, 050

Kathy Travis

Kathy Travis

Subscribed & sworn before me this 27th day of May, 2020
(SEAL)

Chanel Jones

Chanel Jones
Notary Public

CHANEL JONES
Notary Public - Notary Seal
State of Missouri
Commissioned for St Louis County
My Commission Expires: August 08, 2022
Commission Number: 14397721

AFFIDAVIT OF PUBLICATION

Page 2 of 2

WARD 1

ROCKWOOD SUMMIT HIGH SCHOOL

1780 Hawkins Rd

MER044

TWIN OAKS TOWN HALL

1381 Big Bend Rd

QUE049

VALLEY PARK SCHOOL DISTRICT OFFICE

One Main St

QUE017, 020, 040, 050

WARD 2

TWIN OAKS TOWN HALL

1381 Big Bend Rd

QUE046

VALLEY PARK SCHOOL DISTRICT OFFICE

One Main St

QUE042

WARD 3

VALLEY PARK SCHOOL DISTRICT OFFICE

One Main St

QUE021, 028, 034, 035

WARD 4

VALLEY PARK SCHOOL DISTRICT OFFICE

One Main St

QUE025, 033, 038

IN WITNESS WHEREOF, the

undersigned composing the Board of
Election Commissioners of St. Louis
County, Missouri has caused this notice
to be signed at the office of said Board
in the City of St. Ann, Missouri, on
Tuesday, January 28, 2020.

SHARON BUCHANAN-MCCLURE,
Chair

TRUDI McCOLLUM FOUSHEE, Secretary

MATTHEW W. POTTER, Commissioner

PEGGY BARNHART, Commissioner

Attest: TRUDI McCOLLUM FOUSHEE,
Secretary

BOARD OF ELECTION COMMISSIONERS

11888485 County May 27, 2020

Memo

To: Board of Aldermen
From: Dusty Hosna
cc: Mayor Webster
Date: June 22, 2020
Re: Polls of the Board – June 12, 2020

On June 12, 2020, the Board of Aldermen was polled on the following:

Due to the Board meeting being pushed back (due to election results), we need to get our bills paid in a timely and responsible manner. Please see the attachment. If you have any questions, let me know.

DO YOU AUTHORIZE STAFF TO PAY THE BILLS FOR MAY 2020?

Rauls – Y	Rose - Y
Young – Y	Bowen - Y
Reynolds – Y	Walker - Y
Halker – Y	White – Y

DO YOU APPROVE UHC OPTION 1-BR-X7 RENEWAL OPTION FOR EMPLOYEE HEALTH CARE THROUGH UNITED HEALTH CARE AND HM BENEFITS?

It was explained to that this decision needed to be made before June 15 so that HM Benefits could coordinate the mailing of renewal cards to employees before the current plan expires.

Rauls – Y Rose - Y

Young – Y Bowen - Y

Reynolds – Y Walker - Y

Halker – Y White – Y

The bill list and unapproved minutes from the June 11, 2020 Finance, Ways and Means committee are attached for your review.

Finance Ways and Means Committee Minutes

June 11, 2020

At 7:28 P.M. the meeting was called to order and all in attendance recited the Pledge of Allegiance.

Committee members in attendance were Alderman Young, Alderman Reynolds, Alderman Halker and Alderman White.

Mayor Webster, Alderman Rauls, Alderman Walker, Alderman Bowen and Alderman Rose were also in attendance.

Dusty Hosna and Tim Engelmeyer were also in attendance.

Alderman White made a motion to approve the UHC Option 1-BR-X7 Rx 614health insurance, Delta Dental renewal, Basic Life/AD&D Benefit and Long and Short Disability. Alderman Reynolds seconded. All in favor, motion carried.

At 7:40 P.M. Alderman Halker made a motion to adjourn. Alderman Reynolds seconded. All in favor, motion carried.

Respectfully submitted,

Jon Young, FWM Chairman

Detailed list of May/June 2020

Vendor Name	Amount	Description
Assured Partners	33,284.00	Insurance Premiim
Pavlocity	199.50	Hra Processing
Bussen Quarries	616.98	Drop Ball Rock Levee
Bussen Quarries	249.62	Drop Ball Rock Hanna Bridge
Cintas	65.00	First Aid Supplies
Sumner one	88.62	Print overage
Sumner one	344.71	Lease/Rental Copies/Printer
Crest Industries	126.43	Gloves, Bolts, Hex Cap
Energy Petroleum	201.53	#2 Ultra Prem LS Dyed
Engelmeyer & Pezzani	9,037.50	Legal Bills 4/01 to 4/27/20
Environmental Landscaping	103.96	04 Cubic Yards of Oak Mulch
ERB Equipment Co	33.37	Oil Drain Hose, Knob
Eureka Rental	67.49	105 Vortex LG Spool 5lb
Core & Main	105.73	Sewer repair 515 Leonard ave
Johnny on the Spot	88.50	1111 Cal Hendrick Way
Johnny on the Spot	184.00	1111 Cal Hendrick Way
K & K Supply	875.06	Stump Grinder, Grinding stones
Luby Equipment Service	43.68	Gas Strut
Quadient Leasing	256.35	Postage machine Lease for 6/26 to 9/25/20
Medart Inc	250.11	Bld Dixie, excel, dixon 20.5"
Method Technologies	3,013.00	Monthly Bill for 1/2020/ Lexmark printer
Method Technologies	2,600.00	Monthly Bill for 2/2020
Missouri Lawyers Media	22.40	Ad for Bid on Roof
Missouri Petroleum	190.00	Oil Flo Pail
Northwest Automotive & Croft Trailer	39.95	Coupler for Parks Trailer #2
Simpson Materials	48.91	Minus Xavier
Simpson Materials	996.00	Asphalt for St Louis Ave
Simpson Materials	350.24	Asphalt for St Louis Ave
Simpson Materials	179.78	1' Clean sewer repair 515 Leonard
St Louis Composting	665.00	Yard Waste
St Louis County Police	126,653.11	Full Service Contracts
Stonegate Auto Parts	379.22	Oil, Battery, and other supplies
Traffic Control	695.41	Caution tape, speed limit signs
Truck Centers	211.89	Spring Brake Valve
Valley Material	1,057.50	8.5 sk mer/Stone
PGAV Planners	572.50	Meramec Valley Plaza , Home Business gun sales, Medican Marijuana
Benoist Bros	28.85	Dual Round Run Capacitor
Benoist Bros	69.38	HP Cond Mtr
FKG Oil	37.04	Fuel for Tom & Gils Vehicle
Voya	245.00	Deferred Comp
Kirkwood Material Supply	52.90	Top Soil 195 Rutherglen
Pomps Tire Service	15.00	Flat Repair Loose
SC Engineering	5,296.23	sc19-936 St Louis Ave
SC Engineering	1,140.00	sc18-876 City Engineering Services
SC Engineering	300.00	sc18-845 Plan review Services
Meramec Valley Transfer	8,201.82	Trash
Lawn Care Equipment	29.21	Nut flange, screw, and other supplies
Club Car Wash	80.00	car washer for city vehicles

G R Robinson Seed & Service	408.00	Ammonium Sulphate
Simpson Materials	172.85	Minus Xavier
Schulte Supply	39.90	Mattock Pick Hand Tool
Safety-Kleen	215.23	Parts washer solvent
Republic Services	1,695.01	Recycling
Valley Park Elevator	104.15	nozzel, paint, plexi glass for libruary, and other supplies

202,027.62

City of Valley Park

Invoices Selected for Payment - BILL LIST FOR BOARD APPROVAL

Vendor Name	Invoice Number	Invoice Amount	Cash Required
AssuredPartners of Missouri LLC	726283	33,284.00	33,284.00
Benoist Bros. Supply Co.	688053	69.38	69.38
Benoist Bros. Supply Co.	688225	28.85	28.85
BUSSEN QUARRIES INC.	331855	249.62	249.62
BUSSEN QUARRIES INC.	331856	616.98	616.98
CINTAS CORPORATION	5017202589	65.00	65.00
Club Car Wash Operating	60420015	80.00	80.00
Core & Main LP	m320938	105.73	105.73
CREST INDUSTRIES INC.	2556700/2558385	126.43	126.43
Energy Petroleum Company	6294185	201.53	201.53
ENGELMEYER & PEZZANI LLC	1445	9,037.50	9,037.50
ENVIRONMENTAL LANDSCAPING	52220 ELC	103.96	103.96
ERB Equipment Co.	464703/465236	33.37	33.37
Eureka Rental LLC	101686	67.49	67.49
FKG Oil Company	79893	37.04	37.04
G R ROBINSON SEED & SERVICES	53125	408.00	408.00
Johnny on the Spot	0347-0000233246	88.50	88.50
Johnny on the Spot	0347-000232835	184.00	184.00
K & K SUPPLY	215437/214921/2...	875.06	875.06
Kirkwood Material Supply	5572	52.90	52.90
LAWN CARE EQUIPMENT CO	708471/708472	29.21	29.21
Luby Equipment Services	ps0301510-1	43.68	43.68
MEDART INC.	02370836-1	250.11	250.11
Meramec Valley Transfer Station	4360-000005448	8,201.82	8,201.82
Method Technologies Inc.	MTI 2690	3,013.00	3,013.00
Method Technologies Inc.	mti 2691	2,600.00	2,600.00
MISSOURI LAWYERS MEDIA	744731849	22.40	22.40
MISSOURI PETROLEUM PRODUCTS	45438	190.00	190.00
Northwest Automotive & Croft Trailer	103122	39.95	39.95
Paylocity Corporation	84561	199.50	199.50
PGAV Planners	112294	572.50	572.50
Pomp's Tire Service, Inc.	1240019893	15.00	15.00
Quadient Leasing USA, Inc	n8319130	256.35	256.35
Republic Services Recycling South - 30...	3015-000028758	1,695.01	1,695.01
SAFETY-KLEEN CORPORATION	83196420	215.23	215.23
SC Engineering, LLC	sc6023	300.00	300.00
SC Engineering, LLC	sc6024	1,140.00	1,140.00
SC Engineering, LLC	sc6030	5,296.23	5,296.23
SCHULTE SUPPLY	s1161189.001	39.90	39.90
Simpson Materials Company, LLC	4355498	179.78	179.78
Simpson Materials Company, LLC	4355911	48.91	48.91
Simpson Materials Company, LLC	4356009	172.85	172.85
Simpson Materials Company, LLC	6237515	350.24	350.24
Simpson Materials Company, LLC	6237598	996.00	996.00
ST. LOUIS COMPOSTING INC.	53120 STL Corn	665.00	665.00
ST. LOUIS COUNTY TREASURER	128670	126,653.11	126,653.11
STONEGATE AUTO PARTS INC	53120 SGAP	379.22	379.22
Sumner One	2538380	88.62	88.62
Sumner One	lg06581019	344.71	344.71
TRAFFIC CONTROL COMPANY	8839/9071/9134	695.41	695.41
TRUCK CENTERS INC.	150568939:01	211.89	211.89
VALLEY MATERIAL COMPANY	179969	1,057.50	1,057.50
VALLEY PARK ELEVATOR	52820 VPE	104.15	104.15
VOYA Institutional Trust Company	61020 Voya	245.00	245.00
Report Total		202,027.62	202,027.62



MethodTech Invoice

Invoice Number:
MTI-2690

Invoice Date:
3/12/20

Page:
1

Method Technologies, Inc.
7008 Bentley Park Drive
O'Fallon, MO 63368-8000

Client Information:

City of Valley Park
320 Benton Street
Valley Park, MO 63088

Client ID: VP

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Payable Upon Receipt	RWK	On Receipt

Quantity	Description	Rate / Item Price	Amount
1.00	01/2020 - Web Hosting Services	100.00	100.00
1.00	01/2020 - MTI Monthly Managed Services	2,500.00	2,500.00
1.00	Lexmark MS-421 Laser Printer	283.00	283.00
1.00	Shipping	20.00	20.00
1.00	Professional Services	110.00	110.00
	- Printer config. / setup		
	205		
	01-2000-6150	1200.00	
	01-100-6124	413.00	
	01-1200-4150	1400.00	

Subtotal: 3,013.00

Sales Tax:

Total Invoice Amount: 3,013.00

Pymt. / Credit Applied

TOTAL: 3,013.00

Check/Credit Memo No:



MethodTech Invoice

Invoice Number:
MTI-2691

Invoice Date:
3/12/20

Page:
1

Method Technologies, Inc.
7008 Bentley Park Drive
O'Fallon, MO 63368-8000

Client Information:

City of Valley Park
320 Benton Street
Valley Park, MO 63088

Client ID: VP

Customer PO	Payment Terms	Sales Rep ID	Due Date
	Payable Upon Receipt	RWK	On Receipt

Quantity	Description	Rate / Item Price	Amount
1.00	02/2020 - Web Hosting Services	100.00	100.00
1.00	02/2020 - MTI Monthly Managed Services	2,500.00	2,500.00
<p>205</p> <p>03-0000-6150</p> <p>01-1400-6150 - 1200.00</p> <p>01-1100-6450 500.00</p> <p>03-0000 6150 900.00</p>			

Subtotal: 2,600.00

Sales Tax:

Total Invoice Amount: 2,600.00

Pymt. / Credit Applied

TOTAL: 2,600.00

Check/Credit Memo No:

ENGELMEYER & PEZZANI, LLC

13321 N Outer Forty Rd Ste 300
 Chesterfield MO 63017
 636-532-9933
 314-863-7793 fax
www.epfirm.com

City of Valley Park
 320 Benton St.
 Valley Park, MO 63088

K58 01-1000-672

Invoice #: INV1445
 Date: 05-14-2020
 Valley Park City Attorney

4-10-427/20

Date	Billor	Type	Description of Work/Expense	Discount	Hours	Rate	Total
04-27-2020	Timothy Engelmeyer	Hourly	BOA meeting.		2.50	125.00	312.50
04-27-2020	Timothy Engelmeyer	Hourly	Prepared for and participated in Dept Head meeting. Followed up. 2 meetings with aldermen regarding issues. Dealt with Crescent Oaks trustee issues.		2.00	125.00	250.00
04-26-2020	Timothy Engelmeyer	Hourly	COVID-19 work.		1.50	125.00	187.50
04-26-2020	Timothy Engelmeyer	Hourly	Prepared for Monday's BOA meeting.		3.50	125.00	437.50
04-24-2020	Timothy Engelmeyer	Hourly	Reviewed final P&Z report. Edited and circulated. Dealt with Crescent Oaks trustee issues. Met with resident. Conf call with Mayor and GM. Called and requested posting for Monday's meeting for Crescent Oaks residents.		1.10	125.00	137.50
04-24-2020	Timothy Engelmeyer	Hourly	Dealt with P&Z issues.		0.40	125.00	50.00
04-23-2020	Timothy Engelmeyer	Hourly	Board of Adjustment meeting. Follow up.	62.50	1.00	125.00	62.50
04-23-2020	Timothy Engelmeyer	Hourly	Reviewed materials for next BOA meeting including 2 proposed ordinances.		1.30	125.00	162.50
04-23-2020	Timothy Engelmeyer	Hourly	Prepared for Board of Adjustment meeting. 5pm to 6pm.		1.00	125.00	125.00

