



**MINUTES OF THE
CITY OF VALLEY PARK
BOARD OF ALDERMEN MEETING
7:00 PM – MAY 15, 2023**

**CITY HALL
320 BENTON STREET
VALLEY PARK, MISSOURI 63088**

Mayor Chandra Webster called the meeting of the Valley Park Board of Aldermen to order at 7:04 pm. The Pledge of Allegiance was recited. Roll call was taken:

Mayor:	Chandra Webster	Present		
Aldermen:	Stephanie Reynolds	Present	Jon Young	Present
	Dave Rose	Present	Eddie Walker	Present
	Betty Halker	Present	Mike White	Present
	Randy Bowen	Absent	Elijah Braswell	Present
Others present:	Tim Engelmeyer, City Attorney			
	Nathan Schauf, City Administrator			
	Gerald Martin, Public Works Director			
	Gil DeNormandie, Parks/Communication Coordinator			
	Lt. Gregg Flinn, St. Louis County Police Department			

Alderman Walker made a motion to excuse Alderman Bowen. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

APPROVAL OF AGENDA

Alderman Reynolds made a motion to approve the agenda. The motion was seconded by Alderman Young. The motion passed on a voice vote.

APPROVAL OF MINUTES

Alderman Reynolds made a motion to approve the minutes from the April 25, 2023 Special Board of Aldermen meeting. The motion was seconded by Alderman Halker. The motion passed on a voice vote.

Alderman Reynolds made a motion to approve the minutes from the April 25, 2023 Board of Aldermen meeting. The motion was seconded by Alderman Halker. The motion passed on a voice vote.

CITIZEN COMMENTS

Anthony Zukowski (103 Bracadale Avenue) discussed stormwater issues he is experiencing at his house.

Michael Wind (301 Lauren Estates) stated he was attending the meeting on behalf of the homeowners of the Lauren Estates Homeowners Association to discuss sidewalks along

Meramec Station Road. Mr. Wind said he supports installing sidewalks along the road as there are not many places to walk near his home.

John Jordan (326 Lauren Estates) stated he is in favor of installing a sidewalk along Meramec Station Road. Mr. Jordan stated mostly all of his neighbors want a sidewalk on this road.

Joyce Neubauer (326 Lauren Estates) stated she was attending the meeting to support sidewalks along Meramec Station Road.

Anne Bly (310 Lauren Estates) stated she agrees with the previous speakers and is in favor of installing sidewalks along Meramec Station Road.

Tim Carew (339 Benton Street) stated he is having issues with the OJ Laughlin Plumbing Company and dust creation. Mr. Carew stated the business frequently has concrete trucks entering and exiting the property and makes noise at late hours. Mr. Carew also stated he believes there could have been a quicker response to a shooting at 639 Vest. He stated he wants to make sure the police respond quicker the next time a shooting happens at that address.

Tim Smith (28 Fern Ridge) stated he has been dealing with stormwater problems from his neighbor at 32 Fern Ridge for years. Mr. Smith stated he has to dig out a few feet of mud from his backyard every time it rains. He stated he will go to the County's erosion department next to see if something can be done.

Rucker Toalson (325 Lauren Estates) stated he is in favor of installing a sidewalk along Meramec Station Road and asked, if possible, to locate the sidewalk on the eastern side of the street.

Jeanice Geis (325 Lauren Estates) stated she is in favor of sidewalks along Meramec Station Road. Ms. Geis stated she likes to walk and wants the sidewalk.

Linda Glassner (305 Lauren Estates) stated she is in favor of a sidewalk along Meramec Station Road and said the last time she felt comfortable walking along the street was during the pandemic.

NEW BUSINESS

New City Hall Update – Roy Mangan, Archimages

Roy Mangan with Archimages gave an update regarding the progress of construction at the new City Hall. He stated demolition is about 90% finished, new windows have been installed, and work has begun on the front entry vestibule.

