



**MINUTES OF THE
CITY OF VALLEY PARK
BOARD OF ALDERMEN MEETING
7:15 PM – APRIL 25, 2023**

**CITY HALL
320 BENTON STREET
VALLEY PARK, MISSOURI 63088**

Mayor Chandra Webster called the meeting of the Valley Park Board of Aldermen to order at 7:23 pm. The Pledge of Allegiance was recited. Roll call was taken:

| | | | | |
|-----------------|--|---------|--------------|---------|
| Mayor: | Chandra Webster | Present | | |
| Aldermen: | Dave Rose | Present | Eddie Walker | Present |
| | Stephanie Reynolds | Present | Jon Young | Present |
| | Randy Bowen | Present | Mike White | Present |
| | Betty Halker | Present | Tommy Rauls | Present |
| Others present: | Tim Engelmeyer, City Attorney Nathan Schauf, City Administrator Gerald Martin, Public Works Director Matt Roskowske, Community Development Director Lt. Gregg Flinn, St. Louis County Police Department Adam Jones, City Planner, PGAV Planners | | | |

APPROVAL OF AGENDA

Alderman Walker made a motion to approve the agenda. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

APPROVAL OF MINUTES

Alderman Walker made a motion to approve the minutes from the March 20, 2023 Board of Aldermen meeting. The motion was seconded by Alderman Rose. The motion passed on a voice vote.

Alderman Walker made a motion to approve the minutes from the April 13, 2023 Finance, Ways, and Means Committee meeting. The motion was seconded by Alderman White. The motion passed on a voice vote.

CITIZEN COMMENTS

None.

NEW BUSINESS

Bill No. 2023-06 – An Ordinance Establishing the Offense of Miscellaneous Health and Safety by the Addition of Section 210.510 Title IV Offenses Concerning Public Safety and the Addition of the Definition of ‘Health’ and ‘Safety’ under Section 210.010 Title I of the Municipal Code of the City of Valley Park, Missouri.

City Attorney Tim Engelmeyer explained this bill to the Mayor and Board of Aldermen.

Alderman Walker made a motion to put Bill No. 2023-06 on its first reading by title only. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

Alderman Reynolds made a motion to put Bill No. 2023-06 on its second and final reading by title only. The motion was seconded by Alderman Halker. The motion passed on a voice vote.

Alderman Walker made a motion to approve Bill No. 2023-06. The motion was seconded by Alderman White. The motion passed on a roll call vote:

| | |
|---------|--|
| Yes: | Rose, Reynolds, Bowen, Halker, Walker, Young, White, Rauls |
| No: | None |
| Absent: | None |

Bill No. 2023-06 is now Ordinance No. 2131.

Resolution No. 03-2023 – A Resolution of the City of Valley Park Accepting the Results of the General Municipal Election Held on April 4, 2023 as Certified by the St. Louis County Board of Election Commissioners.

Alderman Walker made a motion to approve Resolution No. 03-2023. The motion was seconded by Alderman White. The motion passed on a roll call vote:

| | |
|---------|--|
| Yes: | Rose, Reynolds, Bowen, Halker, Walker, Young, White, Rauls |
| No: | None |
| Absent: | None |

Ratification of Poll of the Board Vote Approving Payment of the March Bills as Presented.

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that the votes received were seven in favor and zero opposed.

Alderman White made a motion to ratify the poll of the board vote approving payment of the March bills as presented. Alderman Reynolds seconded the motion. The motion passed on a voice vote.

Ratification of Poll of the Board Vote Authorizing the City Administrator to Accept the Proposal Provided by Byrne & Jones Construction to Remove and Dispose of the Old Surface and Install a New Playground Surface at Brignole Park for \$109,300.

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that the Finance, Ways, and Means Committee recommended accepting this proposal and that the votes received were eight in favor and zero opposed.

Alderman Walker made a motion to ratify the poll of the board vote authorizing the City Administrator to accept the proposal provided by Byrne & Jones Construction to remove and dispose of the old surface and install a new playground surface at Brignole Park for \$109,300. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

Wood Chipper for Public Works Department

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that the City has received a quote from Vermeer Midwest to purchase a new 2023 Vermeer BC10000XL wood chipper for \$49,159.57. The price provided is the price awarded by the Sourcewell Cooperative Purchasing agency.

Alderman Reynolds made a motion to approve the purchase of a new 2023 Vermeer BC1000XL wood chipper from Vermeer Midwest for \$49,159.57. The motion was seconded by Alderman Rose. The motion passed on a voice vote.

New City Hall Parking Lot

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that he had sent the drawing approved by the Finance, Ways, and Means Committee to Chief Polk with the Valley Park Fire Protection District and asked him to present it to the Board of Directors. The Board of Directors approved the design, with one exception that they have requested a certain section to remain grass instead of being turned into parking spots.

Alderman Walker asked if the amended design would still be compliant with City ordinances pertaining to the required number of parking spaces. City staff confirmed it is compliant.

Alderman Walker made a motion to approve the amended design of the parking lot addition at the new City Hall to include green space instead of parking spots as identified on the drawing. Motion was seconded by Alderman Bowen. The motion passed on a voice vote.

Meramec Levee Recreation Park Soccer Fields Parking Lots

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that the City had solicited quotes from four contractors to install asphalt on the gravel parking lots near the soccer fields in the Meramec Levee Recreation Park.