04-23-2020	Timothy Engelmeyer	Hourly	Dealt with P&Z issues. Privileged and confidential litigation work.	62.50	2.50	125.00	250.00
04-22-2020	Timothy Engelmeyer	Hourly	Video conference meeting with Corp of Engineer, FEMA, SEMA and staff. Follow up.		1.30	125.00	162.50
04-22-2020	Timothy Engelmeyer	Hourly	P&Z issues. Zoom meeting with PGAV. Research.	62.50	4.00	125.00	437.50
04-21-2020	Timothy Engelmeyer	Hourly	Prepare for Monday's BOA. Conference call (zoom meeting) with John Brancaglioni, Anna Krane and Dusty Hosna re P&Z issues and med marijuana appendix designation, as well as discussed roles for creating documents for Monday's meeting (P&Z report, Ordinance).		1.50	125.00	187.50
04-21-2020	Timothy Engelmeyer	Hourly	Follow up work from last night's public hearing and P&Z.		1.30	125.00	162.50
04-20-2020	Timothy Engelmeyer	Hourly	Prepared for and attended public hearing and P&Z via zoom. Follow up.		3.50	125.00	437.50
04-20-2020	Timothy Engelmeyer	Hourly	COVID-19 related work pertaining to municipal court, rescheduling, warrant apps and attorney recs.		1.50	125.00	187.50
04-20-2020	Timothy Engelmeyer	Hourly	Attended site visit for MSD, Manchester and DNR creek erosion issue. Follow up with Paul Rost.	62.50	2.30	125.00	225.00
04-16-2020	Timothy Engelmeyer	Hourly	Prepared for P&Z. Meeting with attorney for CUP applicant. Went over various issues related to submission. Phone conf with DH and Mayor (discounted).	50.00	1.90	125.00	187.50

04-16-2020	Timothy Engelmeyer	Hourly	COVID-19 work. Provide technical assistance to the City of Valley Park and its residents on emergency management and control of immediate threats to public health and safety.	2.30	125.00	287.50
04-15-2020	Timothy Engelmeyer	Hourly	COVID-19 work. Provide technical assistance to the City of Valley Park and its residents on emergency management and control of immediate threats to public health and safety.	3.30	125.00	412.50
04-14-2020	Timothy Engelmeyer	Hourly	COVID-19 Issues. Conf/video call for municipal court issues as they relate to COVID-19.	2.50	125.00	312.50
04-13-2020	Timothy Engelmeyer	Hourly	Privileged & Confidential litigation work. Answered alderman inquiry. Worked on P&Z issues, including review of draft CUP for Medical Marijuana Dispensary on Meramec Station Rd.	3.00	125.00	375.00
04-13-2020	Timothy Engelmeyer	Hourly	USIC Suit work.	0.50	125.00	62.50
04-13-2020	Emily Kalla	Hourly	Settlement negotiations with D. Helms regarding USIC lawsuit.	0.50	100.00	50.00
04-09-2020	Timothy Engelmeyer	Hourly	Attended legislative committee meeting. Follow up.	1.00	125.00	125.00
04-08-2020	Timothy Engelmeyer	Hourly	Drafted COVID-19 video meeting public comment rules and provisions for review and posting.	0.80	125.00	100.00

04-08-2020	Timothy Engelmeyer	Hourly	COVID-19 issues. Municipal Court COVID-19 work. Software and continuance problems addressed.		1.00	125.00	125.00	
04-08-2020	Timothy Engelmeyer	Hourly	Worked on drafting the repeal and replace ordinance for 405.300 regarding aboveground storage of flammable liquids. Circulated.		1.30	125.00	162.50	
04-08-2020	Timothy Engelmeyer	Hourly	Attended weekly Corps Conference Call.		0.80	125.00	100.00	
04-07-2020	Timothy Engelmeyer	Hourly	Follow up from last night. Researched and worked on Sec. 405.300.		0.70	125.00	87.50	
04-06-2020	Timothy Engelmeyer	Hourly	Prepare for tonight's meeting. Test video.	87.50	1.20	125.00	62.50	
04-06-2020	Timothy Engelmeyer	Hourly	BOA meeting. Follow up.		2.00	125.00	250.00	
04-06-2020	Timothy Engelmeyer	Hourly	COVID-19 work.		5.50	125.00	687.50	
04-03-2020	Timothy Engelmeyer	Hourly	COVID-19 work.	250.00	7.50	125.00	687.50	
04-02-2020	Timothy Engelmeyer	Hourly	Worked on Ambassador Development v. City of Valley Park.	125.00	2.00	125.00	125.00	
04-02-2020	Timothy Engelmeyer	Hourly	COVID-19 issues. Dealt with PD. Research. Meeting with Lt. Gomez.		4.70	125.00	587.50	
04-01-2020	Timothy Engelmeyer	Hourly	COVID-19 Issues.		3.80	125.00	475.00	
Total Fees:								\$9,037.50

Pay online with credit card by visiting us at <http://epfirm.com>
OR directly through our LawPay account at
<https://secure.lawpay.com/pages/epfirm/trust>

You can also pay by personal check:

Make checks payable to:
ENGELMEYER & PEZZANI, LLC and send to:
13321 N. Outer Forty Rd. #300
Chesterfield, MO 63017

For questions please call 636-532-9933

Invoice



Peckham Guyton Albers & Viets, Inc.
Architects Destinations Planners

200 North Broadway, Suite 1000
St. Louis, Missouri 63102

PGAVPlanners.com
314-231-7318

City Of Valley Park
Tim Engelmeyer
320 Benton Street
Valley Park, MO 63088

Invoice number: 112294
Date: 06/08/2020
PGAV Project No: 3114500

Email Invoice: Dusty Hosna <DHosna@valleyparkmo.org>; Angela Turner <aturner@valleyparkmo.org>

Project Description: Valley Park Continuing Services

Professional Services for the Period Ended May 30, 2020

Consulting Services

334
01-1600-6172

John Brancaglione
Anna Krane

Labor subtotal

	Hours	Billing Rate	Billed Amount
	0.50	200.00	100.00
	3.50	135.00	472.50
	4.00		572.50

Invoice Total \$572.50

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
112294	06/08/2020	572.50	572.50				
	Total	572.50	572.50	0.00	0.00	0.00	0.00

NOTICE TO OWNER: FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMo. TO AVOID THIS RESULT YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.

Project: 31145-00 Valley Park Continuing Services

Employee Name	Tasks Completed
John Brancaglione	Internal discussion re: Home Business gun sales
Anna Krane	Meramec Valley Plaza subdivision and ordinance review and calls with property owner's attorney Internal discussion re: Home Business gun sales Home occupation and firearms dealing review Call with architect for medical marijuana site plan review



City of Valley Park
 Gerald Martin
 320 Benton Street
 Valley Park, MO 63088

Invoice number SC6030
 Date 06/09/2020
 Project SC19-936 St. Louis Avenue
 Improvements Phase 2, Valley Park, MO

	Amount		
Engineering Design			
Contract Amount	149,727.50		
Percent Complete	99.99		
Prior Billed	144,409.61		
		Current Billed	5,296.23
Inspection Testing			
Contract Amount	83,866.62		
Percent Complete	0.00		
Prior Billed	0.00		
		Current Billed	0.00
		Total	5,296.23

433

17-1100-6109
 Proj 3200

Invoice total 5,296.23

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
SC6030	06/09/2020	5,296.23	5,296.23				
	Total	5,296.23	5,296.23	0.00	0.00	0.00	0.00

Jim

Interest of 1.5% per month will be charged to all accounts past due. Please Reference Invoice Number on Check.

NOTICE TO OWNER:

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMo. TO AVOID THIS RESULT, YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOU PAYING FOR LABOR AND MATERIAL TWICE.

NOTICE: THERE WILL BE A THREE PERCENT (3%) CONVENIENCE FEE ADDED TO ANY PAYMENTS MADE BY CREDIT CARD



City of Valley Park
 Gerald Martin
 320 Benton Street
 Valley Park, MO 63088

Invoice number SC6024
 Date 06/09/2020

Project SC18-876 City Engineering Services -
 City of Valley Park

Professional Fees

	Date	Hours	Rate	Billed Amount
Engineer 2				
Kevin J. Wolff				
Billable Time				
				433
<i>Floodwall Meeting, Revise Plans and Prepare Narrative</i>	05/06/2020	6.00	95.00	570.00
<i>Floodwall Meeting, Revise Plans and Prepare Narrative</i>	05/07/2020	4.00	95.00	380.00
<i>Floodwall Design Meeting</i>	05/13/2020	1.00	95.00	95.00
	Subtotal	11.00		1,045.00
Engineer 1				
Bruce B. Dunagan				
Billable Time				
<i>Levee design review. BBD</i>	05/06/2020	1.00	95.00	95.00
	Professional Fees subtotal	12.00		1,140.00
			Invoice total	1,140.00

01-1400-6169

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
SC6024	06/09/2020	1,140.00	1,140.00				
	Total	1,140.00	1,140.00	0.00	0.00	0.00	0.00



City of Valley Park
 Gerald Martin
 320 Benton Street
 Valley Park, MO 63088

Invoice number SC6023
 Date 06/09/2020

Project SC18-845 Plan Review Services - City of Valley Park

Professional Fees

	Date	Hours	Rate	Billed Amount
Engineer 2 Kevin J. Wolff Billable Time				
	05/27/2020	4.00	75.00	300.00
Plan Review Valley Park Fire Station 2				
Invoice total				<u>300.00</u>

433

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
SC6023	06/09/2020	300.00	300.00				
	Total	300.00	300.00	0.00	0.00	0.00	0.00

01 1400 6169

Interest of 1.5% per month will be charged to all accounts past due. Please Reference Invoice Number on Check.

NOTICE TO OWNER:

FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIAL OR SERVICES TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429, RSMo. TO AVOID THIS RESULT, YOU MAY ASK THIS CONTRACTOR FOR "LIEN WAIVERS" FROM ALL PERSONS SUPPLYING MATERIAL OR SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOU PAYING FOR LABOR AND MATERIAL TWICE.

NOTICE: THERE WILL BE A THREE PERCENT (3%) CONVENIENCE FEE ADDED TO ANY PAYMENTS MADE BY CREDIT CARD



Account Summary

Billing Cycle		05/31/2020
Days In Billing Cycle		31
Previous Balance		\$2,910.84 <i>4/3/20</i>
Purchases	+	\$8,033.35
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$29.25-
Payments	-	\$0.00
Other Charges	+	\$35.00
Finance Charges	+	\$32.92
NEW BALANCE		\$10,982.86

Account Inquiries

Call us at: (844) 697-1178
 Lost or Stolen Card: (866) 839-3485

Write us at PO BOX 31535, TAMPA, FL 33631-3535

Payment Summary

NEW BALANCE	\$10,982.86
MINIMUM PAYMENT	\$348.00
PAYMENT DUE DATE	06/25/2020

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Credit Summary

Total Credit Line	\$25,000.00
Available Credit Line	\$14,017.14
Available Cash	\$0.00
Amount Over Credit Line	\$0.00
Amount Past Due	\$73.00
Disputed Amount	\$0.00

Corporate Activity

TOTAL CORPORATE ACTIVITY			\$67.92	
Trans Date	Post Date	Reference Number	Transaction Description	Amount
05/29	05/29	74142960150036150762004	LATE FEE	\$35.00
05/31	05/31	74142960152088152964003	INTEREST CHARGE PURCHASE	\$32.92

Cardholder Account Summary

FEE ACCT 000000296-010000000 #### #### 5757	Payments & Other Credits \$29.25-	Purchases & Other Charges \$0.00	Cash Advances \$0.00	Total Activity \$29.25-
--	--------------------------------------	-------------------------------------	-------------------------	----------------------------

Cardholder Account Detail

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
04/30	05/01		74142962004000000001530	REBATE CREDIT	\$29.25-



Account Summary

Credit Limit \$25,000.00
 Billing Cycle 05/31/2020
 Days In Billing Cycle 31
 Purchases and Other Charges + \$6,792.79
 Cash + \$0.00
 Balance Transfer + \$0.00
 Credits - \$0.00
 Payments - \$0.00

Account Inquiries

Call us at: (844) 697-1178
 Lost or Stolen Card: (866) 839-3485

Write us at PO BOX 31535, TAMPA, FL 33631-3535

TOTAL ACTIVITY \$6,792.79

Cardholder Account Summary

Trans Date	Post Date	Reference Number	Description	Amount
05/08	05/07	24692160127100501180500	AMZN Mktp US*AG6CSOAR3 Amzn.com/bill WA	90.86
05/11	05/11	24692160132100228005431	AMZN Mktp US*AX1M29GH3 Amzn.com/bill WA	75.88
05/12	05/13	24692160133100318435933	Amazon.com*MCOWUOSE1 Amzn.com/bill WA	145.04
05/13	05/13	24692160134100589797325	AMZN Mktp US*MM5BP1PE3 Amzn.com/bill WA	155.96
05/20	05/21	24445000142600068835106	Schnuck Markets 314-994-4400 MO	77.19
05/20	05/21	24445000142600068835288	Schnuck Markets 314-994-4400 MO	77.19
05/25	05/26	24431050146700877642813	LENOVO GROUP 800-426-9735 NC	1,850.90
05/25	05/26	24431060146083356433932	AMZN MKTP US*M74RR0GK2 AM AMZN.COM/BILL WA	33.98
05/26	05/26	24431060147083356666357	AMZN MKTP US*M73RQ3XV2 AM AMZN.COM/BILL WA	452.93
05/26	05/27	24692160147100366252622	AMZN Mktp US*M76JV1M82 Amzn.com/bill WA	15.57
05/27	05/28	24430990148400813000293	MSFT * E0500B6WQM 800-642-7676 WA	12.00
05/27	05/28	24430990148400813000301	MSFT * E0500B6XRG 800-642-7676 WA	3,750.00
05/29	05/31	24445000151500329547656	SCHNUCKS TWIN OAKS BALLWIN MO	31.87
05/29	05/31	24445000151000531741577	WALGREENS #3652 FENTON MO	12.91
05/29	05/31	24445000151000531741650	WALGREENS #7423 FENTON MO	10.71