Mr. Mangan described the draft new design for the front entry of the building. The Mayor and Board of Aldermen asked Mr. Mangan to develop a price estimate and submit it to the City Administrator.

Additional Truss Repairs at New City Hall

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that the original scope of work for repair at the new City Hall included 132 truss locations that need to be repaired. When construction began, a total of 347 locations were found that needed to be

repaired. Mr. Schauf asked the Board of Aldermen to approve the additional truss repairs as identified on the breakdown provided by the contractor.

Alderman Young asked Mr. Mangan if his structural engineer agreed with the findings. Mr. Mangan informed the Mayor and Board of Aldermen that his structural engineer agreed and that these repairs were not identifiable until after demolition began.

Alderman Walker made a motion to approve the additional truss repairs at a cost of \$32,523.75. The motion was seconded by Alderman White. The motion passed on a voice vote.

IT Service Provider

City Administrator Nathan Schauf described the process he used to solicit proposals for full-service information technology support services. He informed the Mayor and Board of Aldermen that they had received proposals from four firms by the published deadline.

Mr. Schauf informed the Mayor and Board of Aldermen that he and Community Development Director Matt Roskowske had reviewed the proposals, had reviewed the provided responses for additional information, and had met with the finalists. Mr. Schauf described the services being offered by Miken Technologies, the prices associated with the services, and other details of the firm's submitted proposal.

Alderman Braswell inquired about the Help Desk function offered by Miken Technologies.

Alderman Young inquired about the transition from the current IT provider to the new one.

Alderman Walker made a motion to accept the quote provided by Miken Technologies and to hire the firm for full-service IT support services, as requested by the City Administrator. The motion was seconded by Alderman White. The motion passed on a voice vote.

Dump Truck Bed Quote for Public Works Dump Truck

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that Public Works Director Gerald Martin had received three quotes for a new dump bed to be installed on a new chassis that was previously ordered. He stated the new chassis would soon arrive, but the dump bed needs to be ordered.

Alderman Walker made a motion to accept the quote from Kranz Body, LLC to purchase a new dump bed for \$64,040.00. The motion was seconded by Alderman White. The motion passed on a voice vote.

APRIL BILLS

Alderman Young made a motion to pay the April bills as presented. The motion was seconded by Alderman White. The motion passed on a voice vote.

APRIL FINANCIAL STATEMENT

REPORTS

Mayor's Report – Chandra Webster

Alderman Young stated a resident had asked if the City could post the financial records on the website. City Administrator Nathan Schauf said the staff would work to begin doing that.

City Attorney’s Report – Tim Engelmeyer

City Attorney Tim Engelmeyer stated he will meet with the City’s new representative from PGAV, John Brancaglione, before providing an update about Forest Avenue.

Mr. Engelmeyer provided an update regarding the recent theft of playground equipment at Brignole Park.

Alderman Young stated he believed OJ Laughlin Plumbing Company was operating on a Conditional Use Permit and inquired about how their current operations might not be allowed pursuant to the Conditional Use Permit.

Alderman White stated that if OJ Laughlin Plumbing Company is violating the Conditional Use Permit, there should be a penalty including revoking the Conditional Use Permit if necessary.

Mr. Engelmeyer stated he believes a Conditional Use Permit can be revoked, but staff would need to create documentation and a report identifying the violations.

Alderman Walker made a motion to add a closed meeting pursuant to RSMo. Section 610.021, Paragraph 1 regarding confidential or privileged communications between a public governmental body and its attorney to the end of the meeting. The motion was seconded by Alderman White. The motion passed on a voice vote.

City Administrator’s Report – Nathan Schauf

Sidewalks Along Meramec Station Road

City Administrator Nathan Schauf informed the Mayor and Board of Aldermen that he had received a call from State Representative Deb Lavender who told him she had included \$400,000 in the State of Missouri’s budget for sidewalks along Meramec Station Road. He asked for guidance regarding how to respond and reply.

Alderman Young questioned how this item was brought to the City in the first place. He stated Meramec Station Road is not owned or maintained by the City of Valley Park.