Public Works Director Gerald Martin informed the Mayor and the Board of Aldermen that E. Meier Contracting is the lowest bidder and that they provided a per-ton cost to provide additional rock to the base if required. He also stated that the asphalt will be donated by a different company and that the contractor would be hauling and installing the asphalt, but not selling it to the City.

Alderman Walker made a motion to accept the quote from E. Meier Contracting to install asphalt at the Meramec Levee Recreation Park soccer fields parking lots for \$13,300 and to inquire about rock costs and quantities. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

MARCH BILLS

No action taken.

MARCH FINANCIAL STATEMENT

No action taken.

REPORTS

Mayor's Report – Chandra Webster

No report

City Attorney's Report – Tim Engelmeyer

Lakehill Update

City Attorney Tim Engelmeyer explained the letter he received from the Lake Hill property owners and his corresponding legal opinion drafted for the Mayor and Board of Aldermen. He explained how the property owners are having difficulty hiring a contractor to install a new bridge under the parameters identified in the Conditional Use Permit.

Alderman Young stated he wants the developer to build under the conditions identified in the Conditional Use Permit.

Mayor Webster asked Adam Jones, City Planner, for his opinion. Adam Jones indicated he thought this issue should go back before the Planning & Zoning Commission.

Alderman Bowen stated he agrees with Alderman Young and expressed concerns with the plan that the bridge would not be aligned with the intersection of Forest Avenue and Highland Avenue.

Alderman Young made a motion to require the property owners to follow the terms of the Conditional Use Permit. The motion was seconded by Alderman White. The motion passed on a voice vote.

City Administrator's Report – Nathan Schauf

New City Hall Update

City Administrator Nathan Schauf provided an update about the progress on the new City Hall building at 55 Crescent Avenue. He informed the Mayor and Board of Aldermen that a third-party inspector has been hired, bi-weekly meetings between the City, the architect, and the contractor are held on Wednesday afternoons, and that the interior designer working for the architect is developing an itemized list of furniture with prices.

He also informed the Mayor and Board of Aldermen that the contractor provides him with a weekly PDF report that contains daily logs of activities. He told the Mayor and Board of Aldermen to let him know if they wanted to see this report.

Public Works Report – Gerald Martin

Public Works Director Gerald Martin asked for approval to sell the old wood chipper. Alderman Walker made a motion to sell the old wood chipper. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

He provided updates regarding Phase 3 of the St. Louis Avenue project and the project to install lights in the Meramec Levee Recreation Park. He also informed the Mayor and Board of

Aldermen that his employees were working to remove a sill plate on Vance Road and that the new spreader is working great on the soccer fields in the Meramec Levee Recreation Park.

Alderman Young asked if there were any updates about groups and agencies using the soccer fields. City Administrator Nathan Schauf said he was working on this.

Alderman Reynolds asked if there was a way to scheduled mosquito spraying so it would not become bothersome to people using the trail and being outside in the evening. Public Works Director Gerald Martin stated the mosquito fogger had just been calibrated and that he would consider this when scheduling the mosquito spraying.

Community Development Report – Matt Roskowske

Community Development Director Matt Roskowske gave an update regarding inspections completed, code enforcement, and issues the developer has been having at 44 West.

Parks Report – Gil DeNormandie

Alderman Young asked if we have received any applications for part-time seasonal help. Public Works Director Gerald Martin said he had received messages from two previous part-time employees that they wish to return, but we have not received any additional applications.

Police Report – Lt. Flinn

Monthly Report

Lieutenant Gregg Flinn explained his monthly report. He also informed the Mayor and Board of Aldermen that a Flock Camera that was supposed to be installed along Vance Road was never installed and that they would instead be installing one at the trailhead.

ADJOURNMENT SINE DIE

Alderman Walker made a motion to adjourn sine die. Alderman White seconded the motion. The motion passed on a voice vote.

SWEARING IN OF ALDERMEN

City Administrator Nathan Schauf swore in Stephanie Reynolds, Randy Bowen, Eddie Walker, and Elijah Braswell to their positions on the Board of Aldermen.

MEETING CALLED TO ORDER

Mayor Chandra Webster called the meeting to order at 8:20 pm. Roll call was taken:

| | | | | |
|-----------|--------------------|---------|-----------------|---------|
| Mayor: | Chandra Webster | Present | | |
| Aldermen: | Dave Rose | Present | Eddie Walker | Present |
| | Stephanie Reynolds | Present | Jon Young | Present |
| | Randy Bowen | Present | Mike White | Present |
| | Betty Halker | Present | Elijah Braswell | Present |

APPOINTMENT OF PRESIDENT OF THE BOARD OF ALDERMEN

Alderman Walker made a motion to elect Alderman Young as the President of the Board of Aldermen. Alderman White seconded the motion.

Alderman Bowen made a motion to elect Alderman Reynolds as the President of the Board of Aldermen.

A closed ballot vote was conducted by the Board of Aldermen.

Alderman Young was elected the President of the Board of Aldermen by a vote of 5 to 3.

APPOINTMENT OF ALDERMANIC COMMITTEES

Mayor Webster stated she would appoint committee memberships at a later date. Alderman Walker made a motion to table the appointment of aldermanic committees. The motion was seconded by Alderman Bowen. The motion passed on a voice vote.

ADJOURNMENT

With no other business to consider, Alderman Reynolds made a motion to adjourn. The motion was seconded by Alderman Halker. The motion passed on a voice vote.

The meeting adjourned at 8:25 pm.

Minutes approved May 15, 2023.


Nathan Schauf
City Administrator