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

ENTERPRISE BANK & TRUST
 1281 N WARSON ROAD
 SAINT LOUIS MO 63132-1805



Account Number
 #### #### #### 2555

Check box to indicate
 name/address change
 on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date

05/31/20

Total Activity

\$0.00

**Memo Statement ** No Payment Required

\$

CITY OF VALLEY PARK
 CITY OF VALLEY PARK
 320 BENTON ST
 ATTN: WILLIAM HANKS
 VALLEY PARK MO 63088



MAKE CHECK PAYABLE TO:



ENTERPRISE BANK & TRUST
 PO BOX 6818
 CAROL STREAM IL 60197-6818

May 2020 VISA BREAKDOWN

Date	Customer	gl	amount
5/1/2020	rebate credit	01-0000-5175	(\$29.25)
5/20/2020	Schnucks (Flower for Jeff Whitteaker Death in Family)	01-1000-6045	\$77.19
5/20/2020	Schnucks (Flower for Latham Reece Death in Family)	01-1000-6045	\$77.19
5/27/2020	Microsoft monthly billing (5/18 to 6/17/20 3 employees)	01-1000-6124	\$12.00
	Microsoft Yearly billing (5/17/20 to 5/16/21 for Microsoft		
5/26/2020	365 Business Standards for 25 Employees employees	01-1000-6124	\$3,750.00
5/25/2020	Lenovo (laptop for Dusty)	01-1000-6124	\$1,850.90
5/6/2020	USPS (STP to Jefferson City with 2 day Tracker)	01-1000-6126	\$7.50
5/29/2020	Late Fee (Enterprise to Credit Back in June)	01-1000-6126	\$35.00
5/31/2020	Interest charge (Enterprise to Credit Back in June)	01-1000-6126	\$32.92
5/11/2020	Amazon (Printer ink for Dusty, Envelopes for Business License)	01-1000-6126	\$75.88
	Amazon (Folders, Pens, Toner Cartridge, Boxes, Card stock		
5/25/2020	for Liquor and Business License, Post it notes)	01-1000-6126	\$301.89
5/18/2020	Mercy Corp Health (GII DeNormandie)	01-1000-6160	\$1,154.32
5/6/2020	Conferencing	01-1000-6174	\$11.30
5/29/1930	Schnucks (Cake for Safety Meeting)	01-1000-6174	\$31.67
5/15/2020	Lowes (Plywood for Court Shelves)	01-1000-6178	\$67.44
5/6/2020	Amazon (Printer ink for Tom, 2 reams of Red paper)	01-1400-6126	\$80.87
5/6/2020	Amazon (Red Sharples for Court)	01-2000-6126	\$9.99
	Amazon (folders, Toner Cartridge, Pens, expanding files		
5/26/2020	pockets for Courts)	01-2000-6126	\$185.02
5/26/2020	Amazon (Court Felt Pens)	01-2000-6126	\$15.57
5/29/2020	Walgreens (Germx with Pump for City Hall Window	17-0000-6203	\$12.91
5/29/2020	Walgreens (Hand Sanitizer to refill pumps for City Hall	17-0000-6203	\$10.71
5/12/2020	Amazon (mask for City Hall & court)	17-0000-6203	\$145.04
5/13/2020	Amazon (mask for City Hall & court)	17-0000-6203	\$155.96

Home Depot #182

Statement ending 5/13/20

Date	Items	GL	Amount
4/14/2020	Caboose Repairs	01-1200-6030	199.92
4/23/2020	return items for Caboose Repairs	01-1200-6030	(126.94)
		01-1200-6030 Total	72.98
5/5/2020	Blocks and Mortar	01-1100-6037	36.41
		01-1100-6037 Total	36.41
5/12/2020	Gas Trimmer	01-1100-6147	219.00
		01-1100-6147 Total	219.00
5/12/2020	Wood for Library	01-1000-6178	30.09
		01-1000-6178 Total	30.09
		Grand Total	358.48

PAYMENT PAGE



Remit payment and make checks payable to:
 HOME DEPOT CREDIT SERVICES
 DEPT. 32 - 2531975765
 PO BOX 9001043
 LOUISVILLE, KY 40290-1043

Commercial Account 6035 3225 3197 5765

Statement Date 05/13/20

View, manage and pay your account online at
myhomedepotaccount.com

Invoices to Be Paid

IMPORTANT:

To ensure accurate posting of your payment, please indicate which invoices you are paying by checking the appropriate box below. To apply a credit to an invoice, write in the invoice number of the debit transaction that you would like to have applied to, in the "Invoice Number" column next to the credit. Please remit entire Payment Page(s) when sending payment.

CREDITS

Transaction Date	Invoice #	Original Invoice Amount	Credit Amount	Apply to Invoice #	Invoice Number (Enter invoice number in which to apply credit)
04/23/20	4132982	-\$126.94	-\$126.94		

CURRENT ACTIVITY

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check if Paying	Payment Amount (if less than Amount Due)
04/14/20	3073809	\$199.92	\$199.92	06/01/20	<input type="checkbox"/>	\$
05/05/20	2070446	\$36.41	\$36.41	06/01/20	<input type="checkbox"/>	\$
05/12/20	5090309	\$30.09	\$30.09	06/01/20	<input type="checkbox"/>	\$
05/12/20	5090310	\$219.00	\$219.00	06/01/20	<input type="checkbox"/>	\$

576505



P.O. Box 790420
 St. Louis, MO 63179

Your Account Number is 6035 3225 3197 5765



Statement Date
 Account Balance
 Check here if paying all invoices

05/13/20
 \$358.48

Statement Enclosed

For proper credit, please write
 6035 3225 3197 5765
 on your check and enclose
 with this payment coupon.

Amount Enclosed: \$

1358.48

Print address changes on the reverse side.
 Make Checks Payable to ▼

CITY OF VALLEY PARK
 320 BENTON ST
 STE A
 VALLEY PARK, MO 63088-1735

HOME DEPOT CREDIT SERVICES
 DEPT. 32 - 2531975765
 PO BOX 9001043
 LOUISVILLE, KY 40290-1043





Commercial Account



Remit payment and make checks payable to: HOME DEPOT CREDIT SERVICES DEPT. 32 - 2531975765 PO BOX 9001043 LOUISVILLE, KY 40260-1043

INVOICE DETAIL

BILL TO:
Acct: 6035 3225 3197 5765
CITY OF VALLEY PARK

Amount Due:	Trans Date:	DUE DATE:	Invoice #: 3073809
\$199.92	04/14/20	06/01/20	
PO:		Store: 3004, TOWN&COUNTRY, MO	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
R42LG	00004896130000300008	1.0000 EA	\$26.98	\$26.98
R42LG	00004896130000300008	1.0000 EA	\$26.98	\$26.98
GRK R4 9 X 2" EXT CONTRACTOR PACK	10017186430000300008	1.0000 EA	\$72.98	\$72.98
GRK R4 9 X 2" EXT CONTRACTOR PACK	10017186430000300008	1.0000 EA	\$72.98	\$72.98

Purchased by: VALLEY PARK ID RQRD CITY
Customer #: 00007

SUBTOTAL	\$199.92
TAX	\$0.00
TOTAL	\$199.92

BILL TO:
Acct: 6035 3225 3197 5765
CITY OF VALLEY PARK

Amount Due:	Trans Date:	DUE DATE:	Invoice #: 4132982
-\$126.94	04/23/20	06/01/20	
PO:		Store: 3004, TOWN&COUNTRY, MO	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
GRK R4 9 X 2" EXT CONTRACTOR PACK	10017186430000300008	1.0000 EA	-\$72.98	-\$72.98
R42LG	00004896130000300008	1.0000 EA	-\$26.98	-\$26.98
R42LG	00004896130000300008	1.0000 EA	-\$26.98	-\$26.98

Customer #: 00007

SUBTOTAL	-\$126.94
TAX	\$0.00
TOTAL	-\$126.94

BILL TO:
Acct: 6035 3225 3197 5765
CITY OF VALLEY PARK

Amount Due:	Trans Date:	DUE DATE:	Invoice #: 2070446
\$36.41	05/05/20	06/01/20	
PO: BECKETTMEMORIAL		Store: 3004, TOWN&COUNTRY, MO	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
60LB QUIKRETE MORTAR MIX	00009295300000900004	1.0000 EA	\$4.85	\$4.85
60LB QUIKRETE MORTAR MIX	00009295300000900004	1.0000 EA	\$4.85	\$4.85
60LB QUIKRETE MORTAR MIX	00009295300000900004	1.0000 EA	\$4.85	\$4.85
HOLLAND 45MM	00004556810002800007	16.0000 EA	\$0.68	\$10.88
8"X8"X16" CONCRETE HW BND BEAM BLOCK	00003095390000900003	6.0000 EA	\$1.83	\$10.98

Purchased by: VALLEY PARK ID RQRD CITY
Customer #: 00007

SUBTOTAL	\$36.41
TAX	\$0.00
TOTAL	\$36.41

BILL TO:
Acct: 6035 3225 3197 5765
CITY OF VALLEY PARK

Amount Due:	Trans Date:	DUE DATE:	Invoice #: 5090309
\$30.09	05/12/20	06/01/20	
PO: LIBRARY		Store: 3004, TOWN&COUNTRY, MO	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98

continued →

576506





Commercial Account



Permit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2531975785
PO BOX 8001049
LOUISVILLE, KY 40280-1049

INVOICE DETAIL

Invoice #:
5090309
continued

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98
2X4-96" PRIME KD-HT WHITEWOOD STUD	00001616400000800002	1.0000 EA	\$2.85	\$2.85
SUPR STRIP	00006876420000500011	1.0000 EA	\$1.98	\$1.98
2X4-96" PRIME KD-HT WHITEWOOD STUD	00001616400000800002	1.0000 EA	\$2.85	\$2.85
2X4-96" PRIME KD-HT WHITEWOOD STUD	00001616400000800002	1.0000 EA	\$2.85	\$2.85
2X4-96" PRIME KD-HT WHITEWOOD STUD	00001616400000800002	1.0000 EA	\$2.85	\$2.85
2X4-96" PRIME KD-HT WHITEWOOD STUD	00001616400000800002	1.0000 EA	\$2.85	\$2.85

Purchased by: VALLEY PARK ID RQRD CITY
Customer #: 00007

SUBTOTAL	\$30.99
TAX	\$0.00
TOTAL	\$30.99

BILL TO:
Acct: 6035 3225 3187 5785
CITY OF VALLEY PARK

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
\$219.00	05/12/20	06/01/20	5090310
PO: SHOP		Store: 3004, TOWN&COUNTRY, MO	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
ECHO SRM225 17" GAS STRAIGHT TRIMMER	00003085750003200002	1.0000 EA	\$219.00	\$219.00

Purchased by: VALLEY PARK ID RQRD CITY
Customer #: 00007

SUBTOTAL	\$219.00
TAX	\$0.00
TOTAL	\$219.00

576507



Sam club #250

May
date

GL

amount

Swiffer pads for

5/5/2020 Cleaning/ Forks

01-1000-6126

26.69

5/5/2020 Soda for meeting

01-1000-6174

31.92

58.61

Sam's Club® Credit

CITY OF VALLEY PARK
Account Number ending in 1794

Statement Closing Date 05/23/2020

Visit samsclub.com/credit or Call 1-800-203-5764

Payments must be received by 5pm ET on due date if mailed, or by 11:59pm ET on due date for online and phone payments.

Payment Information	
New Balance	\$58.68
Total Minimum	
Payment Due	\$50.00
Payment Due Date	06/12/2020

Account Summary	
Previous Balance as of 04/24/2020	\$11.72
Payments	-11.72
Purchases/Debits	+58.68
New Balance as of 05/23/2020	\$58.68

Credit Limit \$2,200
Available Credit \$2,141
Statement Closing Date 05/23/2020
Days in Billing Cycle 30

To make a payment, please visit us online or mail your payment using the coupon below. Payments are also accepted at your local CheckFreePay® or MoneyGram locations*. * Fees may apply.

Transaction Summary					
Tran	Date	Post	Transaction Reference #	Description	Amount
05/05	05/05		P928000GG01B5141S	SAM'S CLUB 008182 SAINT LOUIS MO SAM'S/WAL-MART PURCHASE(S) Total for ROSALIE LAGRAN	\$58.68
05/02	05/02		P928000GD01ATRDJY	PAYMENT - THANK YOU	-\$11.72

Interest Charge Calculation					
Your Annual Percentage Rate (APR) is the annual interest rate on your account.					(v) = variable rate
Type of Balance	Expiration Date	Annual Percentage Rate	Balance Subject to Interest Rate	Interest Charge	Balance Method
Regular Purchases	N/A	22.90% (v)	\$0.00	\$0.00	2D

NOTICE: We may convert your payment into an electronic debit. See reverse side for details, Billing Rights and other important information.

MEMBER SERVICE: For Account Information log on to samsclub.com/credit. This account is not registered. The authentication code is: ZYSV897. Or call toll-free 1-800-203-5764.

6709 0801 A7H 1 7 23 200522 PAGE 1 of 5 9280 2000 MP17 01EM6709 112084

Detach and mail this portion with your check. Do not include any correspondence with your check.



sam's club

Payment Enclosed: Please use blue or black ink.

\$

New address or email? Print changes on back.

Account Number: 6046 0020 3928 1794

Total Minimum Payment Due	Payment Due Date	New Balance
\$50.00	06/12/2020	\$58.68

CITY OF VALLEY PARK
HANKS BILL
320 BENTON ST
VALLEY PARK MO 63088-1735

112084
0105



Make Payment to: SAM'S CLUB/SYNCHRONY BANK
P.O. BOX 530981
ATLANTA, GA 30353-0981



00050000001172 000500000005868 000604600 2039281 79422

CITY OF VALLEY PARK

ACCOUNT #: 6046 0020 3928 1794

DATE OF SALE #: 200505

P.O. #:

INVOICE#: 004785

AUTHORIZATION #: 000363

CLUB #: 8182

REFERENCE #: P928000GG01B5141S

TRANSACTION #: 4785

REGISTER #: 1

<u>S.K.U</u>	<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT</u>	<u>PRICE</u>	<u>EXT. PRICE</u>
008053331	WHITE FORK	1.000	EA	\$10.9800	\$10.98
053783115	SWIFFER WET LAV+VAN	1.000	EA	\$15.7800	\$15.78
055588835	COKE	4.000	EA	\$7.9800	\$31.92
SUB \$68.68		TAX \$0.00		TOTAL INVOICE	\$68.68
				CREDITS TOTAL	\$0.00
				BALANCE DUE	\$68.68

Memo

To: Board of Aldermen
From: Dusty Hosna
cc: Mayor Webster
Date: June 22, 2020
Re: Storage Regulations

On May 14, 2020, the Legislative Committee was presented with a memo from PGAV. It is the opinion of staff that these regulations will better define storage regulations in our zoning code. The following motion was made:

Mike White made a motion to forward to Planning & Zoning for review and consideration and to forward their recommendations to Board for Alderman for further action. 2nd by Jon Young. Motion passed. (Legislative Minutes – May 14, 2020)

The Planning and Zoning Commission discussed the issue on June 15, 2020 and the following motion was made:

Alderwoman Betty Halker made motion to accept changes and clarifications as recommended by PGAV and to forward ordinance to Board of Alderman. 2nd by Alva Roberts. Motion passed. (Planning and Zoning Minutes – June 15, 2020)

The memo from PGAV and all related minutes are attached for your review.