Alderman Walker stated that he was confused about how money is being budgeted for the City of Valley Park to improve a roadway that does not belong to the City.

Mayor Webster instructed City Administrator Nathan Schauf to get in touch with State Representative Deb Lavender to discuss how this roadway does not belong to the City.

Public Works Report – Gerald Martin

Public Works Director Gerald Martin informed the Mayor and Board of Aldermen that there will need to be some repairs made to the roof of the library and miscellaneous locations of the concession stand at Brignole Park.

Mr. Martin also stated that Phase 3 of the St. Louis Avenue Project is proceeding, and we should have a construction and maintenance agreement before the Board soon for review and approval.

Mr. Martin informed the Mayor and Board of Aldermen that the Hillsboro Road stormwater project is still in the design phase and stated his desire to publish some sort of public information for residents who have been asking about it.

Mr. Martin stated that he and his employees have been cleaning up trees and storm damage all day and that this work would continue this week. He thanked the Mayor and Board for the new wood chipper as it has been getting a lot of use.

Meramec Levee Recreation Park Soccer Fields Parking Lots

Mr. Martin informed the Mayor and Board of Aldermen that the City is receiving 700 tons of asphalt donated by Simpson Material to be used on the parking lots at the Meramec Levee Recreation Park soccer fields. He explained the change in the scope of work and the added price.

Alderman Walker made a motion to approve the revised quote from E. Meier Contracting to install asphalt at the Meramec Levee Recreation Park for a new total cost of \$20,200. The motion was seconded by Alderman Reynolds. The motion passed on a voice vote.

Community Development Report – Matt Roskowske

April 14 thru May 11 Report

No report.

Parks Report – Gil DeNormandie

Parks/Communication Coordinator Gil DeNormandie informed the Mayor and the Board of Aldermen that he has been working on updating the website and has been working on updating forms.

He also informed the Mayor and Board of Aldermen that Movie in the Park events are planned for May 26 and May 27 in Leonard Park, Music in the Park events are being planned for this summer, and Valley Days is being planned for the fall.

He also stated that he would work with City Administrator Nathan Schauf on a press release about the Hillsboro Road project.

Police Report – Lt. Flinn

April Monthly Report

Lieutenant Flinn informed the Mayor and Board of Aldermen that his monthly report was included in the packet and to send him any questions.

He also informed the Mayor and Board of Aldermen that the Commercial Vehicle Unit has been targeting the area of Elam Avenue and Route 141 to ensure compliance. He said these tickets have to go through the Missouri state courts, not the Valley Park Municipal Court.

Lieutenant Flinn informed the Mayor and Board of Aldermen that he has been getting a lot of questions about golf carts and side-by-sides on the roadway. He said Section 340.120 of the Valley Park City Code pertains to these vehicles and asked for guidance from the Board about its enforcement.

EXECUTIVE SESSION

Alderman Walker made a motion to enter a closed meeting pursuant to RSMo Section 610.021, Paragraph 1 regarding confidential or privileged communications between a public governmental body or and its attorneys. The motion was seconded by Alderman White. The motion passed on a roll call vote:

Yes:	Reynolds, Rose, Halker, Young, Walker, White, Braswell
No:	None
Absent:	Bowen

The Mayor and Board of Aldermen entered closed session at 8:21 pm.

Alderman Walker made a motion to resume open session. The motion was seconded by Alderman Reynolds. The motion passed on a roll call vote:

Yes:	Reynolds, Rose, Halker, Young, Walker, White, Braswell
No:	None
Absent:	Bowen

The Mayor and Board of Aldermen resumed open session at 8:41 pm.

ADJOURNMENT

With no other business to consider, Alderman Halker made a motion to adjourn. The motion was seconded by Alderman Walker. The motion passed on a voice vote.

The meeting was adjourned at 8:42 pm.

Minutes approved June 19, 2023.


Nathan Schauf
City Administrator