VALLEY PARK LEGISLATIVE COMMITTEE
320 Benton Street – Valley Park, MO 63088
Thursday, May 14, 2020

CALL TO ORDER: Meeting called to order at 7:02pm by Chairman Betty Halker

ATTENDANCE: Chairman Betty Halker
Alderman Jon Young
Alderman Dave Rose
Alderman Mike White (Came in late)

NON MEMBERS IN ATTENDANCE:

Chandra Webster, Mayor
Tim Engelmeyer, City Attorney
Dusty Hosna, City Clerk
Gil DeNormandie, Community Development Director
Alderswoman Stephanie Reynolds
Alderman Randy Bowen
Alderman Tom Rauls

Pledge of allegiance led by Chairman Betty Halker

3a: Approval of Minutes from 4/9/20 meeting

Motion to approve minutes of 4/9/20 meeting made by Jon Young. 2nd by Mike White. Motion passed.

3b: Medical Marijuana Ordinance Discussion

Mike White wished to revisit the existing ordinance 2027 regarding medical marijuana. Specifically tax revenue, number of dispensaries and locations, Dusty Hosna to confirm the tax percentage which the city would receive from businesses. Mike White made motion to send Ordinance 2027 to Planning & Zoning to work with the city planner, PGAV, to make sure the information from the original ordinance is still pertinent. 2nd by Jon Young. Motion passed.

3c: Shared Parking Discussion

Mike White made motion to table item until Alderman Ed Walker, who originally requested review, was present.

3d: Excavation Permit Discussion

Motion made by Mike White to hold item over to next meeting in order that all information would be available to committee. 2nd by Jon Young. Motion passed.

3e: Outdoor Storage Regulations Discussion

Dusty Hosna, Gil DeNormandie and Tom Promisey requested city planner to present information for Section 405.170 regarding outdoor storage regulations in order to tighten up definitions of indoor/outdoor storage. Mike White made a motion to forward to Planning & Zoning for review and consideration and to forward their recommendations to Board for Alderman for further action. 2nd by Jon Young. Motion passed.

Jon Young made a motion to adjourn. 2nd by Mike White. Motion passed.

Meeting adjourned at 7:47pm

Next meeting scheduled for June 11, 2020 at 7:pm.

Respectfully submitted.

Betty Halker
Chairman

NOT YET APPROVED

VALLEY PARK PLANNING & ZONING COMMISSION
Monday, June 15, 2020

CALL TO ORDER: Meeting called to order at 7:07pm by Chairman Mike Cyr

ATTENDANCE: Mike Cyr, Chairman
Alderwoman Betty Halker
Rich Schmitt
Alva Roberts
Mayor, Chandra Webster

NON MEMBERS IN ATTENDANCE:

Tim Engelmeyer, City Attorney
Gil DeNormandie, Building Commissioner
Dusty Hosna, City Clerk
Anna Krane, PGVA
Alderman Mike White

Motion to excuse Alderman Randy Bowen and Dave Fowler made by Alderwoman Betty Halker. 2nd by Rich Schmitt. Motion passed

Pledge of Allegiance led by Chairman Mike Cyr.

3. Approval of Minutes

Meeting minutes from 3/9/20 were not included in packet and therefore approval tabled until July meeting. Motion to approve minutes of 4/20/20 meeting made by Alderwoman Betty Halker. 2nd by Rich Schmitt. Motion passed.

Motion to approve agenda made by Rich Schmitt. 2nd by Alva Roberts. Motion passed.

4a. Sno Cap Presentation

Shawn Cordes made presentation to board regarding the 2 residential lots at 810 & 822 Leonard. Requested rezoning them to Industrial which would match their lots at 810 & 822 8th Street in order for them to be more desirable for a commercial developer.. Wanted to get feed back from board before proceeding with formal request. Anna Krane, PGAV, suggested looking at future land use per comprehensive plan when making any kind of decision.

Discussion of request was informal and non-binding with concerns regarding neighboring residential areas and how a commercial or industrial development might affect them. City Attorney Tim Engelmeyer stated that any changes would be covered by our code.

4b: Site Plan Review- 839 Meramec Station Road

Alderwoman Betty Halker made a motion to table item due lateness of submission to board. (Did not receive until 3:23pm day of meeting.) No second at that time.

Discussion of details which were not indicated on elevations submitted. Anna Krane, PGAV, said she had indicated to architect what items were required on drawings. Jason Carrodo stated he thought site plan was sufficient but would have architect resubmit elevations with required details by Thursday, June 18. Chairman Mike Cyr asked if Alderwoman Halker still stood behind her motion to table. 2nd by Mike Cyr. Rich Schmitt – No, Mike Cyr-Yes, Betty Halker-Yes, Alva Roberts – Yes. Motion passed.

Chairman Mike Cyr called special meeting to further discuss resubmittal for June 22 at 6pm

4c: Medical Marijuana Ordinance Discussion

Alderman Mike White discussed his concern with present ordinance and how city could refine items. Alderwoman Betty Halker made motion to have PGAV draw up a memo with proposed suggestions of how to refine ordinance to better cover issues with number of facilities, locations, and what type of income city could expect from dispensaries and to have a work shop to discuss. 2nd by Mike Cyr. tt - motion passed. Work shop scheduled for July 13, 2020 and 7pm.

4d: Storage Regulations Discussion

Anna Krane, PGVA, presented their suggestions on changes and clarifications regarding outside storage, open storage and self storage in present ordinance. She made a clarification regarding hard surface requirements which would come in effect if property was used in a different manner as original which would be covered under non-conforming requirements. Alderwoman Betty Halker made motion to accept changes and clarifications as recommended by PGAV and to forward ordinance to Board of Alderman. 2nd by Alva Roberts. Motion passed.

4e: PGAV Contract and Changes to CUP Information

Alderwoman Betty Halker made motion to approve and forward PGAV contract to Board of Aldermen. 2nd by Rich Schmitt. Motion passed.

Brief discussion of request to clarify Conditional Use Permit public hearings to before both Board of Aldermen and Planning & Zoning. Alderwoman Betty Halker made to motion to approve and forward to Board of Aldermen. 2nd by Alva Roberts. Motion passed

Motion to adjourn by Alderwoman Betty Halker. 2nd by Rich Schmitt.

Meeting adjourned at 8:40pm

Respectfully submitted by

Mike Cyr

Chairman

NOT YET APPROVED

PROPERTY MAINTENANCE CODE

- This is an unofficial user-friendly copy of the St. Louis County ordinance 27617 for the Adoption of the 2015 International Property Maintenance Code.
- Copies of the St. Louis County ordinances, in total, including certified copies, may be Obtained from the St. Louis County Clerk's office, 41 S. Central Avenue, Clayton, Missouri, 63105 – Phone: (314) 615-7171

ST. LOUIS COUNTY REVISED ORDINANCES (SLCRO)
TITLE XI
PUBLIC WORKS AND BUILDING REGULATIONS
CHAPTER 1110
THE PROPERTY MAINTENANCE CODE

Subchapter A. Short Title and Scope

1110.010 Short Title. --This chapter may be cited and shall be known as "The Property Maintenance Code." For the purposes of Sections 441.500 et seq. RSMo, this chapter qualifies as the "Housing Code" as defined in Section 441.500(8) RSMo.

1110.020 Scope. --The provisions of this chapter shall be effective in the portions of St. Louis County outside of incorporated areas.

Subchapter B. Adoption and Amendment of the ICC International Property Maintenance Code, Year 2015 Edition

1110.030 Property Maintenance Code Adopted. --A certain document, copies of which are on file in the Offices of the Director of Transportation and Public Works, Director of Public Health and the Administrative Director of the County Council, said copies being marked and designated as the ICC International Property Maintenance Code, year 2015 edition ("Code" or "code"), as published by the International Code Council, Inc., shall be and is hereby adopted as the Property Maintenance Code of St. Louis County, Missouri, for the control of buildings and structures as herein provided; and each and all of the regulations, provisions, penalties, conditions, and terms of the code are hereby referred to, adopted and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions, and changes prescribed in this chapter.

1110.040 Jurisdictional Titles. --Throughout the code, whenever the terms "Name of Jurisdiction" or "Local Jurisdiction" appear it shall be deemed to mean "St. Louis County, Missouri." Likewise, whenever the term "Department of Building Inspection" appears it shall be deemed to mean "St. Louis County Department of Transportations and Public Works" and whenever the term "Code" or "code" appears it shall mean the ICC International Property Maintenance Code, year 2015 edition, as adopted herein.

1110.050 Contracting with Municipalities.

1. The Director of Transportation and Public Works, with the approval of the County Executive, is hereby authorized to execute, on behalf of St. Louis County, contracts with municipalities within St. Louis County to provide appropriate property maintenance code enforcement and further to collect fees for the applicable permits and inspections issued or made pursuant to such contracts. Contracts shall be approved by the Code Official and shall be approved as to legal form by the County Counselor. No contract shall be entered into until the municipality desiring to contract with St. Louis County for property maintenance code enforcement shall first have duly adopted appropriate legislation authorizing said contract (a certified copy to be attached to and made a part of the contract) and duly adopted a property maintenance code identical in substance to this code.

2. Notwithstanding the provisions of subsection 1 of this section, the Code Official, on behalf of St. Louis County, is authorized to execute contracts on a temporary or project-by-project basis with municipalities, fire districts and other authorities having jurisdiction to provide code enforcement services within their political boundaries. No such contract shall provide for a term in excess of six months. Any such contract shall provide for fees for applicable plan review and inspection services, which fees shall be subject to approval by order of the County Council; and shall contain such other terms and conditions as are approved by the County Counselor.

3. Municipalities wishing to contract with St. Louis County for code enforcement services necessary for the enforcement of a municipal requirement for inspections and permits for the re-occupancy of existing residential buildings and pre-occupancy inspections and permits for new residential building complexes, shall adopt appropriate municipal legislation in which such requirements are established (a certified copy to be attached to and made a part of the contract).

4. Contracts with municipalities for code enforcement services shall provide for the payment to St. Louis County of the fees by the municipality as specified hereunder in Table 1110.050 (1).

TABLE 1110.050 (1)
MUNICIPAL CONTRACT FEES

TABLE INSET:

Type of Code Enforcement Work	Fees
Re-occupancy permit inspections - Single-family dwelling	\$95.50
Re-occupancy permit inspections - Multiple-family dwelling	\$75.00 per unit
Re-occupancy permit inspections - Commercial Properties	See Building Code
Requested inspections at Residential or Commercial properties for other than Re-occupancy permit inspections	\$47.00 per hour
Other requests for code enforcement services related to performance of municipal contract	\$47.00 per hour

Notes:

1. Overtime charges will apply for any inspection or service requested beyond normal working hours.

2. Fees for re-occupancy permit inspections shall include one (1) initial inspection and one (1) follow-up inspection. If, because of conditions not in compliance with the requirement of this Property Maintenance Code, additional follow-up inspections are required, the fee for the additional inspections shall be at the rate of \$47.00 per hour.

1110.060 Code Review Committee Assignment. --Review of the Property Maintenance Code for the purpose of considering proposed changes to the code and making recommendations to the Building Commission shall be the responsibility of the Building Code Review Committee. The Building Commission and the Building Code Review Committee shall function as set out in Chapter 1115 SLCRO 1974 as amended.

1110.100 Amendments to Chapter 1 - ICC International Property Maintenance Code - Chapter 1 - Administration and Enforcement. -

-Chapter 1 of the International Property Maintenance Code, year 2015 edition, is amended by the following provisions. Each section, subsection or clause of the code that numerically corresponds to one (1) of the following numbered provisions is hereby deleted where so noted, or amended to read as set forth below. Each provision set out below without a corresponding section, subsection or clause number in the code is hereby enacted and added thereto.

101.1 *Title.* These regulations shall be known as the Property Maintenance Code of St. Louis County, Missouri, hereinafter referred to as "this code".

102.3 *Application of Other Codes.* The Building, Mechanical, Plumbing and Electrical Codes referenced in this code and listed in Chapter 8 of this code shall be considered part of the requirements of this code to the prescribed extent of each such reference. Where differences occur between provisions of this code and referenced codes, the provisions of this code shall apply. Nothing in this code shall be construed to cancel, modify or set aside any provision of the Zoning Ordinance of St. Louis County, nor the Plumbing Code, Electrical Code, Waste Management Code, Existing Building Code, Building Code, and Residential Code as adopted by St. Louis County.

103.1 *General.* The authority of property maintenance inspection is hereby created and the executive official in charge thereof shall be known as the "Code Official."

103.2 *Appointment.* Delete.

103.5 *Fees.* The fees for activities and services performed by the Department of Transportation and Public Works in carrying out its responsibilities under this code shall be as indicated in sections 1110.050 (municipal contracts) and 1110.1065 of this code. Research fees shall be calculated per Section 114.070 SLCRO 1974 as amended.

106.4 *Violation Penalties.* Any person, who shall violate a provision of this code, or fail to comply therewith, or with any of the requirements thereof, shall be prosecuted within the limits provided by state or local laws. Each day that a violation continues after due notice has been served, shall be deemed a separate offense.

107.2 *Form.* Such notice prescribed in Section 107.1 shall be in accordance with all of the following:

1. Be in writing.
2. Include a description of the real estate sufficient for identification.
3. Include a statement of the violation or violations and why the notice is being issued.
4. Include a correction order allowing a reasonable time to make the repairs and improvements required to bring the dwelling unit or structure into compliance with the provisions of this code; except, however, that the time allowed in any correction order pertaining to the removal of graffiti in compliance with section 302.9 shall not exceed thirty (30) days and said correction order shall further advise that the matter will be referred to the County Counselor for prosecution without further notice at the expiration of the prescribed period if the graffiti violation has not been remedied.
5. Inform the property owner of the right to appeal.

107.3 *Method of Service.* Such notice shall be deemed to be properly served if a copy thereof is:

1. Delivered personally; or
2. A copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice and in or about the premises affected by such notice; or
3. Sent by first-class mail addressed to the last known mailing address in the County real estate record; or
4. If the notice is returned showing that the letter was not delivered and a copy was not already posted on the property, a copy thereof shall be posted in a conspicuous place in or about the structure or on the premises affected by such notice and in or about the premises affected by such notice, or served in such other manner as is reasonably calculated to achieve actual service upon the owner of the structure.

SECTION 110 DEMOLITION

110.1 *General.* The demolition of all structures shall be in accordance with the provisions of the Building Code as adopted by St. Louis County.

110.2 *Notices and orders.* Delete.

110.3 *Failure to comply.* Delete.

110.4 *Salvage materials.* Delete.

SECTION 111 MEANS OF APPEAL

111.1 *Application for Appeal.* Any person directly affected by a decision of the Code Official or a notice or order issued under this code shall have the right to appeal within thirty days to the board of appeals pursuant to the procedures adopted in Chapter 1115 SLCRO 1974, as amended. An appeal shall be based on a claim that the true intent of this code or the rules legally adopted there under have been incorrectly interpreted, the provisions of this code do not fully apply, or an equivalent form of compliance will be used.

111.1.1 *Filing fee.* An application for appeal may not be filed without full payment of the filing fee prescribed in Chapter 1100.130 SLCRO 1974 as amended.

111.2 *Membership of board.* Delete.

111.2.1 *Alternate members.* Delete.

111.2.2 *Chairman.* Delete.

111.2.3 *Disqualification of members.* Delete.

111.2.4 *Secretary.* Delete.

111.2.5 *Compensation of members.* Delete.

111.3 *Notice of meeting.* Delete.

111.4 *Open meeting.* Delete.

111.4.1 *Procedures.* Delete.

111.5 *Postponed hearing.* Delete.

111.6 *Board decision.* Delete.

111.6.1 *Records and copies.* Delete.

111.6.2 *Administration.* Delete.

SECTION 112 STOP WORK ORDER

112.4 *Failure to Comply.* Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to a fine of up to \$1,000.00, or by imprisonment not exceeding 90 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense.

1110.200 Amendments to Chapter 2 - ICC International Property Maintenance Code - Chapter 2 - Definitions. --Chapter 2 of the International Property Maintenance Code, year 2015 edition, is amended by the following provisions. Each section, sub-section, definition or clause of the code that corresponds to one of the following provisions is hereby deleted where so noted or amended as set forth below. Each provision set out below without a corresponding section, sub-section, definition or clause in the code is hereby enacted and added thereto.

SECTION 201 GENERAL

201.3 *Terms Defined in Other Codes.* Where terms are not defined in this code and are defined in the St. Louis County Building, Plumbing, Mechanical, and Electrical Codes and in the St. Louis County Zoning Ordinance, such terms shall have the meaning ascribed to them therein.

SECTION 202 GENERAL DEFINITIONS

Code Official. The Director of Transportation Public Works or any person(s) or agent(s) employed or designated by the Director to enforce this code.

Vehicle. A device normally required to be licensed and intended to transport persons or property and which is drawn, driven or otherwise transported on land, air or water.

1110.300 Amendments to Chapter 3 - ICC International Property Maintenance Code - Chapter 3 - General Requirements. --Chapter 3 of the International Property Maintenance Code, year 2015 edition, is amended by the following provisions. Each section, sub-section or clause of the code that numerically corresponds to one of the following numbered provisions is hereby deleted where so noted or amended to read as set forth below. Each provision set out below without a corresponding section, sub-section or clause number in the code is hereby enacted and added thereto.

SECTION 302 EXTERIOR PROPERTY AREAS

302.4 *Weeds.* All premises and exterior property shall be maintained free from weeds or plant growth in excess of eight (8) inches (203 mm). All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs, provided, however, this term shall not include cultivated flowers and gardens.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.4 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

SECTION 304 EXTERIOR STRUCTURE

304.10.1 *Stair Dimension Tolerances.* Treads and risers shall be significantly the same in depth or height so as to not create a trip hazard.

304.12 *Handrails and Guards.* Every flight of stairs which is more than four risers high shall have a handrail on at least one side of the stair, and every open portion of a stair, landing or balcony which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Every handrail and guard shall be firmly fastened and capable of supporting normal imposed loads and shall be maintained in good condition.

304.12.1 *Handrail and Guard Installations.* The replacement or installation of handrails and/or guards shall be in accordance with the Building Code listed in Chapter 8 of this code.

304.14 *Insect Screens.* During the period from April 15 to November 15, every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas, or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged or stored, shall be supplied with approved tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25mm) and every swinging door shall have a self-closing device in good working condition.

Exception: Screen doors shall not be required where other approved means, such as air curtains or insect repellent fans, are employed.

SECTION 305 INTERIOR STRUCTURE

305.4.1 *Stair Dimension Tolerances.* Treads and risers shall be significantly the same in depth or height so as to not create a trip hazard.

305.5 *Handrails and Guards.* Every flight of stairs which is more than four risers high shall have a handrail on at least one side of the stair, and every open portion of a stair, landing or balcony which is more than 30 inches (762 mm) above the floor or grade below shall have guards. Every handrail and guard shall be firmly fastened and capable of supporting normal imposed loads and shall be maintained in good condition.

304.5.1 *Handrail and/or Guard Installations.* The replacement or installation of handrails and/or guards shall be in accordance with the Residential Code as adopted by St. Louis County.

1110.400 Amendments to Chapter 4 - ICC International Property Maintenance Code - Chapter 4 - Light, Ventilation and Space Requirements. --Chapter 4 of the International Property Maintenance Code, year 2015 edition, is amended by the following provisions: Each section, subsection or clause of the code that numerically corresponds to one (1) of the following numbered provisions is hereby deleted where so noted or amended to read as set forth below. Each provision set out below without a corresponding section, sub-section or clause number in the code is hereby enacted and added thereto.

404.4.1 *Area for Sleeping Purposes.* For the purposes of determining occupancy load, every bedroom occupied by one person shall contain at least 70 square feet of floor area, and every bedroom occupied by more than one person shall contain at least 50 square feet of floor area for each occupant thereof.

404.5 *Overcrowding.* Dwelling units shall not be occupied by more occupants than permitted by the minimum area requirements of Table 404.5

TABLE 404.5 MINIMUM AREA REQUIREMENTS

MINIMUM AREA IN SQUARE FEET

SPACE	1-2 occupants	3-5 occupants	6 or more occupants
Living room	No requirements	120	150
Dining room	No requirements	80	100
Kitchen	50	50	60
Bedrooms	Shall comply with Section 404.4		

1110.500 Amendments to Chapter 5 - ICC International Property Maintenance Code - Chapter 5 - Plumbing Facilities and Fixture Requirements. --Chapter 5 of the International Property Maintenance Code, year 2015 edition, is amended by the following provisions. Each section, subsection or clause of the code that numerically corresponds to one (1) of the following numbered provisions is hereby deleted where so noted or amended to read as set forth below. Each provision set out below without a corresponding section, subsection or clause number in the code is hereby enacted and added thereto.

504.1 *General.* All plumbing fixtures shall be properly installed and maintained in working order, and shall be kept free from obstructions, leaks and defects and be capable of performing the function for which such plumbing fixtures are designed. All plumbing fixtures shall be maintained in a safe, sanitary and functional condition. No accordion type plastic, or other flexible material, is allowable on any drains or traps.

505.3 *Supply.* The water supply system shall be installed and maintained to provide a supply of water to plumbing fixture, devices and appurtenances in sufficient volume and at pressures adequate to enable the fixtures to function properly, safely, and free from defects and leaks. Supply lines to the hot and cold water valves at the sink must be metal, or metal braid composition, not plastic.

507.1 *General.* Drainage of roofs, paved areas, yards and courts, and other open areas on the premises shall not be modified or altered to discharge in a manner that creates a public nuisance.

1110.600 Amendments to Chapter 6 - ICC International Property Maintenance Code - Chapter 6 - Mechanical and Electrical Requirements. --Chapter 6 of the International Property Maintenance Code, year 2015 edition, is amended by the following

provisions. Each section, subsection or clause of the code that numerically corresponds to one of the following numbered provisions is hereby deleted where so noted or amended to read as set forth below. Each provision set out below without a corresponding section, sub-section or clause number in the code is hereby enacted and added thereto.

602.3 *Heat Supply.* Every owner and operator of any building who rents, leases or lets one or more dwelling units, rooming units, dormitory or guestroom on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from October 1 to May 15 to maintain a temperature of not less than 68 degrees F (20 degrees C) in all habitable rooms, bathrooms, and toilet rooms.

Exception: When the outdoor temperature is below the winter outdoor design temperature for the locality, maintenance of the minimum room temperature shall not be required provided the heating system is operating at its full design capacity. The winter outdoor design temperature for the locality shall be as indicated in the Residential Code and Mechanical Code as adopted by St. Louis County.

602.4 *Occupiable Work Spaces.* Indoor occupiable work spaces shall be supplied with heat during the period from October 1 to May 15 of each year to maintain a temperature of not less than sixty-five (65) degrees Fahrenheit (eighteen degrees centigrade) during the period the spaces are occupied. Exceptions: 1. Processing, storage and operation areas that require cooling or special temperature conditions; 2. Areas in which persons are primarily engaged in vigorous physical activities.

605.2 *Receptacles.* Every habitable space in a dwelling shall contain at least two separate and remote receptacle outlets. Every laundry area shall contain at least one grounded-type receptacle or a receptacle with a ground fault circuit interrupter ("GFCI"). All receptacles in a bathroom shall be GFCI protected. Every bathroom shall have at least one receptacle. All receptacles intended to serve the kitchen countertop shall be GFCI protected. All receptacles installed outdoors shall be GFCI protected.

1110.700 Amendments to Chapter 7 - ICC International Property Maintenance Code - Chapter 7 - Fire Safety Requirements. -- Chapter 7 of the International Property Maintenance Code, year 2015 edition, is amended by the following provisions. Each section, subsection or clause of the code that numerically corresponds to one (1) of the following numbered provisions is

hereby deleted where so noted or amended to read as set forth below. Each provision set out below without a corresponding section, subsection or clause number in the code is hereby enacted and added thereto.

702.2 *Aisles.* The required width of aisles in accordance with the Building Code shall be unobstructed.

702.3 *Locked Doors.* All means of egress doors shall be readily operable from the side from which egress is to be made without the need for keys, special knowledge or effort, except where the door hardware conforms to that permitted by the Building Code as adopted by St. Louis County.

702.4 *Emergency Escape Openings.* Required emergency escape and rescue openings shall be openable from the inside of the room without the use of keys or tools. Bars, grills, grates, or similar devices are permitted to be placed over emergency escape and rescue openings provided the minimum net clear opening size complies with the Building Code as adopted by St. Louis County and such devices shall be releasable or removable from the inside without the use of a key, tool or force greater than that which is required for normal operation of the escape and rescue opening. Where such bars, grilles, grates, or similar devices are installed in existing buildings, smoke detectors shall be installed in accordance with Section 704 of this code.

703.2 *Opening Protectives.* Required opening protectives shall be maintained in an operative condition. All fire and smoke stop doors shall be maintained in operable condition. Fire doors and smoke barrier doors shall not be blocked or obstructed or otherwise made inoperable. Door closers at individual units at apartment complexes will be required where it is determined that they were a part of the original approved equipment or the door closers were previously installed.

1110.1040 Definitions. --The following terms shall have the meanings indicated in this Subchapter.

Certificate of Occupancy: A certificate issued under the provisions of the Building Code indicating a building or structure may be occupied after the completion of work for which a building permit was issued.

Pre-occupancy Permit: A permit to occupy all common and/or public areas serving two or more dwelling units in a Type II Residential Building. The permit includes inspection approval of the equipment serving these areas.

Re-occupancy Permit: A permit to re-occupy an existing dwelling unit by a new tenant or owner.

Residential Condominium Units: Residential dwelling units, which are units of condominiums under Chapter 448 RSMo. For the purposes of this subchapter only, the term "condominium" also includes real property owned by a cooperative housing association. The term "cooperative housing association" means an association, whether incorporated or unincorporated, organized for the purpose of owning and operating residential real property, the shareholders or members of which, by reason of their ownership of a stock or membership certificate, a proprietary lease or other evidence of membership, are entitled to occupy a dwelling unit pursuant to the terms of a proprietary lease or occupancy agreement. For the purpose of this subchapter only, the term "residential condominium" unit includes residential units within a structure owned by such a cooperative housing association.

Type I Units include single-family residential dwelling units in buildings containing one (1) single-family dwelling unit and accessory structures, as well as each single-family residential dwelling unit in a building containing two (2) single-family residential dwelling units (some of which may also be known as duplexes) and accessory structures and also includes residential dwelling units which are units of condominiums under Chapter 448 RSMo.

Type II Units include each single-family residential dwelling unit which is not a Type I dwelling unit. This includes, but may not be limited to, dwelling units, which are in apartment complexes or in other buildings containing three (3) or more single-family residential dwelling units.

Type II Unit Complexes are collections of Type II units in the same building or adjacent buildings, under common ownership.

Type III Units are dwelling units which are not single-family dwelling units, including, but not limited to, dormitories, hotels and buildings containing rooming units.

Type IV Units are buildings and structures or parts thereof that are not Type I units, Type II units or Type III units.

1110.1045 Disclosure of Occupancy Permit Requirement upon Conveyance or Rental. --1. Every person who conveys or rents property, and every real estate agent or broker, attorney, or person acting on behalf of a person who conveys or rents

property, shall disclose in writing to the person(s) or entity(ies) to whom the property is being conveyed or rented that the property is subject to the requirements of this chapter and that occupancy and re-occupancy permits shall be required for single-family residential dwelling units. Written disclosure shall be made prior to execution of any written contract for conveyance or rental of the property, or prior to conveyance or rental if no written contract is executed.

2. For purposes of this section, the term "person who conveys or rents property" shall include, in addition to the conveyor or landlord, any person or firm responsible for management of the property.

1110.1050 Occupancy, Re-occupancy, and Pre-Occupancy Permits Required. --1. *Type I and II Units.* No person shall occupy or permit the occupancy of any Type I or Type II unit which the owner does not occupy unless an occupancy or re-occupancy permit has been issued for said person's occupancy of that unit by the Code Official and the permit is available for inspection at the unit. A re-occupancy permit is required for each change of occupancy of a Type I or Type II unit wherein an owner will not occupy the unit.

2. *Type II Unit Complexes.* No occupancy or re-occupancy permit shall be issued for a Type II unit which the owner does not occupy unless a pre-occupancy permit has been issued for the Type II unit complex within which the unit is located.

3. Applications for occupancy, re-occupancy and pre-occupancy permits shall be made on forms prescribed by the Code Official. The Code Official may establish administrative procedures to assure increased efficiency of the permitting process, including but not limited to procedures to accept applications from owners before specific renters (occupants) are identified. These applications shall have associated inspections conducted but with the final permits withheld until the occupants are identified. The inspections, in these cases, shall remain valid for one hundred and twenty (120) days and shall require no further inspection in order to issue the re-occupancy permit. If no occupant is identified within one hundred and twenty (120) days from the approved inspection date, the application is cancelled per Section 1110.1070 #1.

4. New (not previously occupied) *Type I and Type II Units.* An occupancy permit shall be issued for newly constructed Type I and Type II units under the provisions of Section 1110.1075, item 3 of this code.

Note: See item 2 of Section 1110.1065 for permit inspection fee exemptions.

5. (a) The Code Official may issue conditional occupancy permits upon the following conditions:

i. The unit to which the conditional re-occupancy permit applies, in the opinion of the Code Official, presents no threat to health or safety; and

ii. With respect to the unit to which the conditional re-occupancy permit applies, the owner thereof has obtained a documented commitment for an FHA loan with an escrow for needed upgrades as outlined in an FHA-approved appraisal.

(b) Applications for conditional re-occupancy permits shall be made in the manner set out in this section for re-occupancy permits. A conditional re-occupancy permit shall expire not more than sixty (60) days from its issuance, or at the end of such lesser amount of days as the Code Official may specify on the conditional re-occupancy permit, based upon the amount of time reasonably thought by the Code Official to be necessary to complete the required upgrades. Possession of a valid, unexpired conditional re-occupancy permit shall satisfy the provisions of this section requiring possession of a re-occupancy permit.

1110.1051 Exemption from Inspection Requirement. --1. The Director of Transportation and Public Works may, by rule adopted after public hearing, exempt a dwelling unit or units or any class of dwelling unit or units from inspection, provided that the Director makes a finding that another governmental entity is performing inspections of the dwelling units according to similar requirements for passing the inspection. If a class of units is exempted under this section, the class of units so described may be any definition, which is reasonable, and need not bear any relationship to the types of units defined in Section 1110.1040. Following adoption of the rule, the Director shall forward a copy of his findings, with an indication of the date and location of the public hearing, to the Administrative Director of the County Council.

2. Newly constructed Type I and Type II units shall be exempt from re-occupancy inspection requirements for a period of five (5) years from receipt of a new construction occupancy permit and newly constructed Type II units shall be exempt from pre-

occupancy inspection requirements for a period of five (5) years from receipt of a new construction occupancy permit.

3. Units within those Type II unit complexes that contain more than nine (9) units shall be partially exempt from re-occupancy permit inspection requirements as follows: if re-occupancy permits have been issued upon initial inspection for the most recent ten (10) consecutive units within a 36-month period, then the Code Official shall exempt randomly two-thirds of the units within the subject complex from the normally required physical inspections. The Code Official shall discontinue such exemption if a re-occupancy permit is not issued upon initial inspection for each of two consecutive units.

1110.1060 Inspection. --1. *Type I and II Units.* Upon receipt of an occupancy or re-occupancy permit application accompanied by the appropriate permit inspection fee, the Code Official shall cause an inspection to be made for the purpose of determining whether or not the Type I or Type II unit complies with the provisions of this code; except, however, that neither a permit inspection fee nor an inspection shall be required for inclusion on the occupancy or re-occupancy permit of the name of a child born to or adopted by a person listed on the occupancy or re-occupancy permit after issuance of said permit. If the unit does not comply, then the inspector shall give the applicant a written notice of deficiencies.

2. *Type II Unit Complexes.* Upon receipt of a pre-occupancy permit application accompanied by the appropriate permit inspection fee, the Code Official shall inspect the exterior and common portions of each Type II unit complex for the purpose of determining whether or not the exterior of the complex and its common portions comply with the provisions of this code. If the inspection reveals noncompliance with this code, the inspector shall give the applicant or his agent a written notice of deficiencies.

1110.1065 Permit Inspection Fees. --Fees for permit inspections shall be in accordance with Table 1110.1065(1).

TABLE 1110.1065(1)
PERMIT INSPECTION FEES

TABLE INSET:

Type of Unit	Fee
Type I units. Occupancy and re-occupancy--Permit inspections.....	\$80.00 for each unit
Type II units. Occupancy and re-occupancy--Permit inspections.....	\$40.00 for each unit
Complexes--Type II units. Pre-occupancy permit inspections--Permit inspection fees for the inspection of exterior of premises and common areas shall be:	
3 to 50 units.....	\$75.00
51 to 100 units.....	\$125.00
101 to 200 units.....	\$200.00
Over 200 units.....	\$1.00 per unit

Note: Fees for re-occupancy permit inspections, and pre-occupancy permit inspections, shall include one (1) initial inspection and one (1) follow up inspection. If, additional follow up inspections are necessary because of conditions not in compliance with the Property Maintenance Code an additional fee of \$40.00 per inspection shall be paid for re-occupancy permits and 50% of the initial applicable fee shall be paid for pre-occupancy permits with a minimum fee of \$40.00.

1. Permit inspection fees shall be paid at the time of permit application.

2. Type I and Type II units. Newly constructed Type I and Type II units shall be exempt from permit inspection fees as prescribed in this code.

1110.1067 Re-inspection. --1. Upon receipt of a notice of deficiencies, the applicant shall both correct all such deficiencies and advise the Code Official that the deficiencies have been corrected within ninety (90) days. Failure to correct the deficiencies and so advise the Code Official within ninety (90) days shall cause the application to lapse and no re-occupancy or pre-occupancy permit shall be issued until a new application is filed and a new inspection made.

2. Upon notice to the Code Official by the applicant or his agent that there has been completion of remedial action addressing the deficiencies listed in the notice of deficiencies, the Code Official shall cause the Type I or II unit or the exterior and common portions of a condominium containing residential condominium units or the exterior and common portions of a Type II unit complex to be re-inspected. The Code Official shall charge additional permit inspection fees as stipulated in Table 1110.1065 in this code.

3. Notwithstanding action correcting the deficiencies noted in the original notice of deficiencies, the Code Official shall not issue a re-occupancy or pre-occupancy permit where there remains noncompliance with the code where such noncompliance has first occurred following the initial inspection, or was not apparent upon use of reasonable diligence by the inspector upon the first inspection.

1110.1070 When Permit Expires. --1. *Type I and II Units.* Where a re-occupancy permit has been issued for a Type I or Type II unit, but change of occupancy has not occurred within one hundred and twenty (120) days following the approved inspection date the permit shall expire, and a new re-occupancy permit shall be required before any occupancy may occur.

2. *Type II Unit Complexes.* The pre-occupancy permit for a Type II unit complex shall expire two (2) years following its issuance.

1110.1072 Access to Premises. --1. *Type I and II Units.* No re-occupancy permit shall be issued for a Type I or Type II unit where the owner or occupant, or prospective owner or occupant denies access to the premises for inspection or re-inspection or takes other action or fails to take necessary action which has the effect of precluding inspection or re-inspection by the Code Official, nor where access is denied to common areas of a condominium adjacent to or closely associated with the unit being inspected.

2. *Type II Unit Complexes.* No pre-occupancy permit shall be issued for a Type II unit complex where the owner denies access to the premises for inspection or fails to take necessary action which has the effect of precluding inspection or re-inspection by the Code Official.

1110.1075 Issuance of Permit; Standards. --1. *Type II Unit Complexes.* A pre-occupancy permit shall be issued for a Type II unit complex if the exterior and common portions of the Type II

unit complex are in compliance with the applicable requirements of this code. The permit shall indicate the maximum number of persons permitted to reside in each Type II unit in the Type II unit complex.

2. *Type I and Type II Units.* An occupancy permit shall be issued for a newly constructed Type I or a Type II unit after structures have received all final construction approvals as required by the building code listed in Chapter 8 of this code and a certificate of occupancy is issued pursuant to that code. The occupancy permit issued under this code shall indicate the number of persons permitted to reside in the unit and the name of each person for whom occupancy is authorized. The permit shall be amended without additional charge upon the applicant's request, for up to ninety (90) days after its issuance, to name additional occupants as otherwise permitted. Exception: Demonstration homes for a subdivision, and homes constructed on speculation by the builder, shall not require an occupancy permit until first occupancy by a family.

3. *Type I and II Units.* A re-occupancy permit shall be issued for a Type I or Type II unit if the unit is in compliance with the applicable requirements of this code. The permit shall indicate the maximum number of persons permitted to reside in the unit under this code and the name of each person for whom occupancy is authorized. The permit shall be amended without additional charge upon the applicant's request, for up to ninety (90) days after its issuance, to name additional occupants as otherwise permitted. Where the Type I unit is a residential condominium unit, a permit shall not be issued where common areas adjacent to the unit or areas closely associated with the occupancy of such unit are not in compliance with the requirements of this code. If portions of the common area not adjacent to the unit and not closely associated with the occupancy of a unit being inspected are not in compliance with the requirements of this code, a re-occupancy permit may still be issued; however, the inspector may issue a citation for such noncompliance in the name of the condominium association or the cooperative housing association, as the case may be.

1110.1080 Citations for Violation of Provisions of Re-Occupancy Permit Requirements; Form of Citation. --1. Any person designated by the Code Official to enforce the provisions of this code pertaining to re-occupancy permits may issue a citation to any person when having probable cause to believe that such person has committed a violation of Section 1110.1050. The citation shall require the person in whose name the citation is issued to pay a fine either by mail or in person at the

Offices of the St. Louis County Department of Transportation and Public Works within three (3) working days after receipt of the citation. Vacant property notwithstanding, an occupancy permit must be obtained within 15 working days (extended only upon approval of the Code Official). A second citation (for non-compliance within 15 days) will result in fines in accordance with section 1110.1090 of this ordinance.

2. The citation issued pursuant to subsection 1 of this section shall be in substantially the following form:

TABLE INSET:

STATE OF MISSOURI)	
)	
COUNTY OF ST. LOUIS)	

ST. LOUIS COUNTY, MISSOURI, Complainant, v. _____, Violator.

Race: _____

Sex: _____

Date of Birth: _____

Height: _____

Weight: _____

Hair: _____ Eyes: _____

Address: _____

Employer: _____

Business Address: _____

Address of property for which re-occupancy permit was required: _____

The undersigned complains and states that the violator, did, on or about _____ at or about _____ .m commit the following violation within the _____ Property Conservation District, in violation of section 1110. _____ of the St. Louis County Revised Ordinances 1974 as amended:

TABLE INSET:

_____	_____
Signature	Title
_____	_____
Date	_____

The Director of the St. Louis County Department of Transportation and Public Works to the above named violator: You are to appear at the Offices of the St. Louis County Department of Transportation and Public Works at St Louis County Lawrence K. Roos Building, 41 South Central Avenue, 6th floor, Clayton MO 63105 on or before ____/____/____. Between the hours of 8:00 a.m. and 4:00 p.m. to either pay a fine for this violation or to state that you are not guilty. If you fail to appear, a report of this violation will be referred to the County Counselor, who may institute legal proceedings against you without further notice. Fines may be paid by mail. To inquire about this possibility, you may call between the hours of 8:00 a.m. and 4:00 p.m.

Without admitting guilt, I hereby acknowledge receipt of this notice.

TABLE INSET:

_____	_____
-------	-------

Signature	Title
-----------	-------

3. Nothing in this section shall be construed to require that prosecution for any violation of Section 1110.1050 be preceded by a citation under this section.

1110.1090 Authorization for Code Official to Accept Payment for Penalties Assessed Herein; Prosecution of Violations. --1. In cases where citations have been issued pursuant to Section 1110.1080, the Code Official is authorized to, and shall have and perform the following duties:

- (a) Accept payment of fines as provided;
- (b) Maintain records of all violations of Section 1110.1050 or Section 1110.1070, indexed by name of the person violating any such provision, whether such violation was established in court or by payment of a fine pursuant to this section;
- (c) Refer to the County Counselor for prosecution where a person is charged with violation of Section 1110.1050 or Section 1110.1070 and fails to appear and pay the fine within the time or in the manner prescribed by this code.

2. Penalties for violations of Section 1110.1050 or Section 1110.1070, which may be paid to the Code Official, are as follows: For the first violation, the fine shall be \$100.00; for the second violation, the fine shall be \$500.00; for any subsequent violations, the fine shall be \$1,000.00.

1110.1100 Referenced Codes and Standards. --This section lists the St. Louis County codes that are referenced in various sections of this Property Maintenance Code. These codes, including the standards adopted therein, shall be considered part of the requirements of the Property Maintenance Code to the prescribed extent of each such reference within this code and those provisions of Chapter 8 of the ICC Property Maintenance Code that are not set out in this section are not adopted in this code.

Government of St. Louis County, Missouri
 41 South Central Avenue
 Clayton, Missouri 63105

TABLE INSET:

Codes and Standards Reference Number	Title	Referenced in I.P.M.C. Section Number
Chapter 1115 SLCRO 1974 as amended	Building Code.....	102.3, 201.3, 702.2, 702.3, 702.4
Chapter 1102 SLCRO 1974 as amended	Electrical Code.....	102.3, 201.3
Chapter 1108 SLCRO 1974 as amended	Mechanical Code.....	102.3, 201.3
Chapter 1116 SLCRO 1974 as amended	Residential Code...	602.3
Chapter 1103 SLCRO 1974 as amended	Plumbing Code.....	102.3, 201.3, 602.2, 602.3
Chapter 1003 SLCRO 1974 as amended	Zoning Ordinance.....	102.3, 201.3

1110.1200 Penalties and Enforcement. --1. Every person who shall be convicted of violation of any of the provision of this chapter shall be fined not more than \$1,000.00 or imprisoned in the St. Louis County Jail for not more than one (1) year, or punished by both such fine and imprisonment. Each day a violation continues after service of written notice to abate such violation shall constitute a separate offense; however, no notice is required to prosecute and convict a person for any violation or violations of this code.

2. In addition to or as an alternative to the penalties hereinabove authorized and established, the County Counselor shall take such other actions at or in equity as may be necessary for the purpose of ordering that person:

- a. To restrain, correct or remove the violation or refrain from any further execution of work;
- b. To restrain or correct the erection, installation, maintenance, repair or alteration of a structure;
- c. To require the removal of work in violation; or

d. To prevent the occupancy, re-occupancy, or use of the structure which is not in compliance with the provisions of this code.

3. It shall not be a defense to prosecution under this code that the alleged violation was in existence at the time of the issuance of a re-occupancy permit under Subchapter D of this code.

SECTION 2. This ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect on the 1st day of the month following 90 calendar days from and after the date of its enactment.

CITY/VILLAGE OF (MUNI), MISSOURI

AN ORDINANCE

INTRODUCED BY: _____

BILL NO.

ORDINANCE NO.

AN ORDINANCE ADOPTING AND ENACTING THE BUILDING, RESIDENTIAL, EXISTING BUILDING, MECHANICAL, ELECTRICAL, PLUMBING AND PROPERTY MAINTENANCE CODE(S) OF SAINT LOUIS COUNTY AS AMENDED AS THE BUILDING, RESIDENTIAL BUILDING, EXISTING BUILDING, MECHANICAL, ELECTRICAL, PLUMBING AND PROPERTY MAINTENANCE CODE(S) OF THE CITY/VILLAGE OF (MUNI), MISSOURI

WITNESSETH:

WHEREAS, the City/Village of (Muni), Missouri is desirous of adopting minimum requirements and standards for Building, Residential, Existing Building, Mechanical, Electrical, Plumbing and Property Maintenance activities to protect the health, safety and welfare of the citizens of the City/Village of (Muni), Missouri.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY/VILLAGE OF (MUNI), MISSOURI, AS FOLLOWS:

SECTION 1: The Saint Louis County Building, Residential, Existing Building, Mechanical, Electrical, Plumbing, and Property Maintenance Code(s) as amended by the County of Saint Louis, Missouri through date of last amendatory ordinances:

(List all applicable codes, and all service exclusions)

- a) Building Code, Chapter 1115, SLCRO, as amended**
- b) Residential Code, Chapter 1116, SLCRO, as amended**
- c) Existing Building Code, Chapter 1117, SLCRO, as amended**
- d) Mechanical Code, Chapter 1108, SLCRO, as amended**
- e) Electrical Code, Chapter 1102, SLCRO, as amended**
- f) Plumbing Code, Chapter 1103, SLCRO, as amended**
- g) Property Maintenance Code, Chapter 1110, SLCRO, as amended (If applicable, add "Including Residential re-occupancy permits")**

is/are hereby adopted as the Building, Residential, Existing Building, Mechanical, Electrical, Plumbing, and Property Maintenance Code(s) of the City/Village of (Muni), Missouri, a copy of which is attached hereto, as if fully set out herein.

SECTION 2: All ordinances, parts of ordinances or provisions of the Municipal Code of the City/Village of (Muni), Missouri in conflict with any provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance, and the code adopted hereby, shall be in full force and effect from and after its passage and approval.

APPROVED: _____
(Type name), Mayor/Board Chairman Date of Execution by Municipality

ATTEST: _____
(Type name), City/Village Clerk

Embossed Municipal Seal: (Affix seal here) →

CITY/VILLAGE OF (MUNI), MISSOURI

CITY/VILLAGE OF (MUNI), MISSOURI

AN ORDINANCE

INTRODUCED BY: _____

BILL NO.

ORDINANCE NO.

AN ORDINANCE ADOPTING AND ENACTING THE BUILDING, RESIDENTIAL, EXISTING BUILDING, MECHANICAL, ELECTRICAL, PLUMBING AND PROPERTY MAINTENANCE CODE(S) OF SAINT LOUIS COUNTY AS AMENDED AS THE BUILDING, RESIDENTIAL BUILDING, EXISTING BUILDING, MECHANICAL, ELECTRICAL, PLUMBING AND PROPERTY MAINTENANCE CODE(S) OF THE CITY/VILLAGE OF (MUNI), MISSOURI

WITNESSETH:

WHEREAS, the City/Village of (Muni), Missouri is desirous of adopting minimum requirements and standards for Building, Residential, Existing Building, Mechanical, Electrical, Plumbing and Property Maintenance activities to protect the health, safety and welfare of the citizens of the City/Village of (Muni), Missouri.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY/VILLAGE OF (MUNI), MISSOURI, AS FOLLOWS:

SECTION 1: The Saint Louis County Building, Residential, Existing Building, Mechanical, Electrical, Plumbing and Property Maintenance Code(s) as amended by the County of Saint Louis, Missouri through date of last amendatory ordinances:

(List all applicable codes, and all service exclusions)

- a) Building Code, Chapter 1115, SLCRO 27,654, as amended**
- b) Residential Code, Chapter 1116, SLCRO 27,654, as amended**
- c) Existing Building Code, Chapter 1117, SLCRO 27,654, as amended**
- d) Mechanical Code, Chapter 1108, SLCRO 27,619, as amended**
- e) Electrical Code, Chapter 1102, SLCRO 27,430, as amended**
- f) Plumbing Code, Chapter 1103, SLCRO 27,424, as amended**
- g) Property Maintenance Code, Chapter 1110, SLCRO 27,617, as amended *(if applicable, add "Including Residential re-occupancy permits")***

is/are hereby adopted as the Building, Residential, Existing Building, Mechanical, Electrical, Plumbing and Property Maintenance Code(s) of the City/Village of (Muni), Missouri, a copy of which is attached hereto, as if fully set out herein.

SECTION 2: All ordinances, parts of ordinances or provisions of the Municipal Code of the City/Village of (Muni), Missouri in conflict with any provisions of this ordinance are hereby repealed.

SECTION 3: This ordinance, and the code adopted hereby, shall be in full force and effect from and after its passage and approval.

APPROVED: _____
(Type name), Mayor/Board Chairman _____
Date of Execution by Municipality

ATTEST: _____
(Type name), City/Village Clerk

Embossed Municipal Seal: **(Affix seal here)** →

CITY/VILLAGE OF (MUNI), MISSOURI

[Online Services](#) | [Your Government](#) | [Property and Roads](#) | [Law and Public Safety](#) | [Health and Wellness](#) | [Parks and Recreation](#) | [Access STLCO](#)

PROPERTY AND ROADS

[Neighborhood Services](#)

[Problem Properties Unit](#)

[Property Maintenance](#)

[Re-Occupancy Application](#)

[Neighborhood Preservation](#)

[Question or Complaint](#)

[Trash Collection](#)

[Community Planning & Revitalization](#)

[Occupancy Permits](#)

[Community Development](#)

[Transportation](#)

[Countywide Planning & Policy](#)

[Planning Zoning and Subdivision Information](#)

[Water Service Line Repair](#)

[Sewer Lateral](#)

[Clean Green Beautiful](#)

[Subdivision Trustee Resource Center](#)

[Assessment](#)

[Taxes and Deeds](#)

[Real Estate Information](#)

[Home](#) » [Property and Roads](#) » [Neighborhood Services](#) » [Problem Properties Unit](#)

Problem Properties Unit

What is the Problem Property Unit?

A St. Louis County partnership between Law Enforcement and Code Enforcement. Our teams consist of County Police Officers and Public Works Code Enforcement Inspectors. They tackle and solve especially persistent Problem Properties—the poorly maintained addresses that drive down land values and prompt neighbors to move. This unit works by referral only from fellow St. Louis County departments as well as local school districts.



How Do They Do It?

St. Louis County's Problem Property Unit marshals an immense array of resources to accomplish its mission. They are experts at using churches, volunteer groups, charities, governmental agencies and private sector businesses to make a positive and lasting change that benefits the community in general, the neighborhood and, more often than not, the problem property owner him/herself. We have coordinated remarkable changes in hundreds of properties.

'Problem Property': What is it?

Problem properties affect us all—rich, middle class and poor communities alike. They're the front yards overrun with vegetation, abandoned boats and scrap iron. They're the houses with sagging porches and boarded-up windows. They're the lots cluttered with engine blocks, bags of refuse and toppled over sheds. No city's property maintenance code is infallible. Eventually, a particular address—similar to one of those described above— will become a headache for your community.

Problem Properties: Contributing Factors

Old age, mental and physical health problems, divorce, job loss, child abuse, substance abuse, gambling, bankruptcy, grief, crime and isolation are all source causes. These conditions lead to hoarding,

Main Office
 1050 N.Lindbergh
 Saint Louis, MO 63132
 Phone:(314) 615-4100
 Hours: 7:00 a.m. - 4:00 p.m.

[Email Your Question or Complaint](#)



Services Offered by St. Louis County's Problem Property Unit

- Physical investigation and in-depth records research
- Counseling of problem landlords
- On-site warnings to problem tenants
- Finding absent landlords
- Removal of trash and debris
- Prosecution at the local and state levels
- Demolition of condemned buildings
- Coordination of social services and public and private sector resources
- Orders to Vacate

[Online Services](#) [Your Government](#) [Property and Roads](#) [Law and Public Safety](#) [Health and Wellness](#) [Parks and Recreation](#) [Access STLCO](#)

PROPERTY AND ROADS

Neighborhood Services

[Problem Properties Unit](#)

[Property Maintenance](#)

[Re-Occupancy Application](#)

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[Assessment](#)

[Taxes and Deeds](#)

[Real Estate Information](#)

[Home](#) » [Property and Roads](#) » [Neighborhood Services](#) » [Property Maintenance](#)

Property Maintenance

As homes age, routine maintenance plays a vital role in maintaining property values. Our Neighborhood Preservation Inspection team is responsible for inspecting existing housing stock for code violations and ensuring the violations are corrected. Our team is proactive in their pursuit of code violations.

With a proactive approach, an inspector will discover code violations while he/she rigorously combs his/her designated area. Once a violation is discovered, a member of the team performs an inspection of the exterior of the house for Property Maintenance Code violations (peeling paint, house gutters not properly secured, loose or missing siding and roofing, litter in yards). By correcting these code violations, neighborhoods can enjoy property value stability.

You can partner with Saint Louis County by using this Property Maintenance Code Checklist to perform an inspection of your property. Early detection and correction of maintenance issues eliminates costly repairs and neighborhood deterioration.

[Click here to view the Property Maintenance Ordinance.](#)

Main Office

(No Re-occupancy applications accepted here)

41 S. Central Avenue
Clayton, MO 63105
Phone:(314) 615-7360
Hours: 6:30 a.m. - 3:00 p.m.

North County Satellite Center

Northwest Crossing
715 Northwest Plaza Drive
St. Ann, MO 63074
Phone:(314) 615-4100
Re-occupancy applications accepted from 8:00 a.m. - 4:00 p.m.

South County Satellite Center

Keller Plaza
4556 Lemay Ferry Road
Saint Louis, MO 63129
Phone:(314) 615-4100
Re-occupancy applications accepted from 8:00 a.m. - 4:00 p.m.

[Email Your Question or Complaint](#)

Helpful Links

- [Animal Control](#)
- [Environmental Services](#)
- [Dept. of Transportation](#)
- [Landlord-Tenant Law \[pdf\]](#)
- [Legal Services of Eastern Missouri](#)
- [Subdivision Trustee Resource Center](#)
- [St. Louis County Building Codes](#)

Name of Business	Owner of Business
7-Eleven #29264	Hamid Bakhsh Paracha
Asian Corner	Pataranon Charoenrit
Bobby's Place	Jason Taylor Hank
Brew Haus 141 Pub & Grill	Steve lee LaFrance
Brunswick Lakeside Lanes	Robbin Griffith
Cecil Whittakers Pizza & Pasta	Debra Dee Glenn
Dalies Smokehouse	Craig Basler
Drury Inn & Suites-St. Louis Southwest	John William Legens
Duck in Market	Scott C. Drake
EZ Mart	Aneil Patel
Fandango Sports Bar	Michael Gilford Bartram
Fast Lane Valley Park (Warrenton Oil)	Mark Thomas Baker
JJ Twigs Pizza andPub	Teresa Gauvain
Mackenzie Brewing Company	Jeffrey Scott Doss
Meramec Jacks	Tracy Lynn Ziegler
Midwest Petroleum Company (MPC #23)	James R McNutt
Mobil Mart (Arch Energy)	Rachel W Andreasson
Mobil on the Run #307 (Wallis Pertoleum	Rachel W Andreasson
Petromart 28 (Western Oil Performance)	Grant M Eble
Ruby Tuesday	Lorene E Epple
Sacred Heart Church	Gale G Wessling
Sugarfire Smokehouse	James A Cook Jr
T.J's Wings	Tanya J Biggs
The Cigar Box	Stephen J Millman
The Corner Market	Basemeh Muhyi Abuhamdeh
The Corner Pub And Grill	Jonathan M Fogarty
The Shack	Jonathan M Fogarty
The Tavern	Jonathan M Fogarty
The World is Yours (Izakaya Ren)	Joseph M Kelly
Valley Park Lions Club	Ronald David McCabe
Valley Park Moto Mart (FKG Oil Co.)	Robert Jeffrey Forsyth

Memo

To: Board of Aldermen
From: Dusty Hosna
cc: Mayor Webster
Date: June 22, 2020
Re: Steel Beam Bids

A request for purchase was advertised as required for steel beams that are needed to complete the process of applying for a temporary and permanent fix to our levee system. The need for these beams was discussed in a Public Works Committee Meeting and at a Board of Aldermen Meeting.

On June 18, 2020 at 4:00pm the acceptance of bids closed as advertised.

On June 19, 2020 at 10:30am the bid opening was held in the City Clerk's Office. Present for the bid opening were:

Public Works Director Gerald Martin

City Clerk Dusty Hosna

Bookkeeper Angela Turner

The following received sealed bids were opened:

Sligo Steel - \$20,583.84

Metal Supermarkets - \$22,101.18

After considering these options, staff is recommending that the beams be purchased from Sligo Steel in the amount of \$20,583.84.

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI
COUNTY OF ST. LOUIS

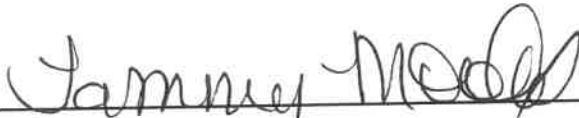
} S.S.

Page 1 of 1

Before the undersigned Notary Public personally appeared **Tammy Morehead** on behalf of **THE COUNTIAN, ST. LOUIS COUNTY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **June 05, 2020** edition and ending with the **June 05, 2020** edition, for a total of 1 publications:


06/05/2020

The City of Valley Park will receive sealed bids for the purchase of (16) 25 foot long W2 1x10 1 steel I beams. Sealed bids will be accepted until Thursday, June 18, 2020 at 4:00pm at Valley Park City Hall, 320 Benton Street, Valley Park MO, 63088. The bids will be opened and read by the City Clerk on Friday, June 19, 2020 at 10:30am at Valley Park City Hall, 320 Benton Street, Valley Park MO, 63088. If you have any questions, contact Gerald Martin at 636-225-5171. This purchase will be exempt from Missouri State sales tax.
11891075 County June 5, 2020



Tammy Morehead

Subscribed & sworn before me this 5th day of Jun, 2020
(SEAL)



Notary Public

BRANDON M. CRAIL
Notary Public - Notary Seal
State of Missouri
Commissioned for St. Louis County
My Commission Expires: March 05, 2024
Commission Number: 20297982

Quote/Confirmation

Sligo STEEL



The Metal Solution's People

New Remittance Address:
 SLIGO STEEL MADISON
 L-3828
 COLUMBUS, OH 43260

Phone: (314) 231-3050
 Fax: (314) 231-1805
 Toll Free: (800) 477-5446

Quote Number:
 122928
 Quote Date:
 Jun 4, 2020
 Page:
 1

Quoted To:
 CITY OF VALLEY PARK
 320 BENTON ST
 VALLEY PARK, MO 63088

Phone: (636) 225-5171

Ship To:
 CITY OF VALLEY PARK
 320 BENTON ST
 VALLEY PARK, MO 63088

Customer ID	Customer Contact	Good Thru	Payment Terms	Sales Rep
25971		06/09/2020	TBD	STEVE ZUEHLKE
FOB	Frnt Terms	Ship Via	Cust. P.O.#/Job Name	
	P/Max 6/19 Free Delivery			

Quantity Ordered	Description	Weight	Unit Price	Extension
16.00 PCS	W21 x 101 25' 0"	40,400	1,286.49/PC	20,583.84
Total Weight		40,400.000		

*THANKS GERALD!
 DIRECT (314) 595-5050
 CELL (314) 346-0197*

THANKS Steve

SLIGO STEEL DOES NOT REPRESENT NOR WARRANT THE MATERIAL QUOTED TO BE "MANUFACTURED", "MELTED" OR "MINED" IN THE USA UNLESS SPECIFICALLY SO STATED IN WRITING ON THE QUOTE AND THE INVOICE FROM SLIGO STEEL.

To purchase this material, please sign and date this quote and fax it back to 314-231-1805.

- All items subject to prior sale.
- Prices are based on initial quantities.
- No return of cut materials or special orders.
- No claims or returns after 30 days.
- Notice to Contractor: By signing this, the party contracting with SLIGO STEEL agrees to pay the cost of collecting delinquent obligations of said party to SLIGO STEEL, including costs and reasonable attorney fees and to pay interest on all delinquent accounts at the rate of 1.5% per month.

Subtotal	20,583.84
Sales Tax	0.00
Total	\$20,583.84

Authorizing Signature _____

Date _____

P.O.No./Job Name _____

Is this sale tax exempt? Yes ___ No ___

NEW REMITTANCE ADDRESS EFFECTIVE JULY 31, 2017.
 PLEASE UPDATE YOUR RECORDS:

OMEGA STEEL COMPANY
 L-3828
 COLUMBUS, OH 43260



CUSTOMER QUOTE # 1003558

This is not an ORDER or INVOICE

<p>Bill to City of Valley Park 320 Benton St Valley Park, MO 63088 Email:</p> <p>Attention: Gerald Martin Contact Phone: 636-225-5171</p>	<p>SR Metal Holdings Inc., an independent franchisee dba METAL SUPERMARKETS ST. LOUIS</p> <p>9427 Dielman Rock Island Industrial Dr. St.Louis, MO 63132 Phone: (314) 764-7610 Fax: (314) 764-7611 E-Mail: stlouis@metalsupermarkets.com Store #: SLOU-S</p>
<p>Ship to City of Valley Park 320 Benton St Valley Park, MO 63088 Email:</p> <p>Attention: Gerald Martin Contact Phone: 636-225-5171</p>	<p>Customer Purchase Order # Valid Until: Jun-06-2020 Date: Jun-04-2020 Terms: Immediate Promise Date: Delivery Method: Delivery Customer Rep: Heather Swann</p>

Product	Qty	Length	Unit	Unit Price	Dimension	Total
HBWB/21101	16	1	PCS	1,381.32375	16 @ 300 IN	22,101.18
4-5 day lead ARO Delivery Services Delivery Method: Delivery Our Truck ,						0.00

SUB-TOTAL 22,101.18

Description (Special Comments) :

TOTAL 22,101.18

Memo

To: Board of Aldermen
From: Dusty Hosna
cc: Mayor Webster
Date: June 22, 2020
Re: Roof Replacement Bids

A request for purchase was advertised as required for a roof replacement for a flat roof (over the Police Department.) This 1,600 square foot roof is in desperate need of replacement. The need for a complete roof replacement was discussed by staff and the funds are available in the FY19-20 Budget.

On June 18, 2020 at 4:00pm the acceptance of bids closed as advertised.

On June 19, 2020 at 10:00am the bid opening was held in the City Clerk's Office. Present for the bid opening were:

Public Works Director Gerald Martin

City Clerk Dusty Hosna

Bookkeeper Angela Turner

The following received sealed bids were opened:

Republic Roofing – \$19,760

Lakeside Roofing - \$19,816

WCC Roofing – \$14,090.11

Bi State Roofing - \$12,110

After considering these options, staff is recommending that the roof be replaced by Bi State Roofing for the amount of \$12,110.

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI
COUNTY OF ST. LOUIS

} S.S.

Page 1 of 1

Before the undersigned Notary Public personally appeared **Theresa Holley** on behalf of **THE COUNTIAN, ST. LOUIS COUNTY** who, being duly sworn, attests that said newspaper is qualified under the provisions of Missouri law governing public notices to publish, and did so publish, the notice annexed hereto, starting with the **June 10, 2020** edition and ending with the **June 10, 2020** edition, for a total of 1 publications:

06/10/2020

The City of Valley Park will receive sealed bids for a complete replacement of a roof on part of the building at City Hall, 320 Benton Street, Valley Park MO, 63088. The flat roof that needs replaced is an approximately 1600 square foot section of the building on the north end of the lot. Sealed bids will be accepted until **Thursday, June 18, 2020 at 4:00pm**. The bids will be opened and read by the City Clerk on Friday, June 19, 2020 at 10:00am at Valley Park City Hall, 320 Benton Street, Valley Park MO, 63088. More details are available at www.vallyparkmo.org. If you have any questions, contact Dusty Hosna at 636-225-5171.
11892126 County June 10, 2020

Theresa Holley

Subscribed & sworn before me this 10th day of June, 2020
(SEAL)

Notary Public

CHANEL JONES
Notary Public - Notary Seal
State of Missouri
Commissioned for St Louis County
My Commission Expires: August 08, 2022
Commission Number: 14397721



BI-STATE ROOF SYSTEMS, INC.

**Commercial • Industrial • Institutional
New Roof • Re-Roofs • Consultants**

**600 Glover Avenue • P.O. Box 39 • Valley Park, MO 63088-0039
(636) 225-3050 • FAX (636) 225-3322 • www.bi-stateroof.com**

PROPOSAL • CONTRACT

Date: 5/20/2020

**City of Valley Park
320 Benton St. #A
Valley Park, MO 63088**

**Subject:
Police Station Reroof
320 Benton St.
Valley Park, MO 63088**

We propose to furnish labor and material required to complete roofing scope as listed below on the above mentioned building according to manufacturer's recommendations and specifications for the sum of **Twelve Thousand One Hundred Ten Dollars (\$12,110.00).**

Scope of Work: (Roof area approx. 1,600 square feet.)

- 1. Mobilize material and equipment needed to complete roofing work as described below.**
- 2. Tear off existing modified bitumen parapet wall flashing. Dispose of debris in a Missouri licensed refuse site.**
- 3. Furnish and install Carlisle 115 mil Fleeceback white TPO membrane mechanically fastened over existing roof.**
- 4. Furnish and install 60 mil TPO white membrane at wall flashing. Seal by termination bar fastened under existing metal counter flashing.**
- 5. Furnish and install termination bar fastened 6" on center at all 3 gutter edges as to seal membrane.**
- 6. Flash and seal roof penetrations.**
- 7. Upon completion and final payment issue a fifteen- (15) year roof manufacturer's labor and material warranty.**
- 8. Upon completion and final payment issue a Two- (2) year Bi-State Roof Systems, Inc contractors warranty.**
- 9. Work will be done per roof manufacturer's recommendations and specifications. Installation to be inspected by Roofing Manufacturer's trained field technician upon completion of project.**
- 10. Proposed contract price includes all taxes and insurance as required by the State of Missouri.**

UNIT PRICES – ITEMS NOT INCLUDED WITHIN PROPOSED CONTRACT PRICE

(1) This proposal does not include the following items unless specifically provided for in our proposal: all wood or angle framing, miscellaneous iron, structural steel work, flashing, nailing strips, gutters, drainage fills, sheet metal, counter flashing, scupper boxes, downspouts, all field painting, all protection of building/contents, warranties/guarantees, implied warranties, roof deck, roof insulation and roof during/after installation, roof curbs, asbestos removal, removal of any debris / equipment of any type that is within or outside the structure. Inspection or supervision costs during the progression of the work.

(2) This proposal includes the terms on the reverse side of the sheet and is made subject to your acceptance of that or an authorized officer or agent, within twenty (20) days from date hereof, and to final approval by an authorized agent or officer of this company at St. Louis County, Missouri, after the same shall have been accepted by you, and when so accepted and finally approved, shall constitute a contract between us.

(3) So that we may ship material and organize our erection crew, you will notify us in writing at least three weeks before the building is ready for our work with existing roof/ new roof deck work progressed to the extent that all our work can be done in one continuous operation.

(4) We shall not be liable for any damages or delays caused by strikes, lockouts, embargoes, fires, car shortage, floods, tornadoes, accidents or other causes beyond our control, and delivery of materials or doing the work hereunder shall be extended for the time of delay by reason of any said causes.



WCC Roofing Co.
 34 Front Street
 Valley Park, MO 63088

Phone: 636-226-4483
 Fax: 636-226-4453

Company Representative
 Jason Wacker
 Phone: (888) 597-6631
 jason@wccroofing.com

**GAF TPO 60 -
 STLOCPD**
 05/28/2020

- Remove all existing roofing and haul away.
- Install 1 inch ISO board with screws and plates.
- Install 60 Mil TPO with pipes and flashing's.
- Terminate TPO in gutter with water block.
- Replace wall flashing and water block.
- GAF Labor Warranty 15 Year

Dusty Hosna
City of Valley Park
 320 Benton Street
 Valley Park, MO 63088 (636) 861-1385

Roofing Section

- GAF EverGuard TPO Full Sheet - .060 - 10'x100' - White
- GAF EnergyGuard ISO Board - 1.0 - 4'x8'
- GAF Drill-Tec #14 HD Roofing Fastener - 9" (500 Cnt)
- GAF Drill-Tec Steel Plate - 3" (1000 Cnt)
- GAF EverGuard Barbed Seam Plate (1000/Box) - 2 3/8"
- GAF EverGuard Termination Bar with Lip (10')
- GAF EverGuard Water Block 8008
- GAF EverGuard TPO Cut Edge Sealant (1 Pint)
- GAF EverGuard PVC Universal Pipe Boot - 1"-6" - White
- GAF EverGuard TPO T-Joint Cover - UN-40 - White
- GAF EverGuard TPO Pourable Sealer Pocket
- GAF EverGuard Pourable 1-Part TPO Sealer (2 Liter)
- GAF EverGuard TPO Seam Cleaner (1 Gal)
- Reclaimed T-Shirt Rags - White - 8 lb
- Galvalume Roof to Wall Flashing - 10'
- Single Ply Labor
- Low Slope - Labor (Bid Item)

\$13,726.49

Sub Total

\$13,726.49

Tax

583.12

TOTAL

\$14,309.61



50+ Years of Quality Service

- Residential
- Commercial
- Institutional

PROPOSAL

TO:
 Valley Park City Hall
 320 Benton Street
 Valley Park MO 63088

DATE May 21, 2020

We propose to supply all materials and labor on job described below:

BUILDING LOCATION: 320 Benton Street
 SPECIFICATIONS: Firestone Black 60-Gauge Fully Adhered EPDM Roof System

FLAT ROOF REPLACEMENT - Approximately 40' x 41'

Three (3) HVAC condensers will be disconnected from electrical and HVAC lines. Units will be pumped down and Freon will be recovered and reinstalled after roof completion.

Communication antenna needs to be relocated onto lower roof prior to roof removal and replacement.

Remove existing roofing and flashings to wood decking. Sweep deck surface broom-clean and haul all debris from premises.

Fasten 1/2" tapered edge strips at all gutter edges. Next, fasten 1/2" primed Dens-deck over wood decking.

Next, adhere Firestone 60-gauge black EPDM to new insulation underlayment.

Furnish and install EPDM membrane flashing into existing gutter and at brick wall. Anchor new flashings at brick wall with aluminum termination bar.

Furnish and install new .032-gauge aluminum edge flashing into gutter. Prime flange of new metal and apply one (1) layer of uncured membrane over flange. Furnish and install uncured membrane flashing around existing heat stack flashing.

All debris connected with above work to be removed and premises left clean.

Total cost to be ----\$19,760.00

NOTE: Any bad decking or structural members we encounter, will be replaced by us on a time and material basis, and will be in addition to above figure.

NOTE: Republic Roofing Co. Inc. 10-year workmanship warranty included.



Lakeside Roofing Company Co., Inc.

2205 Vandalia, Collinsville IL 62234

Phone: 618-344-2800 / Phone: 314-241-5253 / Fax: 618-344-0477

Mr. Gerald Martin
Mr. Dusty Hosna
City of Valley Park
320 Benton St.
Valley Park, MO 63088

June 17, 2020

Reference: Roof proposal- black roof over Police offices

Scope of work to be performed:

- ✓ Remove existing roof systems to wood deck and transport to an approved landfill
- ✓ Inspect wood decking, any deteriorated wood will be documented and replaced at the rate \$ 2.75 per Sq. Ft.
- ✓ Mechanically attach Polyisocyanurate tapered insulation to help promote better drainage
- ✓ Fully adhere .060 TPO membrane to insulation
- ✓ Mechanically attach new drip edge and strip in around perimeters
- ✓ Adhere walk-pads under timbers supporting hvac units
- ✓ Issue owner a twenty year manufacturers warranty

Cost to perform described work: \$ 19,816.00

Upon acceptance of this proposal please sign and email back to derek@lakesideroofing.com

Authorized signature _____

Respectfully Submitted For y our review
Lakeside Roofing Co., Inc.



Derek Boddy
Vice President of Operations